



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2016 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of August 8, 2016 Regular Council Meeting
2. Meeting of August 22, 2016 Cancelled
3. Payroll and Claims Packet Dated August 22, 2016
4. Payroll and Claims Packet Dated September 12, 2016
5. Set Public Hearing for September 26, 2016 on Tanager Lane Annexation
6. Set Public Hearing for September 26, 2016 on Hensley Annexation
7. Set Public Hearing for September 26, 2016 on the Cashmere's Comprehensive Transportation Plan

EXECUTIVE SESSION – To Discuss Potential Litigation

BUSINESS ITEMS

1. Asphalt repair at the 300 Block of Mission Avenue
2. Ordinance No. 1251 Amending Sections 15.36.070 & 18.10E.070 to include references to the most recent flood insurance study
3. Water Rights Application for No. S4-31918
4. Water Rights Application for No. G4-35243(A)
5. Water Rights Application for No. S4-35243(B)

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, AUGUST 8, 2016 AT CASHMERE CITY HALL

OPENING

Mayor Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Administrative Assistant Teresa Prescott took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes Jim Fletcher Dave Erickson Kameon Smith Derrick Pratt	Skip Moore
Staff:	Mark Botello, Dir. of Planning/Building Teresa Prescott, Admin. Asst.	Kay Jones, Clerk-Treasurer Chuck Zimmerman, City Attorney

FLAG SALUTE

EXCUSE ABSENCE

Moved by Councilor Fletcher and seconded by Councilor Erickson to excuse the absence of Councilor Moore. Motion carried.

ANNOUNCEMENTS & INFORMATION

Planning Director Botello announced the chip seal of Maple, Valley, Birch and Mt. View Place is complete.

Councilor Smith received a complaint from Nancy Valison regarding a home at the end of East Cashmere Road that has 6' high weeds causing a fire hazard. Director Botello said we would send a letter, which we are required to do a couple times each year to that residence.

PUBLIC COMMENT PERIOD

Dick Braun, 312 S. Division St., thanked the council for the cleanup of the Martinson property. Braun requested the City address the Tarver property on S. Division Street next.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Smith to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Minutes of July 25, 2016 Regular Council Meeting
Payroll and Claims Packet Dated August 8, 2016

Claim Check Nos. 37075 and #37098 through #37153 totaling \$277,187.16

Payroll Check #37076 through #37096 totaling \$127,011.43

Manual Check Nos. #37074 and #37097 not needing prior approval.

MOVED by Councilor Erickson and seconded by Councilor Pratt to approve the items on the consent agenda. Motion carried.

PUBLIC HEARING FOR THE 6-YEAR TRANSPORTATION IMPROVEMENT PLAN

Mayor Gomes opened the public hearing at 6:06 p.m. Planning Director Mark Botello summarized the items on the transportation plan.

Crunch Pak will pay half the cost of pedestrian-activated flashing lights on Sunset.

Future Chip Seal projects, continuation of the City-wide pavement preservation project: Chapel Street north of Pioneer to Angier Avenue and Glenn, Skyline, Valley View, Peshastin, Yakima, Phillips Place and S. Division St. in 2017.

Charlie Brown, 120 W. Pleasant asked for something to be done about his street. Brown handed out pictures of the deteriorating asphalt and potholes. He had to replace his tires and sway bar on his car due to driving through the holes daily. Director Botello stated the street could be repaved for about \$16,000 and that parking on one side only should be instated on W. Pleasant. The street is not a priority because there is not much traffic on the dead-end street. Mayor Gomes stated the TIP would be amended to include W. Pleasant in the future. In the meantime, the Public Works Department will fill the holes.

Rank Road widening is a large project scheduled for 2017.

Paul Sharpe, 116 W. Pleasant, asked how the priority of streets is determined and why water and sewer is a factor. Mayor Gomes informed him of the process and the cost of replacing water and sewer lines. Many times the City cannot afford to replace the lines, so streets that need water or sewer main replacement are postponed until the City can afford the replacement. We also look at maintenance, fire flow, capacity, etc. to determine if the lines need to be replaced.

With no further public comment the Mayor closed the public hearing at 6:27 p.m.

RESOLUTION 05-2016 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN-2017 TO 2022

Moved by Councilor Erickson and seconded by Councilor Smith to approve the 6 year Transportation Improvement Program with the inclusion of West Pleasant and continuation of the City Wide Pavement Preservation program. Motion carried.

RH2 ENGINEERING TASK AUTHORIZATION #18 FOR RANK ROAD IMPROVEMENTS

The proposed change to the task authorization is due to required changes to the project after meeting with the residents. The major modifications include defining the curb line profile to accommodate tractors coming from the orchards, and designing closed drainage catch basins and a piping system for runoff. Cost of the change in engineering is \$9,900.

MOVED by Councilor Fletcher and seconded by Councilor Pratt to approve the RH2 Task Authorization #18 of the General Services Agreement for the Rank Road Improvement project and authorize Mayor Gomes to sign the documents. Motion carried.

ANNEXATION REQUEST FROM KEITH RANKIN FOR 5770 PIONEER AVENUE

Director Botello summarized the annexation request from Keith Rankin which consists of one property. Botello will send a letter to other residents of the area to see if they want to be included in the annexation. If they do, their property taxes will increase approximately \$100 per year, but they will save around \$700 annually in their wastewater bill since county residents pay 1.5 times the city rate.

After approval to proceed, Botello will draft the petition and set a public hearing for August 22. Moved by Councilor Fletcher and seconded by Councilor Erickson to accept the annexation request from Keith Rankin.

PROGRESS REPORTS

Director Mark Botello reported that a location for the charging station that will be paid by a grant has been agreed upon. The station will be right behind 101 Cottage Avenue. Power is available there and it is close to downtown. Botello stated that Joe Brown is unhappy that a parking stall close to his office will be used. Councilor Pratt suggested we consider putting the station at Riverside Park near the restrooms, since power is available there. Director Botello will look into it.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:48 p.m.

Jeff Gomes, Mayor

Attest:

Teresa Prescott, Administrative Assistant



City of Cashmere

101 Woodring Street

Cashmere, WA 98815

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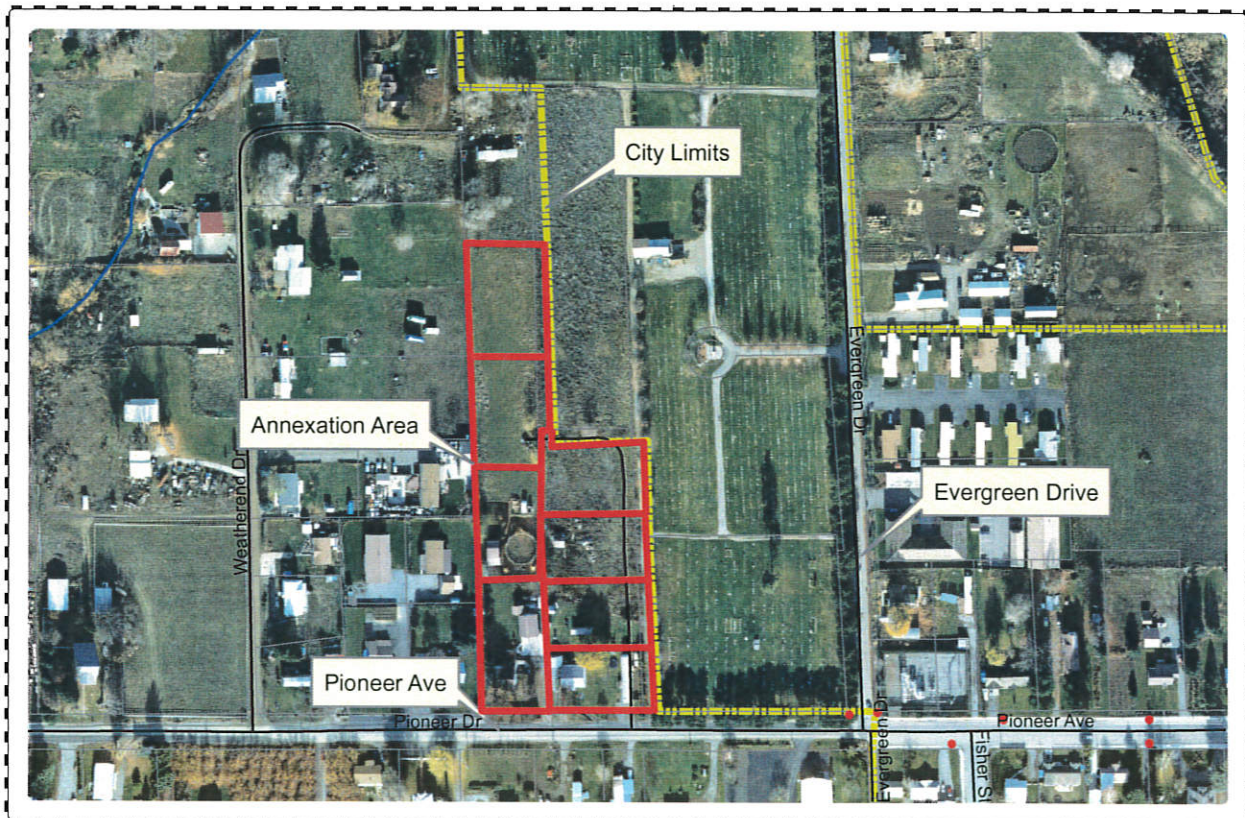
NOTICE OF PUBLIC HEARING ON TANAGER LANE AREA ANNEXATION

Pursuant to RCW 35.13, the Cashmere City Council will hold a public hearing on Monday, September 26, 2016 at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street on the following petition proposal for annexation into the incorporated City Limits of Cashmere:

The proposed annexation is located at 5770 Pioneer Drive, 5798 Pioneer Ave, 104 Tanager Lane, 112 Tanager Lane, 101 Tanager Lane, 73 Tanager Lane, 51 Tanager Lane and 29 Tanager Lane, Cashmere, WA. 98815 also identified by Chelan County Assessor's Parcel Number's 231905240400, 231905240465, 231905240455, 231905240460, 231905240420, 2319055240410, 231905240450 and 231905240430.

Complete legal description and site survey of the proposed annexation and petition are available at Cashmere City Hall for viewing by request.

The public is invited to attend and make comment or send written comments c/o Mark Botello, Director of Planning & Building, City of Cashmere, 101 Woodring Street, Cashmere, WA 98815.





City of Cashmere

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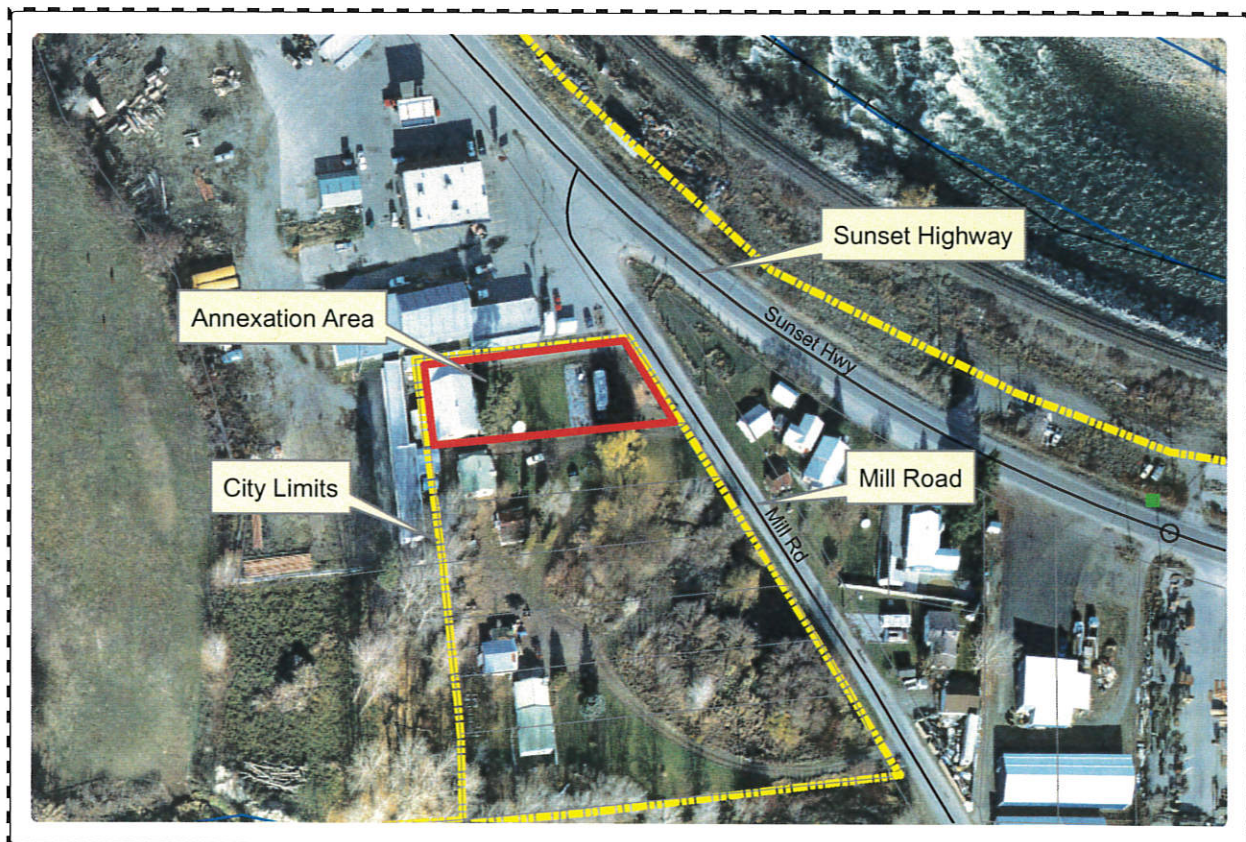
NOTICE OF PUBLIC HEARING ON HENSLEY ANNEXATION

Pursuant to RCW 35.13, the Cashmere City Council will hold a public hearing on Monday, September 26, 2016 at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street on the following petition proposal for annexation into the incorporated City Limits of Cashmere:

The proposed annexation is located at 5585 Mill Road, Cashmere, WA. 98815 also identified by Chelan County Assessor's Parcel Number 231905924033,

Complete legal description and site survey of the proposed annexation and petition are available at Cashmere City Hall for viewing by request.

The public is invited to attend and make comment or send written comments c/o Mark Botello, Director of Planning & Building, City of Cashmere, 101 Woodring Street, Cashmere, WA 98815.





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NOTICE OF PUBLIC HEARING CITY OF CASHMERE'S COMPREHENSIVE TRANSPORTATION PLAN & DEVELOPMENT REGULATIONS

The Cashmere City Council will hold a public hearing on Monday, September 26, 2016 at 6:00 p.m. at the Cashmere City Hall, 101 Woodring Street on the recommendation from the Cashmere Planning Commission on the proposed adoption of City of Cashmere's Comprehensive Transportation Plan and Development Standards.

This plan includes community characteristics, traffic volumes, transportation network and design standards, application for variance, storm water management, transportation improvement program, capital facilities plan, and relationships, reference design specifications and the overall planning process. The Transportation Plan is available for viewing at Cashmere City Hall or by contacting Mark Botello at Mark@Cityofcashmere.org for electronic copy.

The public is invited to attend and make comment and/or send written comments c/o Mark Botello, Director of Planning & Building, City of Cashmere, 101 Woodring Street, Cashmere, WA 98815.

Staff Summary

Date: September 12, 2016
To: Cashmere City Council
Mayor Gomes
From: Mark Botello
RE: Asphalt Repair at the 300 Block of Mission Ave

Since the completion of the Mission Ave improvement project a few years ago, the City has experienced water drainage issues with certain areas behind the sidewalk at the 300 block of Mission Ave.

The City utilized the Small Works Roster for this project, which is included with this staff report. The City received two bids from interested paving contractors. The contractors are Central Washington Asphalt and Mitchell Paving.

The two bids received are as follows:

- Central Washington Asphalt: \$19,854.70
- Mitchell Paving: \$20,511.69

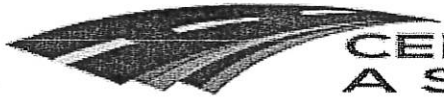
This is a non-budgeted item, so this would need to be included in the budget amendment later this year. This was brought to staff's attention earlier this year; therefore was not included in the budget.

Staff will go over this in more detail at the Monday Council meeting.



Recommendation:

Staff recommends selection of Central Washington Asphalt for the Mission Ave asphalt repairs.



CENTRAL WASHINGTON ASPHALT

Serving All of Eastern Washington & Northeast Oregon

Corporate Office

PO Box 939

Moses Lake, WA 98837

(509) 765-5757

Wenatchee Office

7700 US 97A

Wenatchee, WA 98801

(509) 662-6063

Tri-Cities Office

16004 E. Field Rd.

Benton City, WA 99320

(509) 588-5214

Milton-Freewater

53847 WW River Rd.

Milton-Freewater, OR

(503) 938-5205

To: City Of Cashmere	Contact: Mark
Address: Cashmere, WA.	Phone:
	Fax:
Project Name: City Of Cashmere- 2016 Patching	Bid Number: 2016-JF227
Project Location: Cashmere, WA	Bid Date: 8/4/2016

We are pleased to quote the following project:


Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Mobilization	1.00	LS	\$1,250.00	\$1,250.00
2	Commercial HMA Patching	90.00	TON	\$190.00	\$17,100.00

Total Bid Price: \$18,350.00

Tax 1,504.70
Total 19,854.70

Notes:

- Central Washington Asphalt Inc. is hereby authorized to furnish all materials and labor required to complete the work mentioned above and according to the terms thereof. Interest On Any Unpaid Balance Over 30 Days From Billing Date Will Be Charged At 1.5% Per Month. Central Washington Asphalt Inc. reserves the right to hold owner responsible/obligated for any damages Central Washington Asphalt Inc. may incur through collections of monies owned by owner(s) and not constricted or limited to the following: reasonable attorney's fees, court costs, interest, and all other legal expenses when pursuing payment by property owner. Quote is Good for 15 Days From Above Date or 10 Days after Execution of Bid, Whichever is Shorter. This Quote Includes Our Standard Form Of Insurance Only.
- Quote Excludes:
Preparation of Grade, Surveying, Testing, Pavement Markings, Prime Coat, Soil Sterilant, Utility Adjustments, Patching Of Utilities, Traffic Control, Permits, Fees, Bond (Add 1%), Sales Tax.
- NOTE: This Quote Sheet Must Be Attached To And Become Part Of Any Subcontract Agreement.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Central Washington Asphalt Inc.</p> <p>Authorized Signature: </p> <p>Estimator: Justin Fulbright (509) 662-6063 justin@cwainc.us</p>
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Staff Summary

Date: September 12, 2016

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Ordinance No 1251 Amending Sections 15.36.070 & 18.10E.070 to include references to the most recent flood insurance study.

Please see attached Ordinance No 1251 amending Sections 15.36.070 and 18.10E.070 of Cashmere Municipal Code to include references to the most recent flood insurance study. A few weeks ago the City had a Community Assistance Visit (CAV) from Ecology and the proposed amendments are required by them and need to be changed and adopted within 90 days to stay in compliance with FEMA insurance program. The proposed amendments are as follows:

18.10E.070 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of Cashmere" dated September 30, 2004 ~~August 27, 2003~~, with accompanying flood insurance rate maps, and any revisions thereto, is adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at City Hall, 101 Woodring, Cashmere, Washington. The best available information for flood hazard area identification shall be the basis for regulation until a new FIRM is issued which incorporates the date utilized. (Ord. 1052 § 1, 2004; Ord. 1020 § 1, 2002).

15.36.070 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of Cashmere" dated September 30, 2004 ~~December 1, 1977~~, with accompanying Flood Insurance Rate Maps, and any revisions thereto, is adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at City Hall, 101 Woodring, Cashmere, Washington. (Ord. 1225 § 1, 2013; Ord. 742 § 3.2, 1989).

Recommendation:

Staff recommends approval of Ordinance No. 1251.

ORDINANCE NO. 1251

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING SECTIONS 15.36.070 AND 18.10E.070 OF THE CASHMERE MUNICIPAL CODE TO INCLUDE REFERENCES TO THE MOST RECENT FLOOD INSURANCE STUDY PREPARED BY THE FLOOD INSURANCE ADMINISTRATION; CONTAINING A SEVERABILITY PROVISION; AND SETTING AN EFFECTIVE DATE.

WHEREAS, City staff and representatives of the Washington State Department of Ecology (“DOE”) conducted a review of the provisions set forth in Chapter 15.36 and Chapter 18.10 of the Cashmere Municipal Code (CMC) related to flood plan management and insurance requirements; and

WHEREAS, based upon their review, City and DOE staff determined that Section 15.36.070 CMC and Section 18.10E.070 CMC should be amended to reference the most current version of the Flood Insurance Study for the City of Cashmere, which was prepared by Flood Insurance Administration in 2004; and

WHEREAS, the City Council concurs in the recommendation of City staff and DOE consultants, and now desires to amend Section 15.36.070 CMC and Section 18.10E.070 CMC to include references to the most current version of the Flood Insurance Study; and

WHEREAS, the City Council reasonably believes that adoption of this Ordinance is in the best interest of the health, safety and welfare of citizens of the City; **NOW, THEREFORE,**

**THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO
ORDAIN AS FOLLOWS:**

Section 1. Section 15.36.070 of the Cashmere Municipal Code is hereby amended to read as follows:

15.36.070 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of Cashmere" dated September 30, 2004, with accompanying Flood Insurance Rate Maps, and any revisions thereto, is adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at City Hall, 101 Woodring, Cashmere, Washington.

Section 2. Section 18.10E.070 of the Cashmere Municipal Code is hereby amended to read as follows:

18.10E.070 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance Administration in a scientific and engineering report entitled "The Flood Insurance Study for the City of Cashmere" dated September 30, 2004, with accompanying flood insurance rate maps, and any revisions thereto is adopted by reference and declared to be a part of this chapter. The Flood Insurance Study is on file at City Hall, 101 Woodring, Cashmere, Washington. The best available information for flood hazard area identification shall be the basis for regulation until a new FIRM is issued which incorporates the date utilized.

Section 3. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

APPROVED:

MAYOR JEFF GOMES

ATTEST:

CITY CLERK KAY JONES

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

CHARLES D. ZIMMERMAN

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO. _____

Staff Summary

Date: September 12, 2016

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Water Rights Application No's S4-31918, G4-35243(A), and
S4-35243(B)

Please see attached three Wenatchee Basin Coordinated Cost Reimbursement applications. This is a non budgeted item, because it was not anticipated that these three applications and the cost reimbursement procedure would happen soon.

The estimated cost for processing these applications is as follows:

Application No. S4-31918
\$9,700

Application No. G4-35243(A)
\$14,600

Application No. S4-35243(B)
\$9,700

Additional fees associated with legal and engineering will need to be included. It is estimated that approximately another \$15,000 for legal and engineering.

The estimated total cost for processing these three applications is \$50,000. The funds for processing these applications will come from the Water Capital Fund, and a budget amendment will be required.

Recommendation:

Staff recommends approval of Wenatchee Basin Coordinated Cost Reimbursement applications S-31918, G4-35243(A) and S4-35243(B).

Chelan County Natural Resource Department

411 Washington Street, Suite 201
Wenatchee, WA 98801

August 15, 2016

Mayor Jeff Gomes
City of Cashmere
101 Woodring St
Cashmere, WA
98815-1034

RE: Water Right Application Nos. S4-31918, G4-35243(A), and S4-35243(B)

Dear Mr. Gomes:

In June of this year, we contacted you about options regarding your pending applications for new water rights located within the Wenatchee River Basin in Chelan County. The effort to process water right applications was initiated in 2012 by the Chelan County Natural Resource Department (County) and local municipal water purveyors using the Coordinated Cost-Reimbursement Program (Program), as established by the Washington State Department of Ecology (Ecology) in RCW 90.03.265(3). In response to our letter, you indicated that you were:

- Interested in having your application processed under the program;
- Interested in understanding whether your application is eligible for participation in the program; and
- Interested in paying a processing fee in the range of \$5,000 to \$15,000 if your application qualifies for processing, subject to your final review.

Because you expressed interest in continuing with the Program in our last communication, this letter includes contracts for your review and signature to formally enroll in the Program. The enclosed contracts include the costs required to reimburse the County for administering the Program, the County's contractor for preparing your water right Report of Examination (ROE), and Ecology's review of the ROE and issuance of a permit. In order to participate in the Program, a signed contract and pre-payment of the permitting cost is required by September 30, 2016. Please return your signed contracts and check (made payable to Chelan County Natural Resource Department) in the enclosed, stamped envelope.

Water right permit applications will be processed in the order of their priority date, with the oldest applications processed first. Applicants who decline to participate or do not

respond by September 30, 2016, will keep their applications on file with Ecology, but other Applicants will be processed ahead of them. Applicants returning signed contracts after September 30, 2016, may still be processed under the Program if water remains available.

We are working with Aspect Consulting, LLC (Aspect) to process water right permit applications under the Program. You may opt to hire your own contractor to provide the services listed in the contract; however, you will still be required to pay the base cost of processing the application to the County. The cost for your own contractor would be in addition to those paid to the County.

For more information on your specific water right applications, how the program works, and when you could expect to receive your new water rights, please visit <http://www.ecy.wa.gov/programs/wr/cwp/wccr.html>. If you have questions or would like to speak with someone directly, please contact Aspect at (509) 888-2470 or by email at wenatcheewaterrights@aspectconsulting.com.

Thank you in advance for responding promptly to this letter. By doing so, you are helping us to begin the permitting process more quickly.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Kaputa". The signature is fluid and cursive, with a large initial "M" and "K".

Mike Kaputa, Director
Chelan County Natural Resource Department

Chelan County Natural Resources Department Coordinated Cost-Reimbursement Agreement (CCRA)

Between the
Chelan County Natural Resources Department
and
City of Cashmere

Wenatchee Basin Coordinated Cost Reimbursement
Phase II

PART A SPECIAL TERMS AND CONDITIONS AND SCOPE OF WORK

Effective Date: date of signature by the Chelan County Natural Resources Department
End Date: December 31, 2017

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I. Applicant Information

	Applicant/ Primary Point of Contact	Billing Contact
Name	Mayor Jeff Gomes City of Cashmere	Kay Jones, Clerk-Treasurer City of Cashmere
Address	101 Woodring St	101 Woodring St
City, State	Cashmere, WA	Cashmere, WA
Zip Code	98815-1034	98815-1034
Telephone		(509) 782-3513
E-mail		Kay@cityofcashmere.org
Fax		(509) 782-2840

II. Chelan County Information

	Project Manager/ Primary Point of Contact	Billing Contact
Name	Mike Kaputa, Chelan County Department of Natural Resources	(same)
Address	411 Washington St, Ste 201	
City, State	Wenatchee, WA	
Zip Code	98801	
Telephone	(509) 667-6584	
E-mail	Mike.Kaputa@co.chelan.wa.us	
Fax	(509) 667-6527	

III. Performance Security

A full pre-payment of costs is mandatory for expedited processing under this coordinated cost-reimbursement program.

IV. Terms of Agreement

This Coordinated Cost Reimbursement Agreement is to expedite decisions made by the Washington State Department of Ecology (Ecology) and may or may not result in the issuance of permits, depending on whether statutory criteria for issuing a permit can be met and the potential for third-party appeals. Although Ecology cannot prejudge its permitting decisions, the Chelan County Natural Resources Department (County) has pre-vetted your application under the program criteria and believes you are eligible to receive a permit for your project. Accordingly, the Parties signatory to this Agreement agree:

All eligible costs incurred by Ecology, the County, and its Contractor must be reimbursed by the Applicant. Eligible costs include all reasonable and necessary direct and indirect costs that arise from managing the coordinated cost-reimbursement program, processing the permit, legal costs for processing your application, cost of staff replacement for time spent working on this project and decision-making through any final decision by Ecology. Ecology will bill the County monthly for both the direct portion of staff costs and the staff replacement costs. A monthly accounting of expenditures and progress on your permit will be available upon request. Monies not spent in processing your permit will be refunded following expiration of permit appeal periods.

Project Description

The County is leading a coordinated cost reimbursement program for applications in the Wenatchee Basin. The County will contract directly with applicants desiring processing under the program. The County and its contractors will then prepare Reports of Examination (ROE) consistent with Ecology statutes, rules, policies and procedures for review and final decision-making. The County will use a pre-approved template ROE tailored for administration in the Wenatchee Basin and approved by Ecology. Up to about 50 water right applications may be processed based on positive

survey responses completed by pending applicants in Phase 1 of the project. The list of pending applicants to be processed is provided on Ecology's website for the project at: <http://www.ecy.wa.gov/programs/wr/cwp/wccr.html>.

Phase II
Scope of Work with Associated Budget Detail and Schedule

The Fee Schedule below summarizes the anticipated cost for your Application. The County anticipates approximately half the applications will be processed in fiscal year 2016 and half in fiscal year 2017 with an average application processing time of approximately 6 months. Each table summarizes two options for your consideration.

1. The "County Contractor Only" option represents the full-service cost to process your water right authorization. The County and its contractor will prepare all of the information necessary for Ecology approval.
2. If you already have your own engineer or hydrogeologist, you can select the "Applicant Contractor Input" option. In that event, you will pay both the County and your engineer/hydrogeologist to collectively process the application. Your engineer/hydrogeologist will be required to complete forms and prepare report information for submittal to the County. The total cost of this option will be as shown in the table plus that amount you negotiate directly with your engineer/hydrogeologist. If you select this option we recommend you obtain a formal quote in advance from your consultant.

Application No. S4-31918

Fee schedule (Surface Application > 200 gpm)

County base fee: \$6,800

Will you also have your own licensed contractor working with the County?

If no, add \$2,900 and the County will provide this service.

If yes, add \$0, and your contractor will charge you additional fees beyond those due to the County, to complete the attached checklist.

Total cost due to County (Check only one box):

- County Full Service (\$9,700)¹**
- County Base Cost (\$6,800) Plus Additional Applicant Contractor Support²**

Notes:

1. The County's Contractor will be responsible for collecting and analyzing information on the applicant's project, and authoring the ROE.
2. Applicants selecting the "Applicant Contractor Support" option would hire their own contractor to provide information for their permit and author portions of the ROE, such as a licensed engineer or hydrogeologist. The County's Contractor is responsible for standardizing the information for Ecology review. A survey will be used to direct information required from the Applicant's contractor. Applicant contractor costs are in addition to the costs shown in this Fee Schedule and will vary, but are expected to be the same or greater than the County full-service cost.
3. These costs presume successful issuance of a permit with no appeal by the Applicant or a third party. Litigation costs would be in addition to the costs shown in the table.

The hours in the table above are provided to reflect the following specific tasks by the County and Ecology.

County (and its Contractor)

- Outreach to applicants
- Management of approximately 56 individual applicant contracts, including tracking, invoicing, and reporting
- Management of the County’s Contractor
 - Investigation of each water right application
 - Preparation of public notice
 - Site visit
 - Draft Report of Examination (ROE) preparation
 - Incorporation of Ecology comments
- Coordination of the overall project with Ecology

Ecology

- Administration (WRTS, ROE formatting, web posting, filing, imaging)
- Permit Writer (ROE review)
- Hydrogeologist (hydrogeologic memoranda review if groundwater)
- Mapping (GWIS mapping)
- Project Management (County/Contractor/Invoicing coordination)

V. Effective Date

The effective date of this CCRA is the date of signature by Chelan County. The end date of this agreement is December 31, 2017, or 30 days following expiration of the appeal period for the ROE, at which time any unspent Performance Security will be refunded to the Applicant.

VI. Entire Agreement and Signatures

The Parties hereto have agreed to the tasks, budget detail, and schedule described herein Part A. This entire agreement, consisting of Part A — Special Terms and Conditions and Scope of Work, Part B — General Terms and Conditions, and any formal written and signed amendment, can only be modified by a subsequent formal written and signed amendment as described in Section II.E.3. of Part B — General Terms and Conditions. The County is incorporating the provisions of Part B into this CCRA, which are a requirement of the Master CCRA between Ecology and the County.

	Applicant’s Authorized Official:		County’s Authorized Official:
Name	Mayor Jeff Gomes City of Cashmere	Name	Mike Kaputa, Chelan County Department of Natural Resources
Signature		Signature	

Chelan County Natural Resources Department Coordinated Cost-Reimbursement Agreement (CCRA)

Between the
Chelan County Natural Resources Department
and
City of Cashmere

Wenatchee Basin Coordinated Cost Reimbursement Phase II

PART A SPECIAL TERMS AND CONDITIONS AND SCOPE OF WORK

Effective Date: date of signature by the Chelan County Natural Resources Department
End Date: December 31, 2017

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I. Applicant Information

	Applicant/ Primary Point of Contact	Billing Contact
Name	Mayor Jeff Gomes City of Cashmere	Kay Jones, Clerk-Treasurer City of Cashmere
Address	101 Woodring St	101 Woodring St
City, State	Cashmere, WA	Cashmere, WA
Zip Code	98815-1034	98815-1034
Telephone		(509) 782-3513
E-mail		Kay@cityofcashmere.org
Fax		(509) 782-2840

II. Chelan County Information

	Project Manager/ Primary Point of Contact	Billing Contact
Name	Mike Kaputa, Chelan County Department of Natural Resources	(same)
Address	411 Washington St, Ste 201	
City, State	Wenatchee, WA	
Zip Code	98801	
Telephone	(509) 667-6584	
E-mail	Mike.Kaputa@co.chelan.wa.us	
Fax	(509) 667-6527	

III. Performance Security

A full pre-payment of costs is mandatory for expedited processing under this coordinated cost-reimbursement program.

