

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JUNE 13, 2016 AT CASHMERE CITY HALL

OPENING

Mayor Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes Jim Fletcher Dave Erickson Kameon Smith Derrick Pratt	Skip Moore
Staff:	Kay Jones, Clerk-Treasurer Mark Botello, Dir. of Planning/Building	Chuck Zimmerman, City Attorney

FLAG SALUTE

EXCUSE ABSENCE

Moved by Councilor Fletcher and seconded by Councilor Erickson to excuse the absence of Councilor Moore. Motion carried

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that he and Councilor Smith reviewed the Annual Financial report for 2015 and everything looks good.

Mayor Gomes reported that Waste Management has already started speaking with the commercial customers regarding container size and location.

Mayor Gomes reported on the meetings he attended the previous week.

PUBLIC COMMENT PERIOD

Larry Bruehl residing at 111 C White Birch addressed the council again regarding what he believes are code violations at 131 and 133 Cottage Avenue. Mr. Bruehl stated that the Building Inspector does not know what he's doing; the building doesn't meet building or fire code. He has spoke to the Building Inspector and the Mayor regarding his concerns and nothing has been done so now he's back to the council again. He wants something done.

Mayor Gomes asked Mr. Bruehl if he is a certified building inspector and Mr. Bruehl stated no, but he has 44 years of trade experience. The Mayor stated that Mark Botello is a certified building inspector.

APPROVAL OF AGENDA

Mayor Gomes explained that Sheriff Burnett was unable to attend tonight's meeting. The Mayor removed Item #1 Sheriff Burnett-Annual Report presentation and added and an Executive Session to discuss personnel.

MOVED by Councilor Fletcher and seconded by Councilor Erickson to approve the agenda as amended. Motion carried

CONSENT AGENDA

Minutes of May 23, 2016 Regular Council Meeting

Payroll and Claims Packet Dated June 13, 2016

Claim Check Nos. #36863 through #36920 through totaling \$318,714.32

Payroll Check Nos. #36777 totaling \$2,623.78 making Claims total \$103,362.83

Confirm Mayor's appointment of new Planning Commission and Tree Committee members

Mayor Gomes requested three amendments in the minutes.

MOVED by Councilor Erickson and seconded by Councilor Smith to approve the consent agenda with the three amendments to the minutes. Motion carried

SELECTION OF LEAVENWORTH ELECTRIC & EXCAVATION FOR RIVERSIDE PARK UTILITIES

City Staff utilized the Small Works Roster for the installation of water, sewer and power for the second restrooms at Riverside Park. Out of the two companies that submitted bids the apparent low bidder was Leavenworth Electric and Excavation in the amount of \$24,808.91.

MOVED by Councilor Pratt and seconded by Councilor Fletcher to select Leavenworth Electric & Excavation for installation of utilities for the Riverside Park project and authorize the Mayor to sign contract documents. Motion carried.

SELECTION OF CONTRACTOR FOR CEMETERY ROAD PROJECT

City Staff utilized the Small Works Roster for the asphalt paving project at the Cemetery. Out of the three companies that submitted bids the apparent low bidder was Granite Construction in the amount of \$22,206.00.

The City budgeted \$15,000 for this project so a budget amendment will be required.

MOVED by Councilor Fletcher and seconded by Councilor Erickson to select Granite Construction for the asphalt paving project at the Cemetery and authorize the Mayor to sign contract documents. Motion carried.

SELECTION OF EVERGREEN SKATE PARKS FOR CASHMERE'S SKATE PARK DEVELOPMENT

City Staff utilized the Small Works Roster for the construction of the Skate Park at Riverside Park. Both bids came in at \$150,000 but with different design concepts. The Skate Park committee reviewed the two bids for design concepts, qualifications and past skate park development projects. The Committee recommended Evergreen Skate Parks.

MOVED by Councilor Erickson and seconded by Councilor Smith to select Evergreen Skate Parks for the construction of the Skate Park at Riverside Park and authorize the Mayor to sign contract documents. Motion carried.

SELECTION OF CONTRACTOR FOR THE SCHOOL LANE OVERLAY PROJECT

City Staff utilized the Small Works Roster for the School Lane overlay asphalt paving project. Out of the three bids submitted the apparent low bidder was Mitchell Paving & Trucking in the amount of \$55,160.50

MOVED by Councilor Erickson and seconded by Councilor Pratt to select Mitchell Paving & Trucking for the School Lane overlay project and authorize the Mayor to sign contract documents. Motion carried.

POSTPONEMENT OF THE RANK ROAD PROJECT TO SPRING OF 2017

On March 14, 2016 the City Council selected Smith Excavation for the Rank Road project and authorized the Mayor to sign the documents. At this time no documents have been signed.

After consulting with City Staff, RH2 Engineering and various paving contractors on the Rank Road project, the Mayor and staff would like to postpone the project until the spring of 2017. The consensus is that the project should be re-bid to include the asphalt grinding, shaping and grading for both Rank Road and Kennedy Road. Staff plans to re-bid in the fall of 2016 as one complete project for the work to be done in the spring of 2017.

MOVED by Councilor Smith and seconded by Councilor Fletcher to reject all bids for the Rank Road project and rebid the revised project for construction in 2017. Motion carried.

FIRE DEPARTMENT REQUEST FOR BUDGET AMENDMENT FOR VEHICLE REPAIR AND MAINTENANCE SERVICES

Fire Chief Matt Brunner addressed the council regarding a request for a budget amendment for vehicle repair and maintenance. He explained that in an effort to increase the life of Engine 21 he had plans to update the pumps, valves and electrical. Last year he updated the pumps and valves and the plan was to have the electrical updated in stages over the next few years. Due to miscommunication and an oversight with the contractor that was doing the electrical work on Engine 21 all of the electrical work was done at once instead of phasing over a few years. The total invoiced for the electrical upgrade was \$22,377.

MOVED by Councilor Fletcher and seconded by Councilor Smith to approve a budget amendment of \$25,000 in the 302 Capital Improvement fund and authorize payment of the \$22,377 invoice. Motion carried.

EXECUTIVE SESSION – To Discuss Personnel

At 6:54 p.m. Mayor Gomes closed the regular session to enter into an executive session to discuss personnel for approximately 15 minutes. No decisions will be made when back in regular session.

Regular session was reconvened at 7:12

PROGRESS REPORTS

Councilor Fletcher asked that since we now have new members on the Tree Committee that the council meet the members of the committee and discuss policies regarding trees.


ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:15 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer