

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, MARCH 14, 2011 AT CASHMERE CITY HALL**

OPENING

Mayor Gordon Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building Chuck Zimmerman, City Attorney	Bob Schmidt, Dir. of Operations

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Director Mark Botello announced that the Tree Committee met Monday morning and discussed the trees for the Mission Street project. The committee has decided to plant 12 new trees on Mission Street and 4 new trees on Division Street.

Director Botello informed the Council that he has issued a building permit for 916 Pioneer Avenue to rebuild the garage after the fire. He has also issued a building permit for the football field bleachers and press box for the Cashmere School District.

A variance application has been received for 711 Yakima Street for reduced front yard setbacks.

PROCLAMATION

Mayor Irle proclaimed April 13, 2011 as Arbor Day in the City of Cashmere.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the agenda as printed. Motion carried.

CONSENT AGENDA

Minutes of February 28, 2011 Regular City Council Meeting

Payroll and Claims Packet Dated March 14, 2011

Claims Check Nos. 30589 and 30658 through 30659 totaling \$265,302.20 (voided #30647)

Payroll Check Nos. 30590 through 30600 totaling \$91,030.17

MOVED by Councilor Knutsen and seconded by Councilor Gomes to approve the consent agenda as presented. Motion carried.

PUBLIC HEARING ON AMENDING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (2011 THROUGH 2016)

Mayor Irle opened the public hearing at 7:13 p.m. Director of Planning/Building Mark Botello explained that the reason for amending the Transportation Improvement Program (TIP) was to appease both the federal and state funding agencies. The federal funding agency wanted to see the Sunset Bridge project listed separately from the Sunset Reconstruction project. The previous TIP amendment showed the Sunset reconstruction and bridge projects as one priority number. This amendment shows priority number one as the Sunset Reconstruction project funded with STPR funds and priority number two shows the Sunset Bridge project funded with BRS funds.

Councilor Knutsen voiced concern with the design of the Mission Street project and the amount of parking that will be lost. Director Botello stated that the engineer estimates 25 fewer parking spaces with the current design. The loss of parking is due to the change in parking style and the planting of trees. The parking will change from perpendicular to parallel parking. The majority of the current parking is on private property or railroad right-of-way. The goal of the design is to clean up the look of Mission Street, add sidewalk on one side to improve safety, plant trees for esthetics, and to keep the parking on city right-of-way.

The Council would like to speak with the Chamber and come up with a consensus on how to solve the limited downtown parking.

With no questions or comments from the public Mayor Irle closed the hearing at 7:30 p.m.

RESOLUTION NO. 05-2011 AMENDING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

MOVED by Councilor Fletcher and seconded by Councilor Wynne to adopt Resolution No. 05-2011 amending the six-year transportation improvement program. Motion carried.

PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR GENERAL SERVICES

Randy Asplund from RH2 Engineering has signed the Professional Engineering Services Agreement drafted by City Attorney Chuck Zimmerman. RH2 provided Exhibit A - Schedule of Rates and Charges.

Attorney Chuck Zimmerman recommended that on Exhibit A- Schedule of Rates and Charges, two lines be crossed out and initialed by the mayor; the 2.5% of direct labor and all subconsultant services are billed at cost plus 15%.

MOVED by Councilor Gomes and seconded by Councilor Fletcher to approve the Professional Engineering Services Agreement for General Services with RH2 Engineering as amended. Motion carried.

PROFESSIONAL SURVEYING SERVICES AGREEMENT FOR GENERAL SERVICES

Shawn Fitzpatrick from Fitzpatrick Surveying has signed the Professional Surveying Services Agreement drafted by City Attorney Chuck Zimmerman. Fitzpatrick Surveying provided Exhibit A -Schedule of Rates and Charges.

MOVED by Councilor Gomes and seconded by Councilor Moore to approve the Professional Surveying Services Agreement for General Services with Fitzpatrick Surveying. Motion carried.

PROGRESS REPORTS

Director Botello stated that the website development is coming along and he's very pleased with it.

The council discussed holding a community forum twice annually; once in the spring before projects begin and a follow up in the fall before the budget process.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Gomes to adjourn. Motion carried.

The meeting was adjourned at 7:55 p.m.

Gordon Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer