



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, JANUARY 28, 2019 6:00 P.M., CASHMERE RIVERSIDE CENTER

AGENDA

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of January 14, 2019 Regular Council Meeting
2. Payroll and Claims Packet Dated December 31, 2018 Year End Closure
3. Payroll and Claims Packet Dated January 28, 2019
4. Affirm the Mayor's appointment of Charlie Cruickshank to the Cashmere Planning Commission

ADJOURNMENT

Community Workshop

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY JANUARY 14, 2019 AT CASHMERE CITY HALL

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott Chris Carlson Dave Erickson Kameon Smith Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

No announcements.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

No public comments.

APPROVAL OF AGENDA

MOVED by Councilor Smith seconded by Councilor Scott to approve the agenda as presented. Motion carried 5-0.

CONSENT AGENDA

Minutes of December 10, 2018 Regular Council Meeting

Minutes of December 21, 2018 Special Council Meeting

Claims Packet Dated December 31, 2018

Claims Direct Pay and Checks #39400 through #39423 totaling \$418,197.53

Payroll Direct Deposit and Check #39360 through #39399 totaling \$143,315.47

MOVED by Councilor Scott and seconded by Councilor Carlson to approve the items on the consent agenda. Motion carried 5-0.

WATER USE EFFICIENCY PROGRAM

The City is required to develop and implement a Water Use Efficiency Plan (WUEP) as described in WAC 246-290-800. Water Use Efficiency Goals must be set through a public process and be evaluated and reestablished a minimum of every 6 years.

Director Steve Croci gave a summary of the WUEP, informing the Council that the City not only met, but exceeded the previous WUE goals. The following two WUE goals were presented for public comment and Council approval or amendment.

- #1 Endeavor to achieve Equivalent Residential Unit (ERU) consumptive reduction of 1 percent by 2024, and 2 percent by 2039, by combined implementation of the measures adopted.
- #2 Maintain Distribution System Leakage (DSL) below 10 percent.

There were no comments from the public.

MOVED by Councilor Erickson and seconded by Councilor Smith to approve and adopt the proposed goals for the Water Use Efficiency Program. Motion carried 5-0.

COLIFORM MONITORING PLAN

The Coliform Monitoring Plan is a component of the Water Comprehensive Plan. Coliform are a group of bacteria, which indicate the quality of drinking water. E. coli is a sub-group of coliform and some strains can cause illness. The City is required to develop a response plan in the event E. coli is found in a routine distribution sample. The response can be one of the following options.

- #1 Immediately notify the customers if the water sample tests positive for E. coli.
- #2 Repeat the water sample test before notifying the customers.

Ryan Peterson from RH2 Engineering stated that its common practice to test a second sample before notifying customers. A water sample test can be a false positive.

MOVED by Councilor Pratt and seconded by Councilor Smith to select and approve Option #2 Repeat the water sample test before notifying customers and customers must be notified within 24 hours. Motion carried 5-0.

RESOLUTION NO. 01-2019 BUDGET AND RESERVE POLICIES

The City has budget policies established. The proposed resolution addresses transfer of excess reserves and capital fund expenditures. Excess reserves will be transferred from the operating funds to the appropriate capital fund. All capital purchases and projects will be authorized by the City Council during the budget process.

MOVED by Councilor Pratt and seconded by Councilor Scott to approve Resolution No. 01-2019 Budget and Reserve Policies. Motion carried 5-0.

ORDINANCE NO. 1274 AMENDING SECTION 5.04.100 REVOCATION OF BUSINESS LICENSES

The City adopted Ordinance No. 1271 regarding business licenses. The proposed ordinance is a housekeeping, clarifying that Section 5.04.100 is to be reflected in the CMC.

MOVED by Councilor Scott and seconded by Councilor Pratt to adopt Ordinance No. 1274 Amending Section 5.04.100 Revocation of Business Licenses. Motion carried 5-0.

PROGRESS REPORTS

Mayor Fletcher updated the City Council on the following items.

- Cashmere Levee Risk Assessment
- Paid Family Medical Leave
- No response from the Union
- Cashmere Food Bank needing a permanent home and the possibility of leasing City property for them to build on.

- The City was awarded the Safe Routes to School grant.
- Procedures for nuisance properties.
- Community Forum on January 28th

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 6:52 p.m.

James Fletcher, Mayor

Attest:

Kay Jones, Clerk-Treasurer