IV. Terms of Agreement

This Coordinated Cost Reimbursement Agreement is to expedite decisions made by the Washington State Department of Ecology (Ecology) and may or may not result in the issuance of permits, depending on whether statutory criteria for issuing a permit can be met and the potential for third-party appeals. Although Ecology cannot prejudice its permitting decisions, the Chelan County Natural Resources Department (County) has pre-vetted your application under the program criteria and believes you are eligible to receive a permit for your project. Accordingly, the Parties signatory to this Agreement agree:

All eligible costs incurred by Ecology, the County, and its Contractor must be reimbursed by the Applicant. Eligible costs include all reasonable and necessary direct and indirect costs that arise from managing the coordinated cost-reimbursement program, processing the permit, legal costs for processing your application, cost of staff replacement for time spent working on this project and decision-making through any final decision by Ecology. Ecology will bill the County monthly for both the direct portion of staff costs and the staff replacement costs. A monthly accounting of expenditures and progress on your permit will be available upon request. Monies not spent in processing your permit will be refunded following expiration of permit appeal periods.

Project Description

The County is leading a coordinated cost reimbursement program for applications in the Wenatchee Basin. The County will contract directly with applicants desiring processing under the program. The County and its contractors will then prepare Reports of Examination (ROE) consistent with Ecology statutes, rules, policies and procedures for review and final decision-making. The County will use a pre-approved template ROE tailored for administration in the Wenatchee Basin and approved by Ecology. Up to about 50 water right applications may be processed based on positive

survey responses completed by pending applicants in Phase 1 of the project. The list of pending applicants to be processed is provided on Ecology's website for the project at: <http://www.ecy.wa.gov/programs/wr/cwp/wccr.html>.

Phase II
Scope of Work with Associated Budget Detail and Schedule

The Fee Schedule below summarizes the anticipated cost for your Application. The County anticipates approximately half the applications will be processed in fiscal year 2016 and half in fiscal year 2017 with an average application processing time of approximately 6 months. Each table summarizes two options for your consideration.

1. The "County Contractor Only" option represents the full-service cost to process your water right authorization. The County and its contractor will prepare all of the information necessary for Ecology approval.
2. If you already have your own engineer or hydrogeologist, you can select the "Applicant Contractor Input" option. In that event, you will pay both the County and your engineer/hydrogeologist to collectively process the application. Your engineer/hydrogeologist will be required to complete forms and prepare report information for submittal to the County. The total cost of this option will be as shown in the table plus that amount you negotiate directly with your engineer/hydrogeologist. If you select this option we recommend you obtain a formal quote in advance from your consultant.

Application No. G4-35243(A)

Fee schedule (Groundwater Application > 200 gpm)

County base fee: \$8,400

Will you also have your own licensed contractor working with the County?

If no, add \$6,200 and the County will provide this service.

If yes, add \$0, and your contractor will charge you additional fees beyond those due to the County, to complete the attached checklist.

Total cost due to County (Check only one box):

- County Full Service (\$14,600)¹**
- County Base Cost (\$8,400) Plus Additional Applicant Contractor Support²**

Notes:

1. The County's Contractor will be responsible for collecting and analyzing information on the applicant's project, and authoring the ROE.
2. Applicants selecting the "Applicant Contractor Support" option would hire their own contractor to provide information for their permit and author portions of the ROE, such as a licensed engineer or hydrogeologist. The County's Contractor is responsible for standardizing the information for Ecology review. A survey will be used to direct information required from the Applicant's contractor. Applicant contractor costs are in addition to the costs shown in this Fee Schedule and will vary, but are expected to be the same or greater than the County full-service cost.
3. These costs presume successful issuance of a permit with no appeal by the Applicant or a third party. Litigation costs would be in addition to the costs shown in the table.

The hours in the table above are provided to reflect the following specific tasks by the County and Ecology.

County (and its Contractor)

- Outreach to applicants
- Management of approximately 56 individual applicant contracts, including tracking, invoicing, and reporting
- Management of the County’s Contractor
 - Investigation of each water right application
 - Preparation of public notice
 - Site visit
 - Hydrogeologic memoranda
 - Draft Report of Examination (ROE) preparation
 - Incorporation of Ecology comments
- Coordination of the overall project with Ecology

Ecology

- Administration (WRTS, ROE formatting, web posting, filing, imaging)
- Permit Writer (ROE review)
- Hydrogeologist (hydrogeologic memoranda review if groundwater)
- Mapping (GWIS mapping)
- Project Management (County/Contractor/Invoicing coordination)

V. Effective Date

The effective date of this CCRA is the date of signature by Chelan County. The end date of this agreement is December 31, 2017, or 30 days following expiration of the appeal period for the ROE, at which time any unspent Performance Security will be refunded to the Applicant.

VI. Entire Agreement and Signatures

The Parties hereto have agreed to the tasks, budget detail, and schedule described herein Part A. This entire agreement, consisting of Part A — Special Terms and Conditions and Scope of Work, Part B — General Terms and Conditions, and any formal written and signed amendment, can only be modified by a subsequent formal written and signed amendment as described in Section II.E.3. of Part B — General Terms and Conditions. The County is incorporating the provisions of Part B into this CCRA, which are a requirement of the Master CCRA between Ecology and the County.

