



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, DECEMBER 11, 2017 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

Financial Report for November is on the Website

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of November 27, 2017 Regular Council Meeting
2. Payroll and Claims Packet Dated December 11, 2017
3. Affirm the members of the Tree Committee for 2018

BUSINESS ITEMS

1. Pat Jones and JC Baldwin – Update on the Port property
2. Cashmere-Dryden Airport Sewer Charges

PROGRESS REPORTS

Oath of Office(s) for Council Member for a 4-Year Term 2018-2021

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, NOVEMBER 27, 2017 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes Jim Fletcher Dave Erickson Kameon Smith Derrick Pratt	Skip Moore
Staff:	Kay Jones, Clerk-Treasurer Chuck Zimmerman, City Attorney	Mark Botello, Director

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Pratt and seconded by Councilor Smith to excuse the absence of Councilor Moore. Motion carried.

ANNOUNCEMENTS & INFORMATION

Mayor Gomes reported that Wednesday morning Chelan County PUD will begin removing 18 trees on Evergreen Drive.

PUBLIC COMMENT PERIOD

No public comment.

APPROVAL OF AGENDA

Attorney Chuck Zimmerman requested the addition of an Executive Session to discuss potential litigation.

MOVED by Councilor Fletcher and seconded by Councilor Pratt to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Minutes of November 13, 2017 Regular Council Meeting
Payroll and Claims Packet Dated November 27, 2017

Claims Direct Pay and Check #38468 through #38488 totaling \$222,235.82

MOVED by Councilor Erickson and seconded by Councilor Fletcher to approve the items on the consent agenda. Motion carried.

PUBLIC HEARING ON THE FINAL BUDGET FOR 2018

Mayor Gomes opened the Public Hearing at 6:10 p.m. to receive public comment on the Final Budget for 2018. Mayor Gomes asked if there were any questions or comments on the Final Budget.

With no questions or comments from the public the hearing was closed at 6:12 p.m.

ORDINANCE NO. 1262 ADOPTING THE BUDGET FOR 2018

MOVED by Councilor Fletcher and seconded by Councilor Pratt to adopt Ordinance No. 1262 adopting the budget for 2018. Motion carried.

ORDINANCE NO. 1263 ADOPTING AMENDMENTS TO TITLE 16 SUBDIVISIONS AND PLATS

MOVED by Councilor Erickson and seconded by Councilor Smith to adopt Ordinance No. 1263 adopting amendments to Title 16 Subdivisions and Plats. Motion carried.

ORDINANCE NO. 1264 ADOPTING AMENDMENTS TO TITLE 17 ZONING

MOVED by Councilor Pratt and seconded by Councilor Fletcher to adopt Ordinance No. 1264 adopting amendments to Title 17 Zoning. Motion carried.

RESOLUTION NO. 10-2017 AMENDING CITY WASTEWATER RATES

MOVED by Councilor Fletcher and seconded by Councilor Smith to adopt Resolution No. 10-2017 amending City wastewater rates. Motion carried.

RESOLUTION NO. 11-2017 AMENDING CITY WATER RATES

MOVED by Councilor Fletcher and seconded by Councilor Smith to adopt Resolution No. 11-2017 amending City water rates. Motion carried.

RESOLUTION NO. 12-2017 SOLID WASTE INTERLOCAL AGREEMENT

On July 24, 2017 the City Council adopted Resolution No. 08-2017 authorizing the Mayor to execute the 2017 Interlocal Agreement for the County-Wide Solid and Hazardous Waste Program. After approval and execution, the County revised Sections 11.6 and 11.7 and has requested the City's approval on the revised Interlocal Agreement.

MOVED by Councilor Pratt and seconded by Councilor Smith to adopt Resolution No. 12-2017 authorizing the Mayor to execute the revised Solid Waste Interlocal Agreement. Motion carried.

LEASE AGREEMENT FOR STORAGE AND OFFICE FACILITIES

The proposed Lease Agreement for Storage and Office Facilities has been revised to show the corrected amount to be collected in 2018 as \$34,687.65.

MOVED by Councilor Erickson and seconded by Councilor Fletcher to approve the Lease Agreement for Storage and Office Facilities for 2018-2022. Motion carried.

AMENDMENT TO THE REGIONAL JUSTICE CENTER INMATE HOUSING AGREEMENT

The 2018 Chelan County Regional Justice Center bed rental rate will be increased to \$96.00 January 1, 2018. The period for the three-year average has been changed to run from July 2014 to June 2017 for the 2018 agreement.

