

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY APRIL 11, 2011 AT CASHMERE CITY HALL

OPENING

Mayor Gordon Irle opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Gordon Irle	
Council:	Skip Moore Jim Fletcher Donna Wynne Debbie Knutsen Jeff Gomes	
Staff:	Bob Schmidt, Dir. of Operations Kay Jones, City Clerk-Treasurer Mark Botello, Dir. of Planning/Building City Attorney Chuck Zimmerman	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Clerk-Treasurer Kay Jones announced that she will be looking for two council volunteers to review the annual financial report as required before submitting it to the State.

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Gomes to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of March 28, 2011 Special Study Session Meeting
Minutes of March 28, 2011 Regular City Council Meeting
Payroll and Claims Packet Dated April 11, 2011

Claims Check Nos. 30697 through 30780 totaling \$79,215.38

Payroll Check Nos. 30682 through 30696 totaling \$99,283.16

Void Check Nos. 30723 through 30751

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve the consent agenda as presented. Motion carried.

RICHARD DEROCK, LINK TRANSIT GENERAL MANAGER- UPDATE ON PROPOSED FARE AND SERVICE CHANGES

Link Transit General Manager Richard DeRock gave an update on the plans for the future of Link Transit. In order to stay in the black Link Transit needs a net savings of at least \$850,000 annually. They have been able to control spending but their revenue is down 24%. Mr. DeRock explained the proposed plans to meet

the \$850,000 net savings, which includes fare changes, service cuts, admin staff reductions, moving some staff to part-time, and voluntary separation incentives for those close to retirement. There may have to be additional cuts if the State and Federal funding does not come through.

On a good note Mr. DeRock announced that the Electric Bus Trolley project is progressing and the trolleys will be delivered and in operation soon.

BEN TRUSCOTT - DEPARTMENT OF FISH AND WILDLIFE REQUESTING THE USE OF CITY PROPERTY FOR A STUDY

The City received a letter from the Department of Fish and Wildlife requesting permission to utilize city property to place a trailer during a Juvenile Salmonid Monitoring Study. They have been conducting this monitoring study on the lower Wenatchee River since 2000. The trapping site has been at the Old Monitor Bridge, which is not an option this year so they are looking for a new location for the floating trapping device. They are working with the Department of Transportation to get approval to use the Aplets Way Bridge piers as anchors for a cabling system designed to maintain the trap position. The Department is requesting written authorization from the City to place a 22-foot travel trailer on the property owned by the City immediately southeast of the Aplets Way Bridge. The trailer would be placed on the property from late April until mid-July 2011, when trapping operations cease.

Mayor Irle requested that the trailer be clearly marked as the property of the Department of Fish and Wildlife and that a large sign would have to be posted at the site explaining the purpose of the study and the duration.

Attorney Chuck Zimmerman stated that usually an Interlocal Agreement is entered into between two government agencies. Mr. Ben Truscott from the Department of Fish and Wildlife stated that he has had owners of private property sign a Temporary Land Use Agreement.

MOVED by Councilor Moore and seconded by Councilor Knutsen to authorize the Mayor to sign the agreement with the Department of Fish & Wildlife after approval from the City Clerk-Treasurer and Planning Director and final approval by the City Attorney. Motion carried.

ORDINANCE NO. 1184 ADDING A NEW CHAPTER 12.30 RIGHT-OF-WAY VACATION PROCEDURES

The purpose of adding a new Chapter 12.30 is to establish policies and procedures of the City for petition method vacations of streets and alley rights-of-way and to facilitate efficient processing of street vacation applications.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to adopt Ordinance No. 1184 Adding a new Chapter 12.30 right-of-way vacation procedures. Motion carried with four in favor and Councilor Knutsen abstaining.

RESOLUTION NO. 06-2011 AMENDING RIGHT-OF-WAY LANGUAGE IN RESOLUTION NO. 01-2010 GENERAL LICENSES, PERMITS & MISC FEES

The proposed resolution amends the language in the General Licenses, Permits & Miscellaneous fees resolution regarding right-of-way vacations to coincide with the new Chapter 12.30 and adds a \$250.00 non-refundable fee. The Council requested the amended language be shown in bullets instead of paragraph form for ease of reading.

MOVED by Councilor Fletcher and seconded by Councilor Moore to adopt Resolution No. 06-2011 amending the right-of-way language in general licenses permits & miscellaneous fees resolution as amended by council. Motion carried.

REQUESTING A BUDGET AMENDMENT TO PUT A NEW ROOF ON THE WATER TREATMENT PLANT

The metal roof on the water treatment plant is leaking. There has been some earlier water damage from accumulated snow, but now the leaking occurs every time it rains. The estimate is between \$14,000 and \$16,000 for a new membrane roof. The new roof for the water treatment plant would require a budget amendment in water capital improvements.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to approve the new roof on the water treatment plant. Motion carried.

REQUEST FOR LODGING TAX FUNDS IN THE AMOUNT OF \$1000 FROM CASHMERE COMMUNITY COFFEEHOUSE

The City received a request from the Cashmere Community Coffeehouse/Wenatchee River Bluegrass Festival for lodging tax funds in the amount of \$1,000 for festival advertising. The City Council has granted lodging tax funds to the Coffeehouse for the past two years in the amount of \$1,000 each year. The intent of the lodging tax is to assist or grant funds for special events that encourage tourism. The Coffeehouse brings in a lot of people, but the council voiced concern regarding granting funds on an annual basis. The City Council would like to discourage reliance on city funds and encourage self sufficiency.

MOVED by Councilor Knutsen and seconded by Councilor Wynne to approve the Cashmere Coffeehouse request of lodging tax funds in the amount of \$1,000. Motion carried.

MOVED by Councilor Fletcher and seconded by Councilor Gomes to have the Mayor send a letter encouraging the Coffeehouse to become more self sufficient and independent of City funds. Motion carried.

REQUEST FOR LODGING TAX FUNDS IN THE AMOUNT OF \$3000 FROM THE CASHMERE ART & ACTIVITY CENTER

The City received a request from the Cashmere Art & Activities Center for lodging tax funds in the amount of \$3,000 for new carpeting and occasional operating expenses.

MOVED by Councilor Fletcher and seconded by Councilor Moore to deny the Cashmere Art & Activities Center request for lodging tax funds in the amount of \$3,000. Motion carried.

EXECUTIVE SESSION – To Discuss Potential Litigation

Mayor Irlle closed the regular meeting to enter into an executive session at 9:10 p.m. to discuss potential litigation for approximately 20 minutes. No action will be taken when the regular session is reconvened.

Regular session was reconvened at 9:25 p.m.

ADJOURNMENT

MOVED by Councilor Moore and seconded by Councilor Wynne to adjourn. Motion carried.

The meeting was adjourned at 9:25 p.m.

Gordon Irle, Mayor

Attest:

Kay Jones, Clerk-Treasurer