



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2019 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of September 9, 2019 Regular Council Meeting
2. Payroll and Claims Packet Dated September 23, 2019

BUSINESS ITEMS

1. Change Order No. 1 on the Chapel Street Project
2. Well 10 Rehab Bid Award
3. Workshop
 - a. Capital Budget Projects
 - b. Affordable Housing Sales Tax Credit – SHB 1406

PROGRESS REPORTS

ADJOURNMENT

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY SEPTEMBER 9, 2019 AT CASHMERE CITY HALL

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. City Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson Dave Erickson Kameon Smith	Derrick Pratt
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney	

FLAG SALUTE

EXCUSED ABSENCE

MOVED by Councilor Smith and seconded by Councilor Carlson to excuse the absence of Councilor Pratt. Motion carried 4-0.

ANNOUNCEMENTS & INFORMATION

Mayor Fletcher announced the dedication of Phase II of the 9-11 Memorial being held on September 11th at 11:00 a.m.

The Mayor reported on the listening tour meeting with Senator Brad Hawkins and his conversation with County Commissioner Bob Bugert regarding the Airport. The County will work with the Airport on using FAA funding to address the trees that are in the glide path.

Director Croci informed the Council that the Wenatchee Planning Commission will be at the Cashmere Planning Commission meeting on October 7th at 5:00 p.m. to discuss housing code.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

No comments from public.

APPROVAL OF AGENDA

Mayor Fletcher amended the agenda with the addition of Item #5 Budget amendment request for Streetlight Repair project.

MOVED by Counselor Erickson and seconded by Councilor Smith to approve the amended agenda, with the addition of Item #5 Budget amendment request for streetlight repair project.
Motion carried 4-0.

CONSENT AGENDA

Minutes of August 12, 2019 Regular Council Meeting

August 26, 2019 Council Meeting was Cancelled

Payroll and Claims Packet Dated August 26, 2019

Claims Direct Pay and Check #39919 through #39936 totaling \$50,485.52

Manual Check #39914 through #39918

Payroll and Claims Packet Dated September 9, 2019

Claims Direct Pay and Check #39937, #39963, #39965 through #39988 totaling \$311,254.13

Payroll Direct Deposit and Check #39939 through #39962 totaling \$124,184.42

Manual Check #39938 and #39964

Public Hearing October 28, 2019 at 6:00 p.m. on possible increase in property tax

Public Hearing November 12, 2019 at 6:00 p.m. on Preliminary Budget for 2020

Public Hearing November 25, 2019 at 6:00 p.m. on Final Budget for 2020

MOVED by Councilor Scott and seconded by Councilor Carlson to approve the items on the consent agenda with the correction to the October public hearing date. Motion carried 4-0.

AGREEMENT FOR LEGAL SERVICES EFFECTIVE AS OF JANUARY 1, 2020

MOVED by Councilor Scott and seconded by Councilor Smith to approve the Agreement with Ogden Murphy Wallace for legal services and authorize the Mayor to sign. Motion carried 4-0.

CONTRACT FOR JANITORIAL SERVICES FOR CITY HALL AND CITY LIBRARY

MOVED by Councilor Scott and seconded by Councilor Carlson to approve the Agreement with Nuclear Building Maintenance for janitorial services and authorize the Mayor to sign. Motion carried 4-0.

PROFESSIONAL SERVICE AGREEMENT WITH BIRDZEYPHOTO.COM

MOVED by Councilor Carlson and seconded by Councilor Smith to approve the Professional Services Agreement for drone photography services and authorize the Mayor to sign. Motion carried with 3 voting in favor and Councilor Erickson voting no.

WATER RESOURCES DROUGHT RESPONSE AGREEMENT BETWEEN DEPARTMENT OF ECOLOGY AND CITY FOR GRANT FUNDS FOR WELL #10 IMPROVEMENTS

MOVED by Councilor Erickson and seconded by Councilor Scott to approve the Grant Agreement with the Department of Ecology for the rehabilitation of Well #10. Motion carried 4-0.

DECISION ON INCREASE IN WATER RATES

The rate study completed by FCS Group recommends a smoothed 4% increase in water rates for the next five years. Mayor Fetcher gave a presentation showing various increases in the water rates and how the increase would affect the revenues and the budget into the future. The presentation showed that less than the recommended 4% would have a greater impact on the budget requiring larger increases in the future.

Consensus of the Council was to approve the 4% annual increase recommended by FCS Group, starting January 1st of 2020. The recommended increase in System Development fees would not take effect until July 1st of 2020. Staff will draft a rate resolution for Council approval at a future meeting.

BUDGET AMENDMENT REQUEST FOR STREET LIGHT REPAIR PROJECT

Mayor Fletcher proposed repairing the underground wires for street lights in two projects. of Project A, is repairing the streetlights on one side only of the streets that are totally dark. The scope of work would include trenching, conduit and new wire on the following streets: Perry, Chase, Elberta, Pioneer, Chapel, Angier, and S. Division. The estimated cost is \$124,000, which requires an amendment to the 2019 Budget. The streetlights on the other side of the streets will be scheduled for repair in the future.

Project B, is regarding the Chelan PUD installing new in-street vaults, separating City streetlight wires from PUD distribution wiring. The new vaults will enable the city to install new wiring in the conduits to connect street lights. Chelan PUD is developing plans to install new vaults and re-route conduits. An estimate is pending the final plans, which will require an additional budget amendment.

MOVED by Councilor Smith and seconded by Councilor Erickson to approve the budget amendment request and authorize the Streetlight Repair project. Motion carried with 3 voting in favor and Councilor Scott voting no.

PROGRESS REPORTS

Director Croci reported that the temporary pump and valve at Sherman Reservoir is being installed and then the demolition of the roof will begin.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:15 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Staff Summary

Date: 9/19/19
To: City Council
From: Steve Croci
RE: Well # 10 Improvements

The Department of Ecology fully executed the Drought Response grant for \$50,000 on September 19, 2019. A statement of work and bid documents were distributed to appropriate small works roster vendors on September 12, 2019. Sealed bids are to be opened on September 23, 2019 at 2:00 PM. At the Council Meeting Staff will recommend a vendor to complete the identified work.

Staff Recommendation:

MOVE to select VENDOR and authorize Mayor to sign documents.