Applicant’s Authorized Official:		County’s Authorized Official:	
Name	Mayor Jeff Gomes City of Cashmere	Name	Mike Kaputa, Chelan County Department of Natural Resources
Signature		Signature	

Chelan County Natural Resources Department Coordinated Cost-Reimbursement Agreement (CCRA)

Between the
Chelan County Natural Resources Department
and
City of Cashmere

Wenatchee Basin Coordinated Cost Reimbursement
Phase II

PART A SPECIAL TERMS AND CONDITIONS AND SCOPE OF WORK

Effective Date: date of signature by the Chelan County Natural Resources Department
End Date: December 31, 2017

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I. Applicant Information

	Applicant/ Primary Point of Contact	Billing Contact
Name	Mayor Jeff Gomes City of Cashmere	Kay Jones, Clerk-Treasurer City of Cashmere
Address	101 Woodring St	101 Woodring St
City, State	Cashmere, WA	Cashmere, WA
Zip Code	98815-1034	98815-1034
Telephone		(509) 782-3513
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II. Chelan County Information

	Project Manager/ Primary Point of Contact	Billing Contact
Name	Mike Kaputa, Chelan County Department of Natural Resources	(same)
Address	411 Washington St, Ste 201	
City, State	Wenatchee, WA	
Zip Code	98801	
Telephone	(509) 667-6584	
E-mail	<u>Mike.Kaputa@co.chelan.wa.us</u>	
Fax	(509) 667-6527	

III. Performance Security

A full pre-payment of costs is mandatory for expedited processing under this coordinated cost-reimbursement program.

IV. Terms of Agreement

This Coordinated Cost Reimbursement Agreement is to expedite decisions made by the Washington State Department of Ecology (Ecology) and may or may not result in the issuance of permits, depending on whether statutory criteria for issuing a permit can be met and the potential for third-party appeals. Although Ecology cannot prejudge its permitting decisions, the Chelan County Natural Resources Department (County) has pre-vetted your application under the program criteria and believes you are eligible to receive a permit for your project. Accordingly, the Parties signatory to this Agreement agree:

All eligible costs incurred by Ecology, the County, and its Contractor must be reimbursed by the Applicant. Eligible costs include all reasonable and necessary direct and indirect costs that arise from managing the coordinated cost-reimbursement program, processing the permit, legal costs for processing your application, cost of staff replacement for time spent working on this project and decision-making through any final decision by Ecology. Ecology will bill the County monthly for both the direct portion of staff costs and the staff replacement costs. A monthly accounting of expenditures and progress on your permit will be available upon request. Monies not spent in processing your permit will be refunded following expiration of permit appeal periods.

Project Description

The County is leading a coordinated cost reimbursement program for applications in the Wenatchee Basin. The County will contract directly with applicants desiring processing under the program. The County and its contractors will then prepare Reports of Examination (ROE) consistent with Ecology statutes, rules, policies and procedures for review and final decision-making. The County will use a pre-approved template ROE tailored for administration in the Wenatchee Basin and approved by Ecology. Up to about 50 water right applications may be processed based on positive

survey responses completed by pending applicants in Phase 1 of the project. The list of pending applicants to be processed is provided on Ecology's website for the project at: <http://www.ecy.wa.gov/programs/wr/cwp/wccr.html>.

Phase II
Scope of Work with Associated Budget Detail and Schedule

The Fee Schedule below summarizes the anticipated cost for your Application. The County anticipates approximately half the applications will be processed in fiscal year 2016 and half in fiscal year 2017 with an average application processing time of approximately 6 months. Each table summarizes two options for your consideration.

1. The "County Contractor Only" option represents the full-service cost to process your water right authorization. The County and its contractor will prepare all of the information necessary for Ecology approval.
2. If you already have your own engineer or hydrogeologist, you can select the "Applicant Contractor Input" option. In that event, you will pay both the County and your engineer/hydrogeologist to collectively process the application. Your engineer/hydrogeologist will be required to complete forms and prepare report information for submittal to the County. The total cost of this option will be as shown in the table plus that amount you negotiate directly with your engineer/hydrogeologist. If you select this option we recommend you obtain a formal quote in advance from your consultant.

Application No. S4-35243(B)

Fee schedule (Surface Application > 200 gpm)

County base fee: \$6,800

Will you also have your own licensed contractor working with the County?

If no, add \$2,900 and the County will provide this service.

If yes, add \$0, and your contractor will charge you additional fees beyond those due to the County, to complete the attached checklist.

Total cost due to County (Check only one box):

- County Full Service (\$9,700)¹**
- County Base Cost (\$6,800) Plus Additional Applicant Contractor Support²**

Notes:

1. The County's Contractor will be responsible for collecting and analyzing information on the applicant's project, and authoring the ROE.
2. Applicants selecting the "Applicant Contractor Support" option would hire their own contractor to provide information for their permit and author portions of the ROE, such as a licensed engineer or hydrogeologist. The County's Contractor is responsible for standardizing the information for Ecology review. A survey will be used to direct information required from the Applicant's contractor. Applicant contractor costs are in addition to the costs shown in this Fee Schedule and will vary, but are expected to be the same or greater than the County full-service cost.
3. These costs presume successful issuance of a permit with no appeal by the Applicant or a third party. Litigation costs would be in addition to the costs shown in the table.

The hours in the table above are provided to reflect the following specific tasks by the County and Ecology.

County (and its Contractor)

- Outreach to applicants
- Management of approximately 56 individual applicant contracts, including tracking, invoicing, and reporting
- Management of the County’s Contractor
 - Investigation of each water right application
 - Preparation of public notice
 - Site visit
 - Draft Report of Examination (ROE) preparation
 - Incorporation of Ecology comments
- Coordination of the overall project with Ecology

Ecology

- Administration (WRTS, ROE formatting, web posting, filing, imaging)
- Permit Writer (ROE review)
- Hydrogeologist (hydrogeologic memoranda review if groundwater)
- Mapping (GWIS mapping)
- Project Management (County/Contractor/Invoicing coordination)

V. Effective Date

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Applicant’s Authorized Official:		County’s Authorized Official:	
Name	Mayor Jeff Gomes City of Cashmere	Name	Mike Kaputa, Chelan County Department of Natural Resources
Signature		Signature	