

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, MAY 14, 2018 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes Daniel Scott Jim Fletcher Dave Erickson Kameon Smith Derrick Pratt	
Staff:	Kay Jones, Clerk-Treasurer	Mark Botello, Director Chuck Zimmerman, City Attorney

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Mayor Gomes introduced Chelan County Superior Court Judge Kristin Ferrera. Judge Ferrera is visiting entities in the area to introduce herself and give a little background of her experience and the work they are doing in Superior Court.

The Council was reminded that due to Memorial Day the next council meeting will be on Tuesday, May 29th.

Mayor Gomes reported on the various meetings and trainings he attended.

PUBLIC COMMENT PERIOD - For Items Not on the Agenda

No public comment.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Pratt to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of April 23, 2018 Regular Council Meeting

Payroll and Claims Packet Dated May 14, 2018

Claims Direct Pay and Checks #38872 and #38874 through #38911 totaling \$147,359.93

Payroll Direct Pay and Checks 38868 through #38871 totaling \$105,143.61

Manual Check #38873 to replace lost check #38543

Affirm Mayor's appointment of Paul Sharpe to the Cashmere Planning Commission

MOVED by Councilor Erickson and seconded by Councilor Scott to approve the consent agenda as presented. Motion carried.

PUBLIC HEARING ON THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2019–2024

Mayor Gomes opened the public hearing at 6:18 p.m. to hear public comment on the Six-Year Transportation Program. The Mayor stated that Priority No. 1 Pioneer Avenue SRTS from Division Street to Tigner Road was added to the Six-Year TIP. The City has applied for a Safe Routes to School (SRTS) grant to install enhanced crosswalk features at various intersections along Pioneer Ave. To qualify for the grant, the SRTS project has to be on the City's TIP.

With no comments from the public the hearing was closed at 6:24 p.m.

RESOLUTION NO. 02-2018 ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIB)

MOVED by Councilor Pratt and seconded by Councilor Erickson to approve Resolution No. 02-2018 adopting the Six-Year Transportation Improvement Program. Motion carried.

RESOLUTION NO. 03-2018 AMENDING RATES AND CHARGES FOR THE CASHMERE PARKS AND CEMETERY

The City will be selling grave markers. The proposed resolution addresses the pricing for a new marker along with other fees associated with markers. Consensus of the council was to amend the cost of the bronze bud vase and installation and round it up to \$125.00.

MOVED by Councilor Erickson and seconded by Councilor Smith to approve Resolution No. 03-2018 amending rates and charges for the Cashmere parks and cemetery as amended. Motion carried.

RESOLUTION NO. 04-2018 AMENDING GENERAL UTILITY AND BILLING POLICIES

The proposed resolution was to clarify the owner of rental properties responsibilities. The consensus of the council was the "owner/landlord" wording was confusing. It was suggested that the word landlord be deleted to clarify that the owner is responsible for the payment of utility charges.

The resolution is tabled to the following meeting for clarification from legal.

ORDINANCE NO. 1267 AMENDING 13.01.120 BILLING PROCEDURES

The proposed ordinance clarifies that the owner of the property shall be considered a customer and in all situations shall remain fully responsible for payment of water and sewer services. The City Council may by resolution authorize tenants in certain situations to be treated as the customer.

MOVED by Councilor Fletcher and seconded by Councilor Smith to adopt Ordinance No. 1267 amending Section 13.01.120 (A) billing procedures for utility accounts. Motion carried.

ORDINANCE NO. 1268 AMENDING THE 2018 BUDGET

MOVED by Councilor Pratt and seconded by Councilor Smith to adopt Ordinance No. 1268 amending the 2018 Budget. Motion carried.

APPROVAL OF ZACHER SUBDIVISION P2015—004

The Hearing Examiner granted preliminary approval with conditions. All conditions of approval have been completed.

MOVED by Councilor Erickson and seconded by Councilor Fletcher to approve the Zacher Subdivision P2015-004 and authorize the Mayor to sign the final mylar. Motion carried.

AGREEMENT WITH A&W PAVING FOR CHIP SEAL PATCH WORK

This project utilizes a combination of asphalt tar and gravel to patch and repair potholes and seal cracks on City streets. A & W Paving meets the Sole Source exemption pursuant to RCW 39.04.280(1)(a) regarding bidding. They are the only contractor that provides this unique service. The Small Works Contract for A & W Paving to provide chip seal patch work services is \$9,200 plus tax.

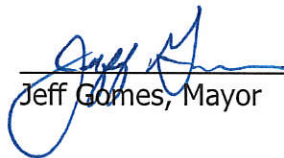
MOVED by Councilor Fletcher and seconded by Councilor Scott to approve the Small Works Contract with A & W Paving for chip seal patch work. Motion carried.

PROGRESS REPORTS

Mayor Gomes announced that Mark Botello, Director of Planning and Building submitted his resignation and the council received a copy in their packet. The Mayor went on to say that the City is not going to be able to find one person to do all the jobs that Mark fulfilled for the City. It will take two if not three people to cover and accomplish everything Mark did and it will be at a much greater cost to the City.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:00 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer