



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, JULY 27, 2015 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of July 13, 2015 Regular Council Meeting
2. Payroll and Claims Packet Dated July 27, 2015

BUSINESS ITEMS

1. Ordinance No. 1244 Amending Section 17.08.020 District Use Chart to Title 17 Zoning
2. Ordinance No. 1245 Amending the Budget for 2014
3. Selection of Contractor for the Aplets Way Project
4. TIB Consultant Supplemental Agreement with RH2 Engineering

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JULY 13, 2015 AT CASHMERE CITY HALL

OPENING

Mayor Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Secretary Teresa Prescott took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Skip Moore	Jim Fletcher Dave Erickson Bob Abramoski	David Sherman
	Skip Moore	
Staff:	Mark Botello, Planning/Building Teresa Prescott, Secretary	Kay Jones, Clerk-Treasurer Chuck Zimmerman, City Attorney

FLAG SALUTE

EXCUSE ABSENCE

Moved by Councilor Moore and seconded by Councilor Erickson to excuse the absence of Councilor David Sherman. Motion carried

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher announced that he attended the Regional Transportation Meeting with local legislators on July 3rd.

Councilor Erickson announced the RCO grant has been awarded and fully funded to the City for the final phase of improvements to Riverside Park. The agreement will probably be ready this fall for construction in the spring of 2016.

Director of Planning and Building, Mark Botello, announced that he met with a representative of the Survey and Rating Bureau to evaluate the City fire insurance rating. Botello felt the interview went well. The representative was unable to meet with the fire department due to the fires in progress at the time. He will meet with them in the fall.

Botello informed council there is an application for a two lot subdivision on Kennedy Road. Kim Kennedy is subdividing two existing homes from his property.

Corporal Mike Langford addressed council. He will be attending at least one meeting per month.

Mayor Gomes passed around a petition against the roundabout that was put in the City's drop box. There were 30 signatures on the petition, 21 of which were from outside the city limits.

PUBLIC COMMENT PERIOD

Larry Bruehl, of 111 White Birch Place handed out a document to council detailing his concerns regarding several topics, including the qualifications of Mark Botello as a building inspector, the process used to decide on the round-about, and the amount of money paid to RH2 Engineers. Mayor Gomes addressed some of his questions.

Chamber representative Dawn Collings gave council a brief rundown of this year's Founders Days. She said numbers were down, possible due to the heat. There were 28 sponsors, 35 registered participants, and 15 registered vendors. Collings named the Founders Day committee and thanked everyone who volunteered time to the event, including Councilor Erickson and Mark Botello.

APPROVAL OF AGENDA

Mayor Gomes announced the selection of a contractor for the Aplets Way project will have to be delayed for further evaluation since the bids were higher than the engineer's estimate. Also there is no executive session scheduled as stated on the agenda.

Moved by Councilor Erickson and seconded by Councilor Abramoski to approve the agenda as amended. Motion carried

CONSENT AGENDA

Minutes of June 22, 2015 Regular City Council Meeting
Payroll and Claims Packet Dated July 13, 2015

Claim Check Nos. 35776, 35805, 35806, and 35811 through 35864 totaling \$184,356.07
Payroll Check Nos. 35777 through 35804 totaling \$114,460.51
Manual Checks 35774, 35807, 35808, and 35810

CEMETERY ROADS PAVING PROJECT

Moved by Councilor Fletcher and seconded by Councilor Erickson to approve the Cashmere Cemetery Roads Paving Project. Motion carried

PROGRESS REPORTS

Director Botello announced the rock for the chip seal project has arrived; Tommer Construction will probably begin the project the last week of July. The Public Works building parking lot will be paved in mid-August.

Councilor Erickson is working on an agreement for the maintenance of the 9-11 Memorial.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:30 p.m.

Jeff Gomes, Mayor

Attest:

Teresa Prescott, Secretary

Staff Summary

Date: July 27, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Ordinance No. 1244 Amending District Use Chart.

Please see attached Ordinance No. 1244 amending Section 17.08.020 "District Use" chart of Cashmere Municipal Code. Cashmere Planning Commissioners held a public hearing on April 6th, 2015 and Cashmere City Council held a public hearing on June 8th, 2015 and integrated 60-day state and environmental review pursuant to the provisions of the Growth Management Act (RCW 36.70A.106) and WAC Chapter 197-11 has been completed.

The proposed amendments are as follows:

Public/Semipublic Uses	SF	SR	AR	MF	P	DB	C/LI	WI
Animal Shelter								
Cemeteries, Mausoleums					PRM			
Churches (Parsonages)	CUP	<u>PRM</u> CUP	<u>PRM</u> CUP	<u>PRM</u> CUP		PRM	PRM	<u>PRM</u>

Recommendation:

Staff recommends approval of Ordinance No. 1244

ORDINANCE NO 1244

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON AMENDING SECTION 17.08.020 DISTRICT USE CHART TO TITLE 17, THE "ZONING" TO ALLOW CHURCHES AND PARSONAGES AS A PERMITTED USE WITHIN THE SUBURBAN RESIDENTIAL, AIRPORT RESIDENTIAL, MULTI-FAMILY RESIDENTIAL, DOWNTOWN BUSINESS AND WAREHOUSE INDUSTRIAL ZONING DISTRICTS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Cashmere Planning Commission conducted a duly advertised public hearing on the 6th day of April 2015 to consider public testimony, and to discuss and recommend changes to the District Use Chart contained in Section 17.08.020 of the Cashmere Municipal Code ("CMC") to allow churches to locate in all zones (with or without a conditional use permit) except the public zone;

WHEREAS, following the public hearing, the City Planning Commission adopted findings and made a recommendation to the City Council to approve the amendments to the District Use Chart; and

WHEREAS, an integrated 60-day state agency and environmental review process was conducted pursuant to the provisions of the Growth Management Act (RCW 36.70A.106), the State Environmental Policy Act and Washington Administrative Code Chapter 197-11; and

WHEREAS, the Cashmere City Council held a duly advertised public hearing on the 8th day of June, 2015 to review and take public testimony on the proposed amendments to Section 17.08.020 CMC, as recommended by the Planning Commission, to revise the District Use Chart to permit churches to locate in all zones except the public zone; and

WHEREAS, the City Council now desires, through passage of this Ordinance, which is deemed to be in the best interest of the health, safety, and welfare of the citizens of the City, to amend the City's District Use Chart as set forth herein;

NOW THEREFORE, the City Council of the City of Cashmere do ordain as follows:

Section 1. The "District Use Chart" set forth in Section 17.08.020 of the Cashmere Municipal Code, is hereby amended as set forth in Exhibit "A" which is attached hereto and incorporated herein by the reference as if fully set forth.

Section 2. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington State Department of Commerce.

Section 3. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title published.