The per day bed rate in 2015 was \$73.50, it was increased to \$85.00 in 2016, \$87.00 in 2017, and to \$96.00 starting 2018. The Chelan County Regional Justice Center will be using the Seattle, Tacoma, and Bremerton CPI-U as a factor to adjust the bed rate for 2019.

MOVED by Councilor Fletcher and seconded by Councilor Erickson to approve the Amendment to the Regional Justice Center Inmate Housing Agreement. Motion carried.

EXECUTIVE SESSION – To Discuss Potential Litigation

At 6:42 p.m. Mayor Gomes closed the regular session to enter into an Executive Session for 5 minutes to discuss potential litigation. No action will be taken.

The regular session was reconvened at 6:47 p.m.

PROGRESS REPORTS

Councilor Pratt will be replacing Councilor Moore as the City representative on the Airport Board.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:50 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

Staff Summary

Date: December 11, 2017
To: City Council
From: Clerk-Treasurer Kay Jones
RE: Cashmere-Dryden Airport Sewer Charges

The Cashmere Dryden Airport was advised by the Chelan County Commissioners, after recommendations from County Legal, to pay the sewer charges.

The Airport is requesting City approval to pay the six years of back sewer charges over the next six years in annual installments.

The following language is from the Washington State Auditors Bars Manual for cities regarding Interfund Loans.

The term of the loan may continue over a period of more than one year, but must be “temporary” in the sense that no permanent diversion of the lending fund results from the failure to repay by the borrowing fund. A loan that continues longer than three years will be scrutinized for a permanent diversion of moneys.

After speaking with Mayor Gomes and referring to the language in the Bars Manual regarding City Interfund Loans we believe the time for paying the back-sewer charges should also be “temporary”. The requested six years is an extended amount of time and could be considered loaning of public funds.

Our recommendation is annual installments of \$5,523.84 over a three-year period beginning March 2018 through March 2020.

Airport says they will pay the current sewer charges after they receive the bill for December (bill for December is not mailed out until January 2nd). I would like to request that they pay the current outstanding balance by December 29th no later than 5:00 p.m. I have attached the account history.

Staff Recommendation:

MOVED to approve the Airport paying the back-sewer charges in annual payments over a 3-year period as recommended by Mayor and Staff.

Current Charges

1321.0 Cashmere-Dryden Airport						
	Audit Date	Date	Bill	Payment	Audit Ending Balanc	Comment
Bill Posting	12/1/2017	12/1/2017	\$260.95		\$1,669.43	
Bill Posting	11/1/2017	11/1/2017	\$284.81		\$1,408.48	
Receipt	10/26/2017	10/26/2017		\$18.49	\$1,123.67	
Bill Posting	10/2/2017	10/2/2017	\$173.96		\$1,142.16	
Receipt	9/29/2017	9/29/2017		\$41.01	\$968.20	
Bill Posting	9/1/2017 8:	9/1/2017	\$239.91		\$1,009.21	
Receipt	8/31/2017	8/31/2017		\$64.96	\$769.30	
Bill Posting	8/1/2017 1	8/1/2017	\$255.35		\$834.26	
Receipt	7/20/2017	7/20/2017		\$64.96	\$578.91	
Receipt	7/14/2017	7/14/2017		\$110.94	\$643.87	
Delinquency Pos	7/7/2017 1	7/7/2017	\$0.00		\$754.81	
Bill Posting	7/3/2017 9:	7/3/2017	\$310.06		\$754.81	
Bill Posting	6/1/2017 9:	6/1/2017	\$444.75		\$444.75	
Receipt	5/25/2017	5/25/2017		\$122.44	\$0.00	
Bill Posting	5/1/2017 9:	5/1/2017	\$122.44		\$122.44	
Receipt	4/21/2017	4/21/2017		\$150.76	\$0.00	
Bill Posting	4/3/2017 9:	4/3/2017	\$150.76		\$150.76	
Receipt	3/31/2017	3/31/2017		\$124.35	\$0.00	
Bill Posting	3/1/2017 9:	3/1/2017	\$124.35		\$124.35	
Receipt	2/23/2017	2/23/2017		\$125.31	\$0.00	
Receipt	2/2/2017 1	2/2/2017		\$128.37	\$125.31	
Bill Posting	2/1/2017 9:	1/1/2017	\$125.31		\$253.68	
Bill Posting	1/3/2017 1	12/31/2016	\$128.37		\$128.37	
Receipt	12/23/2016	12/23/2016		\$72.22	\$0.00	
			\$2,621.02	\$1,023.81		