

MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY MAY 23, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Gordon Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	Skip Moore
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building	

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to excuse the absence of Councilor Skip Moore. Motion carried.

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones submitted copies of the Monthly Financial Report for April.

Clerk-Treasurer Jones announced that the outside review of the annual report was complete. Other than minor changes the city's report was very clean. The outside review does not meet the state's requirement for an internal review of the annual report. A council committee still needs to review the financial condition of the city and report back to the full council. Councilors Jeff Gomes and Debbie Knutsen volunteered to review the annual report.

Also, Jones announced a letter was sent to the Chelan PUD inviting them to hold a public meeting in Cashmere to answer citizens' questions and concerns regarding fiber build out. Jeff Smith from Chelan PUD has requested an interim meeting with the mayor and a couple council members to discuss the fiber build out on June 3, 2011. Councilors Jim Fletcher and Jeff Gomes volunteered for the fiber meeting.

APPROVAL OF AGENDA

MOVED by Councilor Wynne and seconded by Councilor Gomes to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of May 9, 2011 Regular Study Session Meeting  
Minutes of May 9, 2011 Regular City Council Meeting  
Payroll and Claims Packet Dated May 23, 2011

Claims Check Nos. 30877 through 30910 and EFT 04/2011 totaling \$306,073.11

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve the items on the consent agenda. Motion carried.

ORDINANCE NO. 1187 VACATING A SIX FOOT WIDE PORTION OF MAPLE STREET

The proposed ordinance is vacating a six foot wide portion of Maple Street, generally located adjacent to Lot 14, Block 1 of Stewards Plat of Mission in exchange for transfer of title to the City of land five feet in width and located on the north side of Mission Avenue between Woodring Street and Maple Street.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to adopt Ordinance No. 1187 vacating a six foot wide portion of Maple Street. Motion carried.

ORDINANCE NO. 1188 ESTABLISHING PROCEDURES FOR THE ISSUANCE OF SPECIAL USE PERMITS

The proposed ordinance establishes procedures for the issuance of special use permits related to the use of City rights-of-way and parking areas. Establishing procedures will allow the application to go through an administrative review and eliminates the need for the applicants to come before the council. The City Council made minor language amendments to the proposed ordinance including calling the permit a special event permit instead of use permit.

MOVED by Councilor Gomes and seconded by Councilor Wynne to adopt Ordinance No. 1188 establishing procedures for the issuance of special use permits as amended by council. Motion carried.

SPECIAL USE PERMIT APPLICATION FOR A BEER GARDEN AT BARNEY'S FOR FOUNDERS' DAYS

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve the special use permit for a beer garden at Barney's for Founders' Days. Motion carried.

SURVEYING SERVICES DURING CONSTRUCTION OF SUNSET HIGHWAY PROJECT

Fitzpatrick Surveying will provide surveying services during the construction of Sunset Highway in the amount of \$31,140. This amount is referenced in the Interlocal Agreement between the City and Port of Chelan County that came before council last year. The surveying services agreement was not approved since the project was delayed for a year to include the replacement of the bridge. This scope of work does not include the surveying services for the bridge replacement.

MOVED by Councilor Gomes and seconded by Councilor Fletcher to approve surveying services during construction of the Sunset Highway Project in the amount of \$31,140. Motion carried.

ADDENDUM NO. 1 OF THE SURVEYING SERVICES AGREEMENT DURING CONSTRUCTION FOR THE SUNSET HIGHWAY BRIDGE REPLACEMENT

Addendum No. 1 of the surveying services agreement is for an additional \$7,200 for surveying services during construction of Sunset Highway for the bridge replacement. The City will be paying 100% of the surveying costs for the bridge.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve Addendum No. 1 of the surveying services agreement during construction of Sunset Highway for an additional

\$7,200 for the bridge replacement. Motion carried.

RH2 ENGINEERING SUPPLEMENT NO. 2 AGREEMENT FOR SUNSET HIGHWAY PROJECT

Sunset Highway Reconstruction project Scope of Work Supplement No. 2 for services during construction engineering is a total amount of \$412,845. State Department of Transportation will have to approve Supplement No. 2, but the total dollar amount will not change.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to approve the RH2 Engineering Supplement No. 2 Agreement for the Sunset Highway project in the amount of \$412,845. Motion carried.

INTERLOCAL AGREEMENT BETWEEN THE CITY AND CHELAN COUNTY PORT DISTRICT FOR THE SUNSET HIGHWAY PROJECT

The Interlocal Agreement is between the City and Chelan County Port District for the Sunset Highway road and waterline improvements. Partnering on the project is a benefit for both entities. The engineer's final estimates were calculated and added to the final agreement. The City and the Port agree that the portion of the project to be paid for by the port shall be 34.11 percent of the total construction contract amount, less payments for change orders, construction phase engineering and survey costs which will be addressed separately, up to a maximum total payment amount of \$1,126,170.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the Interlocal Agreement between the City and Chelan County Port District for the Sunset Highway project. Motion carried.

DNR PERMIT – EASEMENT AGREEMENT NO. 51-085290 FOR WASTEWATER PIPE

MOVED by Councilor Gomes and seconded by Councilor Wynne to authorize the Mayor to sign the DNR Easement Agreement for the wastewater pipe. Motion carried.

PROGRESS REPORTS

Written progress reports were provided in the council packets. Director Botello stated that the report and cost estimate for the railroad quiet zone will be ready to present to council in about one month.

ADJOURNMENT

MOVED by Councilor Wynne and seconded by Councilor Gomes to adjourn. Motion carried.

The meeting was adjourned at 7:48 p.m.

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Gordon Irle, Mayor

Attest:

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Kay Jones, Clerk-Treasurer