Passed by the City Council of the City of Cashmere at a regular open public meeting and approved by the Mayor this 27th day of July 2015.

CITY OF CASHMERE

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Chuck Zimmerman
City Attorney

Ordinance No: 1244
Passed by the City Council: 7/27/15
Published in the Cashmere Valley Record: 8/5/15
Effective date: 8/10/15

Chapter 17.18
DISTRICT USE CHART

Sections:

- 17.18.010 Purpose.
- 17.18.020 District use chart.

17.18.010 Purpose.

A district use chart is established and contained herein as a tool for the purpose of determining the specific uses allowed in each use district. No use shall be allowed in a zoning district that is not listed in the use chart as either permitted, accessory or conditional use, unless the administrator determines that an unlisted use is similar to one that is already enumerated in the use chart and may therefore be allowed, subject to the requirements associated with that use and all other applicable provisions of the CMC and city of Cashmere rules and regulations. (Ord. 1234 § 3 (Exh. F), 2014; Ord. 1138 § 1 (Exh. A), 2008; Ord. 1097 § 1, 2007; Ord. 1047 § 1, 2004; Ord. 1039 § 1, 2004).

17.18.020 District use chart.

The use chart located on the following pages is made a part of this section. The below acronyms apply to the following use chart. For listed uses, if a cell within the chart is blank under a specific district column, that use is not allowed. For unlisted uses, the city administrator shall determine if said unlisted use is similar to one that is already enumerated in the use chart and may therefore be allowed, subject to the requirements associated with that use and other applicable provisions of the CMC.

- PRM – Permitted Use
- ACC – Accessory Use
- CUP – Conditional Use Permit
- HOP – Home Occupation Permit "A" or "B"
- PUD – Planned Unit Development
- * = Located on upper floor only
- ** = Existing residence only, as of the date of adoption of the ordinance codified in this section

	SF	SR	AR	MF	P	DB	C/LI	WI
Residential Uses								
Accessory Dwelling		CUP	CUP	CUP				
Accessory Structure	ACC	ACC	ACC	ACC				
Adult Family Home	CUP	CUP	CUP	CUP				
Caretaker's Residence for Adult Family Home	ACC	ACC	ACC	ACC				
Aircraft Hangar – Personal Use			ACC					
Assisted Living Facility				PRM				
Caretaker's Residence for Assisted Living Facility				ACC				
Bed and Breakfast	CUP	CUP	CUP	CUP				
Boarding/Lodging House	ACC	ACC	ACC	ACC				

	SF	SR	AR	MF	P	DB	C/LI	WI
Caretaker's Residence for Boarding/Lodging House	ACC	ACC	ACC	ACC				
Condominiums – Residential	PUD	PUD	PRM	PRM				
Congregate Care	CUP	CUP	CUP	CUP				
Convalescent Home/Nursing Homes				PRM				
Caretaker's Residence for Convalescent Home/Nursing Homes				ACC				
Day Care Center		CUP	CUP	PRM		PRM	PRM	PRM
Day Care, Family Home – A	ACC	ACC	ACC	ACC		ACC	ACC	
Day Care, Family Home – B	CUP	CUP	CUP	CUP		CUP	CUP	
Day Care, Mini	CUP	CUP	CUP	PRM		PRM	PRM	PRM
Duplex Dwelling		PRM	PRM	PRM		PRM**	PRM**	
Foster Home	ACC	ACC	ACC	ACC				
Home Occupation – Group A	ACC	ACC	ACC	ACC				
Home Occupation – Group B	CUP	CUP	CUP	CUP				
Manufactured Home	PRM new	PRM old	PRM new	PRM new				
Manufactured Home Park – See Planned Unit Development								
Multifamily Dwelling (Attached or Detached)		PRM		PRM		PRM*	PRM*	
Planned Unit Development	PUD	PUD	PUD	PUD				
Single-Family Dwelling	PRM	PRM	PRM	PRM		PRM**	PRM**	
Public/Semipublic Uses								
Animal Shelter								
Cemeteries, Mausoleums					PRM			
Churches (Parsonages)	CUP	PRM	PRM	PRM		PRM	PRM	PRM
Clinic, Medical, Dental, Etc.						PRM	PRM	PRM
Community Club, Grange, Lodge					PRM	PRM	PRM	PRM
Convention, Info and/or Community Centers, Museums					PRM	PRM	PRM	PRM
Courts of Law					PRM	PRM		
Detention Facility/Jail								
Educational Services (Public, Private)	CUP	CUP	CUP	CUP	PRM	PRM	PRM	PRM
Fire/Police Station		CUP		CUP	PRM	CUP	CUP	CUP
Hospital					CUP	CUP	CUP	CUP
Libraries, Public					PRM	PRM	PRM	PRM
Municipal Maintenance Buildings					CUP		PRM	PRM

	SF	SR	AR	MF	P	DB	C/LI	WI
Park and Ride				CUP	PRM	PRM	PRM	PRM
Post Office					PRM	PRM	PRM	PRM
Preschool	CUP	CUP	CUP	CUP		PRM	PRM	PRM
Recycling Center, Transfer Station, Composting Facility					CUP		CUP	CUP
Trade/Vocational School					PRM	PRM	PRM	PRM
Utility Uses and Structures	CUP	CUP	CUP	CUP	CUP	CUP	PRM	PRM
Public Wastewater Treatment Facilities					CUP		PRM	PRM
Agricultural Uses								
Ag-Related Industry							PRM	PRM
Agriculture		PRM						
Commercial Composting					CUP		CUP	CUP
Exotic Animals		CUP		CUP				
Farm Equipment Sales/Service							PRM	PRM
Feed Lot								
Feed Store							PRM	PRM
Home Fruit Stand		ACC						
Horse Boarding/Training, Riding Stable								
Kennels								
Livestock/Poultry		ACC		ACC				
Nursery, Commercial/Retail/Wholesale		CUP				CUP	PRM	PRM
Poultry, Commercial								
Slaughterhouse								
Veterinary Clinic with Indoor Boarding Facilities						PRM	PRM	PRM
Veterinary Clinic with Outdoor Boarding Facilities							CUP	CUP
Caretaker's Residence for Veterinary Clinic with Outdoor Boarding Facilities							ACC	ACC
Value-Added Operation of Winery/Vineyard "A," Provided Property and Vineyard Are at Least One Acre in Size		PRM				PRM	PRM	PRM
Value-Added Operation of Winery/Vineyard "B," Provided Property and Vineyard Are at Least One Acre in Size		CUP				PRM	PRM	PRM
Vineyard, Provided Property and Vineyard Are at Least One Acre in Size		PRM				PRM	PRM	PRM
Commercial Uses								
Accessory Buildings, Structures						ACC	ACC	ACC
Adult Entertainment Business							CUP	CUP

	SF	SR	AR	MF	P	DB	C/LI	WI
Arts and Crafts, Antique Sales						PRM	PRM	PRM
Auto Towing – Secured							PRM	PRM
Auto/Truck Sales and Service							PRM	PRM
Bakery, Retail						PRM	PRM	PRM
Bakery, Wholesale						PRM	PRM	PRM
Boat Sales and Service							PRM	PRM
Car Rental							PRM	PRM
Car Wash						PRM	PRM	PRM
Caterer						PRM	PRM	PRM
Clothing Repair and Sales						PRM	PRM	PRM
Commercial Copiers/Printers						PRM	PRM	PRM
Convenience Store, Excluding Fuel Sales				CUP		PRM	PRM	PRM
Convenience Store, Including Fuel Sales							PRM	PRM
Crematorium								
Cultural and/or Historical Facilities, Museums					PRM	PRM	PRM	
Drive-Up Food Service						PRM	PRM	PRM
Dry Cleaners, Laundromats						PRM	PRM	PRM
Farmer’s Market					PRM	PRM	PRM	PRM
Financial/Lending Institution (Bank, Etc.)						PRM	PRM	PRM
Funeral Home						PRM	PRM	PRM
Guest Ranches, Lodging Facilities		CUP						
Caretaker’s Residence for Guest Ranches, Lodging Facilities		ACC						
Hardware/Garden Store						PRM	PRM	PRM
Heating and Plumbing Sales and Services						PRM	PRM	PRM
Hotels/Motels						PRM	PRM	PRM
Caretaker’s Residence for Hotels/Motels						ACC	ACC	
Locksmiths						PRM	PRM	PRM
Lumber Yard							PRM	PRM
Mail and Internet Order Outlets						PRM	PRM	PRM
Manufactured Home, Sales							PRM	PRM
Merchandise, Furniture, Home Furnishings, Department Retail Sales and Service						PRM	PRM	PRM
Micro-Brewery						PRM	PRM	PRM

	SF	SR	AR	MF	P	DB	C/LI	WI
Mini-Storage, Commercial Users						PRM	PRM	
Caretaker's Residence for Mini-Storage, Commercial Users							ACC	ACC
Mini-Storage, Personal Users				CUP		CUP	PRM	PRM
Caretaker's Residence for Mini-Storage, Personal Users				ACC		ACC	ACC	ACC
Mobile Vendor					ACC	PRM	PRM	PRM
Newspaper Publishing						PRM	PRM	PRM
Parking Lots – Commercial or Public					PRM	PRM	PRM	PRM
Personal Services (Barber, Salon, Etc.)		HOP				PRM	PRM	PRM
Pet Services		HOP				PRM	PRM	PRM
Pharmacies						PRM	PRM	PRM
Professional Services (Lawyer, Psychiatrist, Computer Services, Etc.)		HOP				PRM	PRM	PRM
Public/Private Corporate, Regional Headquarters, Administrative Offices for Commercial, Industrial, Noncommercial Uses						PRM	PRM	PRM
Rental Services (Equipment, Furniture and Storage Space)						PRM	PRM	PRM
Repair Services, Electronics/Appliances						PRM	PRM	PRM
Restaurant						PRM	PRM	PRM
Retail – Textiles, Sporting Goods, General Merchandise						PRM	PRM	PRM
Retail Stores (Grocery, Food, Specialty Foods, Etc.)						PRM	PRM	PRM
RV Sales and Service							PRM	PRM
Service Station							PRM	PRM
Signs, Off-Premises Ads – Billboards								
Taverns, Bars, Cocktail Lounges						PRM	PRM	PRM
Tractor, Trailer Sales							PRM	PRM
Travel Agencies						PRM	PRM	PRM
Truck Stops							PRM	
Variety Stores, Antique and Secondhand Shops						PRM	PRM	PRM
Vehicle Repair and Service Shops							PRM	PRM
Industrial Uses								
Above/Below Ground Storage of Critical Material								CUP
Accessory Buildings, Structures/Containers							ACC	ACC
Airports and Supporting Aviation Activities			PRM				CUP	CUP
Caretaker's Residence for Airports and Supporting Aviation Activities			ACC				ACC	ACC

	SF	SR	AR	MF	P	DB	C/LI	WI
Apparel Manufacture						CUP	CUP	PRM
Asphalt Paving Plant								
Beverage Industry							PRM	PRM
Building/Construction Materials, Manufacture/Assembly/Fabrication, Lumber Yard							PRM	PRM
Bulk Fuel Distributor							CUP	CUP
Canning/Packing Foods						CUP	CUP	PRM
Cement/Concrete Plant							PRM	PRM
Construction Contractor's Yards							PRM	PRM
Caretaker's Residence for Construction Contractor's Yards							ACC	ACC
Electronic Product Manufacture/Assembly						CUP	PRM	PRM
Fabricated Metal Products, Sheet Metal, Welding							PRM	PRM
Food Processing						CUP	PRM	PRM
Furniture Products Manufacture/Assembly						CUP	PRM	PRM
Glass Products Manufacture/Assembly						CUP	PRM	PRM
Hardware Product Manufacture/Assembly						CUP	PRM	PRM
Hazardous Waste Storage, On-Site								
Hazardous Waste Treatment, On-Site								
Heliports			PRM				PRM	PRM
Caretaker's Residence for Heliports							ACC	ACC
Leather Products Manufacture/Assembly, No Processing						PRM	PRM	PRM
Lumber and Wood Manufacturing							CUP	PRM
Machinery/Heavy Equipment Manufacture/Assembly							CUP	CUP
Manufactured Homes, Travel Trailers, Campers, Manufacture/Assembly/Fabrication							PRM	PRM
Caretaker's Residence for Manufactured Homes, Travel Trailers, Campers, Manufacture/Assembly/Fabrication							ACC	ACC
Medical/Scientific Research, Product Manufacture/Assembly, Testing and Experimental Development Labs						CUP	PRM	PRM
Mineral Extraction, Crushing, Screening, Excavation, Etc.								
Packaging and Distribution Operations						CUP	PRM	PRM
Paper Products Manufacture/Assembly							CUP	PRM
Paperboard Containers Manufacture							CUP	PRM
Parcel Delivery Service, Packaging, Crating						CUP	PRM	PRM
Plastic Products Manufacture/Assembly							CUP	PRM

