

MINUTES OF THE CASHMERE PLANNING COMMISSION MEETING
MONDAY DECEMBER 3, 2018 AT CASHMERE CITY HALL

OPENING

Commission Member Shorett opened the meeting at 5:04 PM at City Hall. Director of Operations, Steve Croci, recorded the meeting and reproduced minutes.

ATTENDANCE

Present

Not Present

Board:

Matthew Walgren
Jayne Stephenson
Rick Shorett
Maureen Lewison

Jared Novak
John Torrence

Staff:

Steve Croci, Director of Operations
Charity Duffy, Planning Consultant, SJC Alliance

APPROVAL OF MINUTES

Minutes from the November 5, 2018 meeting were approved.

ADDED AGENDA ITEMS

Single Family - Visitor Cheri Hobbs described her desire to short plot their property (206 Washington) by creating a flag lot. Current vehicle access to the property is by way of an alley, the new flag lot would continue to access property via the alley. Current code does not appear to indicate the width of the access driveway/pathway to the flag lot. The Planning Council should consider revising Cashmere's Municipal Code (CMC) to state the minimum driveway width and/or indicate if a walkway path is adequate if parking can be accessed via an alley.

AGENDA ITEMS

1. COMPREHENSIVE PLAN (Comp Plan)

- a. Schedule - SJC Alliance provided a proposed timeline to complete the update to the land use Comp Plan and described how they can help. The commission adopted the timeline and recommend SJC Alliance help with providing guidance to meet the requirements and mapping aspects of the Comp Plan.
- b. Comments – Comments are due to Steve Croci as soon as possible on all sections of the Comp Plan.
- c. Zoning – Potential re-zone of the old recycle center from Public Use to Industrial Light Commercial was recommended and will be addressed in the Comp Plan update. No other re-zones were identified or submitted to the city for consideration.
- d. Annexation – The Cashmere School District purchased some property on Tigner Road and would like to annex the property into the City. No timeline has been established. This action will not be included in the Comp Plan update and will likely be addressed as an addendum in the future. No other annexations were identified.

2. MUNICIPAL CODE

Multi-family – Complete Designs suggested changes to the CMC for the multi-family zone (see attached email). Suggestions were to increase number of units per acre, increase the height of the buildings, reduce the number of parking stalls per lot and reduce the amount of open space. These suggestions would make lots more desirable for

development. The Planning Commission indicated it will take some time to fully consider these suggestions.

3. COMMISSION RECRUITEMENT

There is one open seat on the Planning Commission. Commission members are encouraged to recruit others to join.

Meeting was adjourned at 6:34 PM.