



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, JULY 13, 2015 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of June 22, 2015 Regular Council Meeting
2. Payroll and Claims Packet Dated July 13, 2015

BUSINESS ITEMS

1. Selection of Contractor for the Aplets Way project
2. Approval of the Cashmere Cemetery Roads Paving Project

PROGRESS REPORTS

EXECUTIVE SESSION – To Discuss Potential Litigation

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JUNE 22, 2015 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Dave Erickson Bob Abramoski David Sherman	
Staff:	Kay Jones, Clerk-Treasurer Mark Botello, Planning/Building Chuck Zimmerman, Attorney	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Erickson announced that the State Auditor is at City Hall this week. Erickson has reviewed the annual report and has met with the auditor to answer risk assessment questions.

Mayor Gomes and Councilor Erickson will be attending the AWC conference Wednesday through Friday.

Councilor Sherman reported an increase in prowls and burglaries around Vale, Paton and Chapel Streets.

PUBLIC COMMENT

James Noble resides at 4825 Rank Road. Mr. Noble wanted to know the city's intent on Rank Road improvements and requested that the people that live on Rank Road be notified before any work begins. He also voiced concern regarding the subdivision on Kennedy Road and stated there was no notification to the public.

Director Botello explained that he's still waiting on the survey of Rank Road and the engineer's recommended options for improving the road. Botello also stated that there was a public hearing on the Kennedy subdivision and proper notification was sent out. In fact Mr. Noble was at the public hearing.

Cashmere Chamber Manager Dawn Collings, 103 Cottage Avenue, invited everyone to Founders' Days. She voiced appreciation for the City's cooperation with the event and mentioned that they are in need of more volunteers. The weekend is going to be hot and they want to make sure they have enough volunteers to rotate out of the sun for a break.

APPROVAL OF AGENDA

Mayor Gomes added an Executive Session to the agenda to discuss potential litigation.

MOVED by Councilor Erickson and seconded by Councilor Sherman to approve the agenda as amended with the addition of an executive session. Motion carried.

CONSENT AGENDA

Minutes of June 8, 2015 Regular Council Meeting
Payroll and Claims Packet Dated June 22, 2015

Claims Checks #35733, #35734 and #35738 - #35773 totaling \$348,514.60

Manual Checks #35735 – 35737

Voided Check #35647

MOVED by Councilor Moore and seconded by Councilor Fletcher to approve the items on the consent agenda. Motion carried.

TOM GREEN – 9/11 MEMORIAL UPDATE

Tom Green gave an update on where the committee is financially and he reported on the construction progress and the remaining construction schedule. To date they have received \$26,700 and another approved and expected \$12,850. They are short \$3,294 to meet current expenses. They are still raising donations.

EVERGREEN MOUNTAIN BIKE ALLIANCE AGREEMENT FOR PUMP TRACK

MOVED by Councilor Sherman and seconded by Councilor Abramoski to approve the Evergreen Mountain Bike Alliance Agreement for a Pump Track at Riverside Park. Motion carried.

RESOLUTION NO. 05-2015 SIX-YEAR TRANSPORTATION PROGRAM (TIP)

MOVED by Councilor Moore and seconded by Councilor Sherman to adopt Resolution No. 05-2015 Approving the Six-Year Transportation Program. Motion carried.

UTILITY CLERK EMPLOYMENT AGREEMENT

The utility clerk retired at the end of May. Staff would like to offer her an employment agreement for on-call services for training, vacation fill-in and other needed services.

MOVED by Councilor Fletcher and seconded by Councilor Abramoski to approve the Utility Clerk Employment Agreement. Motion carried.

PROGRESS REPORTS

Director Botello reported that the crack sealing project is complete and they will be finishing the chip seal portion of the project. The public works parking lot will be paved in August to allow the ground sufficient time to dry out. The Cemetery roads will be paved July 1st.

EXECUTIVE SESSION – To Discuss Potential Litigation

At 7:08 Mayor Gomes announced that he was closing the regular session to enter into an executive session to discuss potential litigation for approximately 10 minutes. No action will be taken when back in regular session.

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Mayor Gomes reconvened the regular session at 7:18 p.m.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:18 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Staff Summary

Date: July 13, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Approval of the Cashmere Cemetery Roads Paving Project.

Granite Paving has completed the Cashmere Cemetery roads paving project. The project amount is \$37,300. Staff will go over this in more detail at the Cashmere Council meeting

Recommendation:

Staff recommends approval and acceptance of the Cemetery roads paving project and release funds.

Staff Summary

Date: July 13, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Selection of Contractor for the Aplets Way project

I will be on vacation when the bids are due. Erik Howe will be at the bid opening, which is July 9. I will have the bid results presented at the Monday Council meeting. We had to separate this project, because the representatives of the federal portion of the project did not want to mix other funds with their funded portion. Therefore, the first phase will be Transportation Improvement Board and City funded water and sewer line improvements this year, and the second portion will have to be Federal Surface Transportation funded portion.

Staff will go over this in more detail at the Monday Cashmere Council meeting.