	SF	SR	AR	MF	P	DB	C/LI	WI
Prefabricated Wood Products							PRM	PRM
Printing, Publishing, Binding						PRM	PRM	PRM
Rebuilding and/or Repairing Nonmetal or Mineral Products							PRM	PRM
Rendering Plants								
Retail with Products Manufactured, Packaged or Otherwise Prepared on the Same Premises						CUP	PRM	PRM
Rubber Products, Manufacturing, Processing							CUP	CUP
Storage, Outdoor							ACC	ACC
Storage, Sales, Distribution of Hazardous Materials							CUP	CUP
Temporary Buildings for Construction Purposes	PRM	PRM	PRM	PRM	PRM	PRM	PRM	PRM
Truck, Freight Terminals							PRM	PRM
Vehicle and Machinery Repair and Storage							PRM	PRM
Vehicle Recycling Facilities								
Warehousing, Storage							PRM	PRM
Caretaker's Residence for Warehousing, Storage							ACC	ACC
Wholesale Establishments							PRM	PRM
Wholesale Trade/Storage of Durable and Nondurable Goods (Auto Parts, Tires, Furniture, Lumber)							PRM	PRM
Wireless Communication Facilities							PRM	PRM
Wrecking/Junk Yard								
Recreational Uses								
Arboretums and Gardens	PRM	PRM	PRM	PRM	PRM	PRM	PRM	PRM
Boat Launches, Water-Related Activities					PRM			
Bowling Alleys						PRM	PRM	PRM
Dancehalls						PRM	PRM	PRM
Drive-In Theater							PRM	PRM
Exercise Facility						PRM	PRM	PRM
Fairgrounds					PRM			
Golf Course, Driving Range							PRM	PRM
Gun/Sportsmen's Club							CUP	CUP
Miniature Golf						CUP	PRM	PRM
Mini-Casinos, Game, Card Rooms						PRM	PRM	PRM
Playfields, Playgrounds	CUP	CUP	CUP	PRM	PRM	PRM	PRM	PRM
Public Fishing Access, Fish/Wildlife Habitat Areas					PRM			

	SF	SR	AR	MF	P	DB	C/LI	WI
Publicly Owned/Operated Parks and Recreation Facilities	PRM	PRM	PRM	PRM	PRM	PRM	PRM	PRM
Racetrack/Speedway (Horse, Mini-Sprint, Etc.)								
Recreational Vehicle Park or Tent Campground (Stay Up to 14 Days)		PUD		PRM			PUD	
Roller-Skating Rink						CUP	CUP	CUP
Theaters						CUP	CUP	CUP
Trail Systems	PRM	PRM	PRM	PRM	PRM	PRM	PRM	PRM
Video Rental						PRM	PRM	PRM

ORDINANCE NO. 1244

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING ORDINANCE NO. 1239, AMENDING THE 2015 BUDGET, AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cashmere finds that it is necessary and in the best interest of the City to amend certain fund appropriations authorized by the 2015 budget, to provide for additional revenues and expenditures not identified at the time of adoption of the original budget;

NOW, THEREFORE, the City Council of the City of Cashmere, Washington, do ordain as follows:

Section 1. **Amendment of Total Fund Appropriations.** The 2015 total fund appropriations, Exhibit “A” to Ordinance No. 1239, is hereby amended as set forth in Exhibit “A” attached to this Ordinance.

Section 2. **Amendment of Salary Schedule.** The 2015 Salary Schedule, Exhibit “B” to Ordinance No. 1239, is hereby reaffirmed and shall remain unchanged as set forth in Exhibit “B” to this Ordinance.

Section 3. **Budget Amendment.** The 2015 City of Cashmere Budget is amended as set forth in Exhibit “C” to this Ordinance.

Section 4. Except as amended by this Ordinance, Ordinance No. 1239 of the City of Cashmere and the 2015 budget of the City shall remain in full force and effect.

Section 5. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

APPROVED:

JEFF GOMES, MAYOR

ATTEST/AUTHENTICATED:

KAY JONES, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

BY: _____
CHARLES D. ZIMMERMAN

PASSED BY THE CITY COUNCIL	:	7/27/15
PUBLISHED	:	8/5/2015
EFFECTIVE DATE	:	8/10/2015
ORDINANCE NO.	:	1244

EXHIBIT A
Ordinance No. 1245

**Total Estimated Revenues and Appropriations by Fund
2015 Budget**

Fund Name	Beginning Balance	Estimated Revenues	Budgeted Appropriations	Ending Balance
001 General Government Fund	1,246,654	974,212	1,105,625	1,115,241
003 Public Works Fund	963,643	1,205,097	1,207,333	961,407
108 Lodging Tax Fund	0	5,000	5,000	0
302 Capital Improvement Fund	559,620	1,007,613	913,066	654,167
401 Water/Wastewater Fund	1,246,291	3,023,100	3,639,626	629,765
402 WW Construction Account	290,116	1,882,036	1,866,000	306,152
406 Sanitation Fund	514,050	549,360	526,635	536,775
411 Water Capital Fund	472,826	402,500	632,800	242,526
412 Wastewater Capital Fund	1,124,251	417,924	237,700	1,304,475
426 Jr. Lien Pretrt Bond, 2011	1,015,351	582,378	538,438	1,059,291
427 2013 Revenue Bonds, R1	0	434,170	394,700	39,470
428 2013 Revenue Bonds, R2	0	249,810	227,100	22,710
501 Equipment Rental Fund	918,783	293,933	188,367	1,024,349
702 Cemetery Endowment Fund	204,858	5,150	0	210,008
TOTAL ALL FUNDS	8,556,443	11,032,283	11,482,390	8,106,336
		19,588,726	19,588,726	

EXHIBIT B
Ordinance No. 1245

CITY OF CASHMERE
2015 SALARY SCHEDULE

POSITION	Hourly Wage Step Levels	Monthly Salary	Annual Salary
Executive & Legislative			
Mayor		600.00	
5 - Councilmembers		100.00	
Exempt			
City Clerk-Treasurer		5,561.03	
Director of Planning/Building		5,561.03	
Director of Operations		5,561.03	
Office/Admin			
3 - Office Staff: Steps A - E	13.35 - 20.26		
Public Works Department			
Public Works Foreman: Step F	23.64		
5 - Public Works Crewman: Steps A - E	13.55 - 20.56		
Water/Wastewater Department			
Water/Wastewater Foreman - F	26.24		
5 - Water/WW Crewman: Steps A - E	14.64 - 22.82		
City Pool			
Pool Manager	12.32 - 14.32		
30 (+/-) Pool Employees	9.47 - 11.23		
Seasonal/Temporary Employees			
	12.00		
Fire Department			
Fire Chief		515.00	
Assistant Chief			2,400.00
Deputy Chief			1,081.50
Deputy Chief			1,081.50
Fire Department Stipend - \$10.00 per call - city calls only (CMC 2.56.070)			
EMT Nightshift Stipend - \$5.00 per night - max 2 people per night (CMC 2.56.070)			

Above wages do not include longevity

Above hourly/base wages may be increased during the year due to step and/or longevity increases according to the Collective Bargaining Agreement.

Pool Employee wages are determined by the number of years of service for the City and certifications they hold.

EXHIBIT C
Ordinance No. 1245

FUND NAME	CURRENT BUDGET	AMENDED BUDGET	DIFFERENCE +/-
<u>003 PUBLIC WORKS FUND</u>			
<u>Revenues</u>			
Beginning Fund Balance	963,643	963,643	0
Ch. Co. Port Payment in Lieu	0	20,000	20,000
			20,000
<u>Expenditures</u>			
Ending Fund Balance	974,740	961,407	-13,333
Chip Seal Project	85,000	118,333	33,333
			20,000
<u>302 CAPITAL IMPROVEMENT FUND</u>			
<u>Revenues</u>			
Beginning Fund Balance	559,620	559,620	0
FHWA STP Grant - Railroad Project	15,750	204,882	189,132
FHWA STP Grant - Aplets Way Project	338,600	26,220	-312,380
State TIB Grant - Aplets Way Project	0	310,900	310,900
State TIB SCAP Grant - Mission Project	23,825	31,506	7,681
			195,333
<u>Expenditures</u>			
Ending Fund Balance	612,395	654,167	41,772
Aplets Way Design Engineering	8,200	111,640	103,440
Aplets Way Construction Engineering	36,000	28,470	-7,530
Aplets Way Construction Contractor	360,000	397,651	37,651
Cottage Avenue Playground Equip	0	20,000	20,000
			195,333
<u>401 WATER/WASTEWATER FUND</u>			
<u>Revenues</u>			
<i>Beginning Fund Balance</i>	1,246,291	1,246,291	0
<u>Expenditures</u>			
<i>Ending Fund Balance</i>	829,765	629,765	-200,000
Transfer to Water Capital	200,000	400,000	200,000
			0
<u>402 WW CONSTRUCTION ACCOUNT FUND</u>			
<u>Revenues</u>			
<i>Beginning Fund Balance</i>	290,116	290,116	0
ARRA Direct Grant from DOA	1,532,000	1,882,036	350,036
			350,036
<u>Expenditures</u>			
<i>Ending Fund Balance</i>	290,116	306,152	16,036
Construction Contractor	1,256,000	1,590,000	334,000
			350,036

FUND NAME	CURRENT BUDGET	AMENDED BUDGET	DIFFERENCE +/-
<u>411 WA CAPITAL FUND</u>			
<u>Revenues</u>			
<i>Beginning Fund Balance</i>	472,826	472,826	0
<i>Transfer from Water Fund</i>	200,000	400,000	200,000
			200,000
<u>Expenditures</u>			
<i>Ending Fund Balance</i>	242,026	242,526	500
<i>WA Capital Wages & Benefits</i>	4,500	10,000	5,500
<i>WA Engineering</i>	31,000	56,000	25,000
<i>WA Other Improvements</i>	323,000	492,000	169,000
			199,500
<u>412 WW CAPITAL FUND</u>			
<u>Revenues</u>			
<i>Beginning Fund Balance</i>	1,124,251	1,124,251	0
<u>Expenditures</u>			
<i>Ending Fund Balance</i>	1,354,475	1,304,475	-50,000
<i>WW Treatment Plant Drying Pad</i>	0	50,000	50,000
			0

Staff Summary

Date: June 27, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Selection of Contractor for the Aplets Way project

Please see attached letter dated July 21, 2015 from RH2 Engineering, in regards to evaluation of bids and recommendation of award for the Aplets Way project to Pipkin Construction. Also attached are the bid tabs that compare the engineers estimate to the lowest bid received. The lowest bid received is 14% over the engineer's estimate. Staff has reviewed the budget and increased the necessary funds within the Capital Fund (water, wastewater and streets). The increases in the funds have been included within the budget amendment.

Recommendation:

Staff recommends selection of Pipkin Construction for the Aplets Way project and authorize Mayor Gomes to sign contract documents.



RH2 ENGINEERING, INC
www.rh2.com
mailbox@rh2.com
1.800.720.8052

July 21, 2015

BELLINGHAM
454 W Horton Rd
Bellingham, WA 98226

Mr. Mark Botello
City of Cashmere
101 Woodring St.
Cashmere, WA 98815

Sent Via: US Mail

BOTHELL
22722 29th Dr SE, Ste 210
Bothell, WA 98021

**Subject: Evaluation of Bids and Recommendation of Award
Aplets Way Roundabout and Utility Improvement Project**

EAST WENATCHEE
300 Simon St SE, Ste 5
East Wenatchee, WA 98802

Dear Mark:

GOLD HILL
13677 Highway 234
Gold Hill, OR 97525

This letter summarizes our review of the four bids received for the Aplets Way Roundabout and Utility Improvement project and our recommendation for award. Presented below is our evaluation and review of the bids based on the attached summary of the bid tabulation for the project.

RICHLAND
114 Columbia Point Dr, Ste C
Richland, WA 99352

The City received four proposals at the time of the bid opening at 4:00 p.m. on Thursday, July 9, 2015. Of the four bidders, Pipkin Construction, of Wenatchee, Washington, was the apparent low bidder at \$940,250.05, excluding sales tax. This represented an overall bid of 14 percent over the engineer's estimate. We believe the primary reasons for the overage was the late season bid and premium costs for night construction and daily trench patching.

SHERWOOD
18850 SW Parrett Mtn Rd
Sherwood, OR 97410

We have worked with Pipkin Construction on many past projects and find them to be a well-qualified contractor. Likewise, Pipkin Construction is not on the Department of Labor and Industries debarment list. Contingent upon City and TIB approval, we recommend award of the project to Pipkin Construction.

SILVERDALE
2021 NW Myhre Rd, Ste 107
Silverdale, WA 98383

Please do not hesitate to contact me with any questions you may have.

Sincerely,

RH2 ENGINEERING, INC.

Erik Howe, P.E.
Project Manager



7/21/15

TACOMA
One Pacific Building
621 Pacific Ave, Ste 104
Tacoma, WA 98402

EH/kj

Enclosure: Bid Tab – 1 copy

cc: Mr. Garritt Visser, Pipkin Construction
Ms. Gloria Bennett, TIB

City of Cashmere
 Aplets Way Roundabout and Utility Improvements
 Bid Tabs

Apparent Low

Item No.	Description	Total Quantity	Unit	Engineer's Estimate		Pipelin Construction	
				Unit Price	Extended	Unit Price	Extended
1	MOBILIZATION GROUP 1	1	L.S.	\$ 29,000.00	\$ 29,000.00	\$ 9,945.00	\$ 9,945.00
2	MOBILIZATION GROUP 2	1	L.S.	\$ 28,000.00	\$ 28,000.00	\$ 18,160.00	\$ 18,160.00
3	REMOVAL OF STRUCTURES AND OBSTRUCTION GROUP 1	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 20,720.00	\$ 20,720.00
4	REMOVAL OF STRUCTURES AND OBSTRUCTION GROUP 2	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 32,430.00	\$ 32,430.00
5	PLANING BITUMINOUS PAVEMENT	2820	S.Y.	\$ 4.00	\$ 11,280.00	\$ 4.30	\$ 12,126.00
6	CORRUGATED POLYETHYLENE STORM SEWER PIPE 6 IN. DIAM.	10	L.F.	\$ 55.00	\$ 550.00	\$ 98.00	\$ 980.00
7	CORRUGATED POLYETHYLENE STORM SEWER PIPE 12 IN. DIAM.	104	L.F.	\$ 60.00	\$ 6,240.00	\$ 103.00	\$ 10,712.00
8	CATCH BASIN TYPE 1	3	EA.	\$ 2,000.00	\$ 6,000.00	\$ 1,125.00	\$ 3,375.00
9	HYDRANT ASSEMBLY	4	EA.	\$ 4,200.00	\$ 16,800.00	\$ 6,850.00	\$ 27,400.00
10	DUCTILE IRON PIPE FOR WATER MAIN 6 IN. DIAM.	156	L.F.	\$ 60.00	\$ 9,360.00	\$ 81.00	\$ 12,636.00
11	DUCTILE IRON PIPE FOR WATER MAIN 8 IN. DIAM.	200	L.F.	\$ 70.00	\$ 14,000.00	\$ 99.00	\$ 19,800.00
12	DUCTILE IRON PIPE FOR WATER MAIN 10 IN. DIAM.	16	L.F.	\$ 80.00	\$ 1,280.00	\$ 64.00	\$ 1,024.00
13	DUCTILE IRON PIPE FOR WATER MAIN 12 IN. DIAM.	1146	L.F.	\$ 75.00	\$ 85,950.00	\$ 97.00	\$ 111,162.00
14	CONNECTION TO EXISTING 10 IN. MAIN AT APLETS	1	L.S.	\$ 2,500.00	\$ 2,500.00	\$ 2,375.00	\$ 2,375.00
15	CONNECTION TO EXISTING 8 IN. MAIN AT COTTAGE	1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 2,540.00	\$ 2,540.00
16	CONNECTION TO EXISTING 6 IN. MAIN AT RIVER	1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 2,425.00	\$ 2,425.00
17	CONNECTION TO EXISTING 2 IN. MAIN AT ELBERTA	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 2,650.00	\$ 2,650.00
18	CONNECTION TO EXISTING 2 IN. MAIN AT PERRY	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 2,480.00	\$ 2,480.00
19	CONNECTION TO EXISTING 6 IN. MAIN AT PLEASANT W	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
20	CONNECTION TO EXISTING 6 IN. MAIN AT PLEASANT E	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
21	CONNECTION TO EXISTING 2 IN. MAIN AT PROSPECT	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 2,650.00	\$ 2,650.00
22	CONNECTION TO EXISTING 2 IN. MAIN AT ALLEY	1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 2,455.00	\$ 2,455.00

CITY of Cashmere
 Apple's Way Roundabout and Utility Improvements
 Bid Tabs

Apprent Low

Item No.	Description	Total Quantity	Unit
23	ABANDONMENT OF TERMINATED WATER FACILITIES	1	L.S.
24	GATE VALVE 8 IN. DIAM.	6	EA.
25	GATE VALVE 12 IN. DIAM.	10	EA.
26	BUTTERFLY VALVE 6 IN. DIAM.	3	EA.
27	BUTTERFLY VALVE 8 IN. DIAM.	1	EA.
28	BUTTERFLY VALVE 10 IN. DIAM.	1	EA.
29	RECONNECT EXISTING SERVICE	15	EA.
30	REPAIR EXISTING SIDE SEWER	4	EA.
31	PVC SANITARY SEWER PIPE 6 IN. DIAM.	69	L.F.
32	PVC SANITARY SEWER PIPE 8 IN. DIAM.	402	L.F.
33	MANHOLE 48 IN. DIAM. TYPE 3	2	EA.
34	CONNECTION TO EXISTING SEWER NO. 1.	1	L.S.
35	CRUSHED SURFACING TOP COURSE	90	TON
36	CRUSHED SURFACING BASE COURSE	200	TON
37	HMA CL. 1/2" PG 64-28	290	TON
38	COMMERCIAL HMA	60	TON
39	CEMENT CONC. PAVEMENT	220	S.Y.
40	ROADWAY EXCAVATION INCL. HAUL	320	C.Y.
41	EROSION/WATER POLLUTION CONTROL	1000	DOL.
42	INLET PROTECTION	4	EA.
43	PVC CARRIER PIPE 4 IN. DIAM.	65	L.F.
44	CEMENT CONC. TRAFFIC CURB AND GUTTER	640	L.F.

Engineer's Estimate	
Unit Price	Extended
\$ 5,000.00	\$ 5,000.00
\$ 1,100.00	\$ 6,600.00
\$ 2,500.00	\$ 25,000.00
\$ 2,500.00	\$ 7,500.00
\$ 2,300.00	\$ 2,300.00
\$ 2,300.00	\$ 2,300.00
\$ 2,000.00	\$ 30,000.00
\$ 1,500.00	\$ 6,000.00
\$ 30.00	\$ 2,070.00
\$ 40.00	\$ 16,080.00
\$ 2,500.00	\$ 5,000.00
\$ 2,500.00	\$ 2,500.00
\$ 50.00	\$ 4,500.00
\$ 25.00	\$ 5,000.00
\$ 95.00	\$ 27,550.00
\$ 150.00	\$ 9,000.00
\$ 200.00	\$ 44,000.00
\$ 20.00	\$ 6,400.00
\$ 1.00	\$ 1,000.00
\$ 85.00	\$ 340.00
\$ 30.00	\$ 1,950.00
\$ 30.00	\$ 19,200.00

Pipelin Construction	
Unit Price	Extended
\$ 1,000.00	\$ 1,000.00
\$ 1,775.00	\$ 10,650.00
\$ 2,715.00	\$ 27,150.00
\$ 1,840.00	\$ 5,520.00
\$ 2,150.00	\$ 2,150.00
\$ 2,265.00	\$ 2,265.00
\$ 3,175.00	\$ 47,625.00
\$ 2,255.00	\$ 9,020.00
\$ 67.00	\$ 4,623.00
\$ 81.00	\$ 32,562.00
\$ 2,675.00	\$ 5,350.00
\$ 2,915.00	\$ 2,915.00
\$ 29.00	\$ 2,610.00
\$ 29.00	\$ 5,800.00
\$ 140.00	\$ 40,600.00
\$ 155.00	\$ 9,300.00
\$ 150.00	\$ 33,000.00
\$ 14.00	\$ 4,480.00
\$ 1.00	\$ 1,000.00
\$ 45.00	\$ 180.00
\$ 3.00	\$ 195.00
\$ 35.00	\$ 22,400.00

City of Cashmere
 Apples Way Roundabout and Utility Improvements
 Bid Tabs

Apprent Low

Item No.	Description	Total Quantity	Unit	Engineer's Estimate		Pipelin Construction	
				Unit Price	Extended	Unit Price	Extended
45	ROUNDABOUT TRUCK APRON CEM. CURB AND GUTTER	380	L.F.	\$ 35.00	\$ 13,300.00	\$ 48.00	\$ 18,240.00
46	PLASTIC STOP LINE	12	L.F.	\$ 10.00	\$ 120.00	\$ 20.00	\$ 240.00
47	PLASTIC CROSSWALK LINE	224	S.F.	\$ 5.00	\$ 1,120.00	\$ 11.50	\$ 2,576.00
48	PLASTIC RAILROAD SYMBOL	1	EA	\$ 750.00	\$ 750.00	\$ 950.00	\$ 950.00
49	PAINT LINE	450	L.F.	\$ 2.00	\$ 900.00	\$ 1.50	\$ 675.00
50	PAINTED WIDE LANE LINE	182	L.F.	\$ 4.00	\$ 728.00	\$ 2.00	\$ 364.00
51	PLASTIC TRAFFIC ARROW	6	EA	\$ 200.00	\$ 1,200.00	\$ 595.00	\$ 3,570.00
52	PLASTIC YIELD LINE SYMBOL	30	EA	\$ 50.00	\$ 1,500.00	\$ 39.50	\$ 1,185.00
53	PROJECT TEMPORARY TRAFFIC CONTROL GROUP 1	1	L.S.	\$ 25,000.00	\$ 25,000.00	\$ 69,145.00	\$ 69,145.00
54	PROJECT TEMPORARY TRAFFIC CONTROL GROUP 2	1	L.S.	\$ 40,000.00	\$ 40,000.00	\$ 21,315.00	\$ 21,315.00
55	PERMANENT SIGNING	1	L.S.	\$ 9,000.00	\$ 9,000.00	\$ 6,130.00	\$ 6,130.00
56	TRENCH PATCH	2410	L.F.	\$ 50.00	\$ 120,500.00	\$ 40.00	\$ 96,400.00
57	PEDESTRIAN CROSSING SYSTEM NO. 1	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 11,750.00	\$ 11,750.00
58	PEDESTRIAN CROSSING SYSTEM NO. 2	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 11,750.00	\$ 11,750.00
59	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR	5	EA	\$ 3,750.00	\$ 18,750.00	\$ 3,300.00	\$ 16,500.00
60	CEMENT CONC. SIDEWALK	330	S.Y.	\$ 50.00	\$ 16,500.00	\$ 84.00	\$ 27,720.00
61	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 2	100	S.Y.	\$ 75.00	\$ 7,500.00	\$ 142.00	\$ 14,200.00
62	DETECTABLE WARNING SURFACE	70	S.F.	\$ 40.00	\$ 2,800.00	\$ 70.00	\$ 4,900.00
63	ADJUST WATER VALVE	6	EA	\$ 350.00	\$ 2,100.00	\$ 1,025.00	\$ 6,150.00
64	ADJUST MANHOLE	8	EA	\$ 500.00	\$ 4,000.00	\$ 1,060.00	\$ 8,480.00
65	ADJUST CATCH BASIN	3	EA	\$ 400.00	\$ 1,200.00	\$ 1,200.00	\$ 3,600.00
66	ADJUST MONUMENT CASE AND COVER	6	EA	\$ 750.00	\$ 4,500.00	\$ 915.00	\$ 5,490.00

City of Cashmere
 Apple's Way Roundabout and Utility Improvements
 Bid Tabs

Apprent Low

Item No.	Description	Total Quantity	Unit
67	ROADWAY SURVEYING GROUP 1	1	L.S.
68	ROADWAY SURVEYING GROUP 2	1	L.S.
69	SHORING OR EXTRA EXCAVATION CLASS B GROUP 1	1	L.S.
70	SHORING OR EXTRA EXCAVATION CLASS B GROUP 2	1	L.S.
71	ROCK EXCAVATION	100	C.Y.
72	UNKNOWN UTILITY REPAIR	10000	DOL
73	ROADSIDE CLEANUP	5000	DOL

Engineer's Estimate	
Unit Price	Extended
\$ 6,200.00	\$ 6,200.00
\$ 5,000.00	\$ 5,000.00
\$ 1,000.00	\$ 1,000.00
\$ 4,000.00	\$ 4,000.00
\$ 100.00	\$ 10,000.00
\$ 1.00	\$ 10,000.00
\$ 1.00	\$ 5,000.00
Subtotal	\$ 827,418.00

Pipelin Construction	
Unit Price	Extended
\$ 6,000.00	\$ 6,000.00
\$ 4,000.00	\$ 4,000.00
\$ 800.00	\$ 800.00
\$ 2,180.00	\$ 2,180.00
\$ 95.00	\$ 9,500.00
\$ 1.00	\$ 10,000.00
\$ 1.00	\$ 5,000.00
Subtotal	\$ 940,250.00

Group 1 - Road (City/TIB)
 Group 2 - Water (incl WSTT)

	\$	332,938.00
	\$	535,027.36
City Road	\$	332,938.00
City Utility	\$	535,027.36
Total	\$	867,965.36

	\$	397,651.00
	\$	587,092.12
City Road	\$	397,651.00
City Utility	\$	587,092.12
Total	\$	984,743.12

Staff Summary

Date: July 27, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: TIB Consultant Supplemental Agreement with RH2 Engineering

Please see attached Transportation Improvement Board Consultant Supplemental Agreement with RH2 Engineering for the Aplets Way improvement project. This agreement is for construction project administration, inspection services and project close-out (please see Task 1 of the Agreement). The fees payable for this project has been included within the budget amendment.

Recommendation:

Staff recommends approval of the TIB Consultant Supplemental Agreement.



Transportation Improvement Board
Consultant Supplemental Agreement

Agency City of Cashmere

Project Number 6-E-847(008)-1

Project Name Aplets Way Improvements

Consulting Firm RH2 Engineering, Inc.

Supplement Phase Supplement for Construction Phase

The Local Agency of City of Cashmere desires to supplement the agreement entered into with and executed on February 9, 2015.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby amended to include
 See **Exhibit B-1**.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date

SUPPLEMENTAL COMPLETION DATE _____ October 30, 2016

Section V, **PAYMENT**, shall be amended as follows as set forth in **Exhibits D-2 and D2 continued**.

MAXIMUM AMOUNT PAYABLE 101,370.25

EXHIBIT A			
	Original Agreement	Supplement	Total
Direct Salary Cost	21,251.57	8,362.52	29,614.09
Overhead (including Payroll Additives)	36,692.96	14,438.73	51,131.69
Direct Non-salary Costs	8,080.25	3,660.00	11,740.25
Fixed Fee	6,375.47	2,508.75	8,884.22
Total	72,400.25	28,970.00	101,370.25

If you concur with this supplement and agree to the changes as stated above, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature <i>By Abdul</i>	Date <i>12/22/15</i>

EXHIBIT B-1
Scope of Work
City of Cashmere
Aplets Way Improvements
Services During Construction
Supplement No. 1

July 2015

The following is a supplement to the Scope of Work for the Aplets Way Improvements project. This supplement is intended to cover work to administer this project through construction and project closeout.

Task 1 – Services During Construction

Objective: This supplement will provide construction administration and construction observation services for the Transportation Improvement Board (TIB)-funded intersection improvements. The construction activities are expected to be completed in the fall of 2015. Additional tasks that may occur beyond what is scoped herein will need to be negotiated through an additional supplement.

Approach:

- 1.1 Prepare paperwork for construction observation, construction documentation, and funding administration. Set up construction files. Track, assemble, file, and maintain construction documentation. Coordinate with staff and contractor, and administer request for sublets, lower tier subcontractor certification, and statements of intent. Maintain project files.
- 1.2 Prepare and provide an agenda for the pre-construction meeting. Attend the pre-construction meeting. Prepare and provide required plan sets to the contractor at the pre-construction meeting.
- 1.3 Coordinate with a materials testing lab to facilitate testing of concrete for the sidewalks and asphalt. *This estimate assumes no other materials testing will be necessary.* Materials testing will be an on-call service to RH2.
- 1.4 Provide one (1) onsite engineer for an average of eight (8) hours per day during the construction of the intersection improvements. It is estimated this work will take twenty (20) working days.
- 1.5 Review submittals for approximately twenty (20) work items (to include QPLs, RAM, manufacturer certificate of Compliance, Certificate of Material Origin, shop drawings, fabrication construction observation, mix designs, and batch plant certification) in accordance with the project plans and specifications. Maintain a record of materials on a weekly basis during construction. Coordinate with the testing lab to facilitate materials testing in accordance with the plans and specifications. Review materials testing data for compliance with the plans and specifications. Materials testing lab will be an on-call sub-consultant to RH2 Engineering, Inc. (RH2).
- 1.6 Provide a weekly statement of working days to the City of Cashmere (City) and the contractor.
- 1.7 Prepare one (1) pay estimate per month and one (1) final pay estimate for submittal to the City for processing.

City of Cashmere
Aplets Way Improvements
Services During Construction – Supplement No. 1

Exhibit B-1
Scope of Work

- 1.8 Assemble project records for project closeout, and transfer to the City. Prepare completion letters, as required. Organize and maintain project records for closeout and review by the TIB. Prepare notifications, final reports, materials certifications, review affidavits of wages paid, and provide protection releases. Coordinate with TIB during the closeout process, and provide project documentation for TIB review.

Assumptions: *City staff will provide construction observation services beyond what is provided by this Scope of Work.*

Provided by City:

- Additional construction observation services required.

RH2 Deliverables:

- Pre-construction meeting agenda.
- Copies of reviewed submittals.
- Weekly statements of working days.
- Pay estimates.
- Project records.

Exhibit D-2 Consultant Fee Determination - Summary Sheet (Negotiated Hourly Rates of Pay) Fee Schedule				
Consultant: RH2 ENGINEERING, INC				
Staff Classification	Negotiated DSC	Overhead Multiplier	Fee Multiplier	Negotiated Rate Per Hour
		172.66%	30%	
Professional IX	66.41	114.67	19.92	201.00
Professional VIII	66.41	114.67	19.92	201.00
Professional VII	63.44	109.53	19.03	192.00
Professional VI	59.47	102.69	17.84	180.00
Professional V	55.84	96.41	16.75	169.00
Professional IV	53.20	91.85	15.96	161.00
Professional III	49.89	86.14	14.97	151.00
Professional II	46.59	80.44	13.98	141.00
Professional I	43.61	75.30	13.08	132.00
Technician IV	43.28	74.73	12.98	131.00
Technician III	40.64	70.17	12.19	123.00
Technician II	30.40	52.48	9.12	92.00
Technician I	28.08	48.49	8.43	85.00
Administrative V	40.97	70.74	12.29	124.00
Administrative IV	33.70	58.19	10.11	102.00
Administrative III	28.41	49.06	8.52	86.00
Administrative II	23.79	41.07	7.14	72.00
Administrative I	20.49	35.37	6.15	62.00

In-House Copies	B/W - 8.5x11	\$	0.09
In-House Copies	B/W - 8.5x14	\$	0.14
In-House Copies	B/W - 11x17	\$	0.20
In-House Copies	Color - 8.5x11	\$	0.90
In-House Copies	Color - 8.5x14	\$	1.20
In-House Copies	Color - 11x17	\$	2.00
CAD Plots	Large	\$	25.00
CAD Plots	Full	\$	10.00
CAD Plots	Half	\$	2.50
CAD System	Per Hour	\$	27.50
GIS System	Per Hour	\$	27.50
Mileage			\$0.575/mile

Outside direct costs for permit fees, reports, maps, data, reprographics, couriers, postage, and non-mileage related travel expenses that are necessary for the execution of the project and are not specifically identified elsewhere in the contract will be billed at cost.

EXHIBIT D-2 continued

City of Cashmere
 Aplets Way Improvements - Supplement No. 1
 Services During Construction
 Estimate of Time and Expense

Task 1	Description	Project Manager		Staff Engineer		Engineering Intern		Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
		Professional VI	Professional III	Professional III	Technician I							
1.1	Prepare paperwork and maintain files	8	4	4		16	\$ 2,384	\$ -	\$ -	\$ -	\$ 2,393	
1.2	Prepare for and attend pre-construction meeting	2	2			4	\$ 662	\$ -	\$ -	\$ -	\$ 662	
1.3	Coordinate materials testing services	2				2	\$ 360	\$ 3,000	\$ -	\$ -	\$ 3,360	
1.4	Provide on-site engineer	16	80			96	\$ 14,960	\$ -	\$ 345	\$ -	\$ 15,305	
1.5	Review contractor submittals	8		4		12	\$ 1,780	\$ -	\$ 18	\$ -	\$ 1,798	
1.6	Provide statements of working days	2				2	\$ 360	\$ -	\$ -	\$ -	\$ 360	
1.7	Prepare pay estimates	6	6			12	\$ 1,986	\$ -	\$ -	\$ -	\$ 1,986	
1.8	Assist with project closeout	8	8	2		18	\$ 2,818	\$ -	\$ 288	\$ -	\$ 3,106	
	Subtotal	52	100	10		162	\$ 25,310	\$ 3,000	\$ 660	\$ -	\$ 28,970	
	PROJECT TOTAL	52	100	10		162	\$ 25,310	\$ 3,000	\$ 660	\$ -	\$ 28,970	