



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, APRIL 8, 2019 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

- Schedule a Council Tour of the Wastewater Treatment Plan

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of March 25, 2019 Regular Council Meeting
2. Payroll and Claims Packet Dated April 8, 2019

BUSINESS ITEMS

1. Summary Report on Community Workshop
2. Joint Planning Commission and City Council Meeting

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY MARCH 25, 2019 AT CASHMERE CITY HALL

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson Dave Erickson Kameon Smith Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations Chuck Zimmerman, City Attorney	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Donna Smith from the Department of Ecology Water Quality Program presented an award for outstanding performance of the Wastewater Treatment Plant. The award is received when a wastewater plan has been in compliance for the entire year. This is the sixth year the City has received the Outstanding Performance Award for the Wastewater Treatment Plant.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

No public comments.

APPROVAL OF AGENDA

MOVED by Councilor Scott seconded by Councilor Carlson to approve the agenda as presented. Motion carried 5-0.

CONSENT AGENDA

Minutes of March 11, 2019 Regular Council Meeting
Claims Packet Dated March 25, 2019
Claims Direct Pay and Checks #39568 through #39585 totaling \$60,935.18
Manual Check #39567 not needing prior approval.

MOVED by Councilor Scott and seconded by Councilor Pratt to approve the items on the consent agenda. Motion carried 5-0.

PUBLIC HEARING ON LAND USE COMPREHENSIVE PLAN UPDATE

Mayor Fletcher opened the public hearing at 6:08 p.m. to receive comments on the Land Use Comprehensive Plan update.

With no comments from the public the public hearing was closed at 6:09 p.m.

RESOLUTION NO. 03-2019 DECLARING A STATE OF EMERGENCY WITH RESPECT TO THE
CONTIDION OF SHERMAN RESERVOIR

The City discovered that the Sherman Reservoir roof collapsed due to the significant snow load experienced this winter. The collapsed roof could lead to a threat to the public health if not assessed and repaired as soon as possible. Due to the collapsed roof, an emergency exists, and funds need to be expended by the City to assess and repair immediately and without completing the normal competitive bidding process. The resolution is in the best interest of the public health, safety, and welfare of the citizens of the City.

MOVED by Councilor Pratt and seconded by Councilor Smith to adopt Resolution No. 03-2019 declaring a state of emergency regarding Sherman Reservoir. Motion carried 5-0.

PROGRESS REPORTS

Mayor Fletcher and Director Croci met with Department of Transportation (DOT) to discuss the landscaping lease at the entrance to Cashmere and dredging the gravel bar in the river. The DOT will give the City a permit, at no cost, to maintain the landscape at the city's entrance. The State is monitoring the gravel bar in the river and when it reaches a certain height they will dredge.

The Mayor and Director Croci have met with the Tree Committee and April 26th is the Arbor Day tree planting in Cashmere.

The Mayor stated that he is drafting a formal summary of the topics discussed at the Community Workshop and will get it out to the public to keep them informed and to close the loop.

The Clerk-Treasurer and office staff has had the first meeting which has started the process in updating the website.

The floors at Riverside Center are being refinished in the month of April, which renders the Center unusable during the process. The Lessee asked the City to consider working with her on a reduction in rent due to the lack in availability. The consensus of the Council was to authorize the Mayor to reduce the rent for April.

EXECUTIVE SESSION – To Discuss Potential and Pending Litigation

Mayor Fletcher closed the regular session at 6:45 p.m. to enter an executive session to discuss potential and pending litigation for approximately 30 minutes. No action will be taken after the executive session.

Regular session was reconvened at 7:12 p.m.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:12 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Summary Report of January 2019 Community Forum

All comments received at the forum as well as submitted by email have been reviewed. Comments are grouped into common topic areas, consolidated to provide a method to consider public comments as the City considers land use growth, infrastructure development and budget needs.

Many of the comments have been considered in the 2019 update Cashmere's Comprehensive plan which is now available for public review. Comments will now be used to help determine what or if updates are needed to city zoning codes, plans for future park facilities, transportation projects and economic development.

Economic Development:

Comments indicate a strong interest to encourage business development specifically in the downtown area. Working with the Chamber and businesses to increase local customers, employees, and available business resources so new business owners choose to be in Cashmere.

- Suggestions for new business included a hotel, brew pub, bike shop, art galleries, more business things other than restaurants, places that create experiences
- Recommended marketing to create a city entrance archway, signs, a fruit box label theme, agri-tourism, outdoor recreation attractions, hiking guides to local trails and help market downtown business.
- Other topics: support businesses with mentoring; do something with empty downtown store fronts. make downtown more inviting, provide incentives, light industrial, discount prices, public restrooms downtown,
- Build tax base

Parks & Recreation:

Ideas for new or expanded park facilities will be considered when updating park plans and budgets for park improvements. The City will seek grants for new facilities and partnerships with other agencies or private business. All park improvements must be able to operate and maintain facilities within existing revenues.

- Along the Wenatchee River: White water park, boat launch, kids fishing pond
- Sports fields: disc golf, volleyball courts, climbing wall, Futsal field
- General park facilities: Picnic sites, playgrounds, splash pad, equipment for older kids, shade at skate park, dog park,
- Trails: hills around town, trails along river, be part of bike route Wenatchee to Leavenworth, pedestrian/bike bridge across Wenatchee River to Monitor Road
- City pool: cover for year around swimming

Environmental:

Expressed ideas as part of the quality of the environment in and around Cashmere may be accomplished by preserving existing sites or by enhancing sites that have been impacted by other developments.

- Habitat conservation along river, birdwatching area.
- Move levees along old sewage lagoons, river access, salmon habitat, kids fishing area
- Brender Creek habitat area (Port property and old Shotwell ditch) trails, birding.

Housing:

A mixed discussion of increasing housing yet protecting a small-town attribute. These ideas are not easily defined as specific activities. This information will be of help in reviewing Cashmere's existing zoning codes relative to availability of a variety of housing types and densities of future residential developments. Both the Planning Commission and City Council will have additional public meetings and hearings on the Comprehensive Land Use Plan and any proposals to change existing zoning codes.

- Define affordable housing for Cashmere
- Zoning codes standards for large lots or small lots, accessory dwelling units, air B&B, mixed use, apartments, high or low housing density
- Consistent land use permitting and answers, community sustainability efficient/maximize limited land availability, community buy in and activities
- Hard to find available land for multifamily or senior residential.
- How industrial activities impact residential areas

Quality of Life:

These comments can be consider as helping to explain the attributes that make Cashmere a special small community.

- Family town, safety for kids and elderly, stop gang activity/graffiti
- Historic assets, photos of old Cashmere, Museum
- Stay a small town, not like Leavenworth, preserve small town vibe, manage growth e.g. Snohomish vs. Monroe
- Industrial noise problems, Railroad stop the horn noise
- Include green space in developments

Transportation and Services:

Ideas for improving city streets, sidewalks and facilities.

- Sidewalks: Add sidewalks along Mission Creek Road, along Olive to Rank Road, W. Pleasant Ave. Tigner/Binder area. Stop parking that block sidewalks, fix sidewalks. Cross walks for schools
- Add Second floor to library
- Bring back brush dump
- Crews do a good job of maintaining parks & streets - hose sidewalks too early in season sometimes,
- Cashmere Pride - have residences sweep sidewalks
- A City Police Department
- More parking downtown and along Mission Street
- Reopen Angier St. bridge
- Fix Cotlets-Titchenal-Hwy 2 intersection mess, round about?
- Alternate route around S. Division from Pioneer to Sunset
- Traffic enforcement
- New LED lights are too bright

Staff Summary

Date: April 3, 2019
To: City Council
From: Steve Croci
RE: Joint Planning Commission & City Council Meeting

The joint meeting is to discuss overall community issues and the annual work plan of the Planning Commission (PC). The primary community issue is associated with providing a variety of residential housing options within and around the City. Two general ways to address housing options are to increase density within the existing land base ("in-fill") or increase the Urban Growth Area (UGA) with the possibility of future annexation. Increased density could be achieved through revising the Municipality Code associated with Accessory Dwelling Units (ADU), lot size, open areas, parking spaces and building size. Expanding the Urban Growth Area particularly in areas with little development (orchards) and close to existing utility services could provide options to establish higher density housing units. The PC seeks input from the Council regarding future work plans particularly housing density within and around City.

Staff Recommendation:

Discuss and provide guidance on the PC's annual work plan.



March 21, 2019

Cashmere City Hall
101 Woodring
Cashmere, WA 98815

Attn: City Council

Re: Cashmere Library Maintenance

Dear Council Members,

This is a request from *The Friends of Cashmere Library* to have the City of Cashmere take over the cost of carpet cleaning and annual steam cleaning of the bathrooms at the Library.

The Friends of Cashmere Library is a volunteer group with the purpose of providing support for and promotion of the programs and activities of the Cashmere Library.

We raise funds primarily through the sale of donated books and charging for photocopies which provides a total of about \$500 per year.

We buy prizes for the Summer Reading Program, provide for the cost of some projects like a magician performance, an interactive geology 'after school' presentation, annual gifts to recognize volunteers, refreshments and prizes for our recent Poetry Slam, St. Patrick Day bling for parade walkers, and more.

For the past 6 years, we have paid for an annual cleaning of the library carpet and bathrooms. We hire a professional company to clean the carpets and steam clean the two bathrooms. We feel this is a necessary undertaking, but at a cost of \$650, it has become prohibitively expensive for our budget. We hope that the City of Cashmere will be able to take on payment of this service as part of maintenance.

We, as library patrons and volunteers, are grateful for all the City does to keep our library warm, well lit, and accessible to the public. The helpfulness and availability of City Employees to meet the needs of our staff is much appreciated.

Sincerely,

A handwritten signature in black ink that reads 'JoAnne Prusa'. The signature is written in a cursive, flowing style.

JoAnne Prusa
Friends of Cashmere Library
300 Woodring
Cashmere, WA 98815