

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, FEBRUARY 28, 2011 AT CASHMERE CITY HALL**

OPENING

Mayor Gordon Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building	Terry McCauley, City Attorney

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher attended a meeting regarding the Port District Mill Site Project. The Port complimented City Planning/Building Director Mark Botello on the job he has done assisting them on their project regarding permits and such.

Director Botello reminded the Council about the Special Study Session scheduled for March 28, 2011 at 6:00 p.m. for the wayside horn demonstration regarding the railroad quiet zone.

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Wynne to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Minutes of February 14, 2011 Regular Study Session Meeting

Minutes of February 14, 2011 Regular City Council Meeting

Payroll and Claims Packet Dated February 28, 2011

Claims Check Nos. 30577 through 30588 & EFT 01/2011 totaling \$95,866.05

Ratify correction in Resolution 03-2011; amending typo from February to March in Section #1

Set a Public Hearing for March 14, 2011 at 7:00 p.m. on amending the Six-Year TIP

MOVED by Councilor Knutsen and seconded by Councilor Gomes to approve the consent agenda as presented. Motion carried.

SHERIFF BURNETT AND ADMINISTRATIVE STAFF – INTRODUCTIONS AND UPDATE

Sheriff Brian Burnett and Sergeant John Wisemore from the Chelan County Sheriff's Office were present to introduce themselves to the Mayor and City Council. Sheriff Burnett announced the names of the administrative staff he has appointed and gave a brief summary of the issues at hand; such as renegotiating all the cities contracts for law services and union contracts. He discussed goals which included better communications between the Sheriff's Office and the cities and bringing back volunteers and reserves due to the budget restraints.

LETTER OF PROPOSAL FOR LEGAL SERVICES

The City received a letter from City Attorney Terry McCauley dated February 21, 2011 informing the city that his health situation has change and due to the new circumstances he is force to close his Cashmere law office on June 1, 2011. Terry proposed calling in for staff meetings and council meetings until the 1st of June to fulfill his retainer obligations, but requested that the city retain other legal services to fulfill the day to day obligations and legal issues for the City. Terry McCauley has served the City of Cashmere since 1996.

The City requested a letter of proposal for legal services from Ogden Murphy Wallace. Over the past several years city staff has worked with several of the attorneys at Ogden Murphy Wallace; Chuck Zimmerman on land use issues, Gil Sparks regarding personnel and Pete Fraley for water rights. The mayor and city staff recommended Ogden Murphy Wallace Law Firm for legal services.

Chuck Zimmerman and Pete Fraley from Ogden Murphy Wallace introduced themselves, gave a brief description of their law firm and their associates.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to authorize the Mayor to enter into an agreement with Ogden Murphy Wallace for legal services. Motion carried.

Mayor Irle presented a draft letter to Terry McCauley; informing him that his health is the city's main concern so the City is releasing him from the obligation to call in for staff meetings or council meetings. The City will continue to pay the retainer through May and request that he serve as a consultant to Ogden Murphy Wallace through the transition if needed until the 1st of June.

MOVED by Councilor Moore and seconded by Councilor Fletcher to authorize the Mayor to send the proposed letter to Terry McCauley. Motion carried.

#8 - 2011 GENERAL ENGINEERING AGREEMENT WITH RH2 ENGINEERING

#9 - RH2 ENGINEERING TASK AUTHORIZATION NO. 1 FOR ON-CALL SERVICES NOT TO EXCEED \$1,500

#10 - 2011 GENERAL SURVEYING AGREEMENT WITH FITZPATRICK SURVEYING

Director Botello requested that Item #8 2011 General Engineering Agreement with RH2 Engineering, Item #9 RH2 Engineering Task Authorization No. 1 for on-call services not to exceed \$1,500, and Item #10 2011 General Surveying Agreement with Fitzpatrick Surveying be tabled to allow City Attorney Chuck Zimmerman the opportunity to review the agreements.

MOVED by Councilor Moore and seconded by Councilor Fletcher to table items #8, #9, and #10 for legal review. Motion carried.

2011 RAFTERS AGREEMENT

The proposed 2011 Rafters Agreement has the same language and exhibits at the previous year.

MOVED by Councilor Moore and seconded by Councilor Gomes to approve the 2011 Rafters Agreement. Motion carried.

AGREEMENT FOR MUNICIPAL CODE INTERNET HOSTING WITH CODE PUBLISHING

The proposed agreement with Code Publishing is for a website link to host the city's municipal codes. The codes will be readily accessible to everyone and will be able to be updated within 24 hours of sending the signed ordinance instead of codifying the codes once a year. The annual fees are new but the city will be eliminating the costs for printing the updates for numerous code books. Time and costs will be saved for regarding public requests for city codes.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the Agreement for Municipal Code Internet Hosting with Code Publishing. Motion carried.

CITY LIBRARY - ESTIMATES FOR REPAIRS

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve a new membrane roof for the library and paint and repair the fascia and soffit for approximately \$25,000 with capital reserves. Motion carried.

REVIEW LIBRARY BUILDING USE AND MAINTENANCE AGREEMENT

The consensus of the City Council was to schedule a study session to discuss the Library building use and maintenance agreement and to invite someone from the Regional Library to answer questions.

SPECIAL USE PERMIT FOR ST. PATRICK'S DAY – CASHMERE CHAMBER, PARADE ROAD CLOSURE

MOVED by Councilor Knutsen and seconded by Councilor Moore to approve the Special Use Permit for a road closure for the St. Patrick's Day Parade. Motion carried.

SPECIAL USE PERMIT FOR ST. PATRICK'S DAY – BRIAN'S PIZZA BEER GARDEN

MOVED by Councilor Gomes and seconded by Councilor Wynne to approve the Special Use Permit for a Beer Garden at Brian's Pizza. Motion carried.

DISCUSS AGENDA FOR COMMUNITY FORUM

The City Council and staff discussed the order of the agenda for the Community Forum.

Welcome – Mayor

Overview – City Council

Chamber presentation

Sunset Highway Project

Port District Presentation

Mission/Woodring Project

Tigner Road Project

Wayside Horns

Wastewater Treatment Facility

Questions and Answers

DRAFT POLICY & GUIDELINES FOR E-MAIL FOR PUBLIC OFFICIALS

MOVED by Councilor Moore and seconded by Councilor Gomes to move the e-mail policies to the next study session agenda. Motion carried.

PROGRESS REPORTS

Director Botello updated the council on the progress of the website development and the wayside horn demonstration and cost estimate scheduled for March 28th.

Director Schmidt informed the council that the pre-design for the wastewater treatment facility is almost finished and will then be sent to the Department of Ecology for review.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Wynne to adjourn. Motion carried.

The meeting was adjourned at 8:55 p.m.

Gordon Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer