

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
TUESDAY NOVEMBER 13, 2018 AT CASHMERE CITY HALL

OPENING

Mayor Jim Fletcher opened the regular City Council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jim Fletcher	
Council:	Daniel Scott	
	Dave Erickson Kameon Smith Derrick Pratt	Chris Carlson
Staff:	Kay Jones, Clerk-Treasurer Steve Croci, Director of Operations	Chuck Zimmerman, City Attorney

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Pratt seconded by Councilor Smith to excuse the absence of Councilor Carlson. Motion carried 4-0.

ANNOUNCEMENTS & INFORMATION

Mayor Fletcher announced that Fire Chief Matt Brunner is stepping down as Chief at the end of November. The Mayor presented a Certificate of Appreciation to Matt Brunner for his five years of service as Cashmere's Fire Chief.

Fire Chief Matt Brunner presented a letter recommending Cy Sousley for Cashmere's Fire Chief. Chief Brunner appointed Cy Sousley as the Assistant Fire Chief during his term as Chief, he believes that Cy Sousley is more than qualified for the position of Chief.

Councilor Erickson reported that he toured the Chelan County Regional Justice Center (Jail). The facility is in rough shape. The County is looking at additional staffing needs, facility repairs and equipment upgrades including cameras. The tour was an eye opener.

PROCLAMATION

Mayor Jim Fletcher proclaimed the week of November 12th - 18th as Global Entrepreneurship week in the City of Cashmere.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

No public comments.

APPROVAL OF AGENDA

Mayor Fletcher added the following item to the consent agenda; Mayor's appointment of Cy Sousley as Cashmere Fire Chief.

MOVED by Councilor Scott seconded by Councilor Smith to approve the agenda with the addition to the Consent Agenda. Motion carried 4-0.

CONSENT AGENDA

Minutes of October 22, 2018 Regular Council Meeting

Claims Packet Dated November 13, 2018

Claims Direct Pay and Checks #39283 and #39286 through #39314 totaling \$61,291.71

Payroll Direct Deposit and Check #39280 through #39282 totaling \$108,709.36

Manual Checks #39284 through #39285, not needing prior approval

Mayor's appointment of Maureen Lewison to replace Paul Sharpe on the Planning Commission

Mayor's appointment of Cy Sousley as Cashmere Fire Chief

MOVED by Councilor Erickson and seconded by Councilor Smith to approve the items on the consent agenda including the Mayor's appointment of Cy Sousley as Cashmere's Fire Chief. Motion carried 4-0.

PUBLIC HEARING ON CASHMERE'S PRELIMINARY 2019 BUDGET

Using the overhead projector Mayor Fletcher showed a 10-year projection summary of the City's revenues and expenditures. The summary showed the need for maintaining or limiting increases in expenditures to continue to meet the City's budget policy that states operating expenditures will not exceed estimated revenues.

Clerk-Treasurer Kay Jones summarized the changes and increases in the preliminary budget compared to the previous budget and provided a list of the proposed capital purchases and projects.

Mayor Fletcher opened the Public Hearing at 7:05 p.m. to receive questions or comments from the public. Receiving no comments, the Mayor closed the hearing at 7:07 p.m.

BUSINESS LICENSING SERVICES AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF REVENUE

In, 2017 legislation was passed requiring cities with business licenses to participate in the State's combined state and local Business Licensing Service (BLS). The purpose is to provide one-stop for businesses to obtain or renew their local and state business licensing.

The Business License Agreement establishes the terms under which the Department of Revenue's BLS work unit acts as the City's agent for the purpose of collecting, processing, and disbursing information, licenses, and fees related to the City's general business licensing activities.

MOVED by Councilor Scott seconded by Councilor Erickson to approve the Business Licensing Services Agreement and authorizing the Mayor to sign. Motion carried 4-0.

ORDINANCE NO. 1271 ADOPT THE STATE MODEL BUSINESS LICENSE LANGUAGE

MOVED by Councilor Scott seconded by Councilor Smith to approve Ordinance No. 1271 Adopting the State Model Business License Language. Motion carried 4-0.

ADDENDUM TO INTERLOCAL AGREEMENT FOR THE COUNTY-WIDE SOLID AND HAZARDOUS WASTE PROGRAM

The City has agreed to commit funds to the County-Wide Solid and Hazardous Waste Program as a one-time fee of \$11,275 to be used for the final construction of the Moderate Risk Waste Facility. The Addendum outlines the amount that each party is committing to.

MOVED by Councilor Erickson seconded by Councilor Pratt to approve the Addendum to Interlocal Agreement for the County-Wide Solid and Hazardous Waste Program. Motion carried 4-0.

SCOPE OF WORK FOR DESIGN AND CONSTRUCTION FOR WATER AND WASTEWATER LINES ON CHAPEL STREET

The Professional Engineering Services Agreement with RH2 Engineering provides for a Scope of Work for design and services during construction for the Chapel Street Water and Sewer Replacement project in the amount of \$83,095.

MOVED by Councilor Smith seconded by Councilor Pratt to approve the Professional Engineering Services Agreement for Chapel Street Water and Sewer Replacement project. Motion carried 4-0.

CUSTOMIZED PREVENTATIVE MAINTENANCE AGREEMENT FOR THE WWTP WITH WELLS & WADE MECHANICAL

MOVED by Councilor Scott seconded by Councilor Pratt to approve the Customized Preventative Maintenance Agreement for the WWTP with Wells & Wade Mechanical. Motion carried 4-0.

SERVICE CONTRACT AGREEMENT FOR THE WWTP WITH WESTERN STATES ENGINEERING

MOVED by Councilor Scott seconded by Councilor Erickson to approve the Service Contract Agreement for the WWTP with Western States Engineering. Motion carried 4-0.

SURVEYING SERVICES FOR CASHMERE LEVEE SECTION 2


MOVED by Councilor Scott seconded by Councilor Smith to approve the Surveying Services Agreement for Cashmere Levee Section 2. Motion carried 4-0.

PROGRESS REPORTS

The Mayor reported that the Cashmere Planning Commission has resumed their meetings and will be working on updating the Cashmere Comprehensive Plan.

ADJOURNMENT

Mayor Fletcher adjourned the meeting at 7:40 p.m.



James Fletcher, Mayor

Attest:



Kay Jones, Clerk-Treasurer