



City of Cashmere

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CASHMERE CITY COUNCIL MEETING MONDAY, JUNE 8, 2015 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

May Financial Reports are on the website

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of May 26, 2015 Regular Council Meeting
2. Payroll and Claims Packet Dated June 8, 2015

BUSINESS ITEMS

1. Public Hearing on Six-Year Transportation Plan
2. Sheriff Brian Burnett – 2014 Chelan County Sheriff's Office Annual Report
3. Acceptance of completion of Simpson Park Parking Lot Pavement project
4. Acceptance of completion of WWTF Asphalt Drying Pad project

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
TUESDAY, MAY 26, 2015 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

| | <u>Present</u> | <u>Not Present</u> |
|----------|---|---------------------------|
| Mayor: | Jeff Gomes | |
| Council: | Skip Moore Jim Fletcher Dave Erickson Bob Abramoski | David Sherman |
| Staff: | Kay Jones, Clerk-Treasurer Mark Botello, Planning/Building | Chuck Zimmerman, Attorney |

FLAG SALUTE

EXCUSED ABSENCE

MOVED by Councilor Fletcher and seconded by Councilor Moore to excuse the absence of Councilor David Sherman. Motion carried.

ANNOUNCEMENTS & INFORMATION

Councilor Moore commented that he received calls over the weekend that there was no water at the Cemetery for Memorial weekend. Mayor Gomes would check into the availability of water spigots at the cemetery.

APPROVAL OF AGENDA

Mayor Gomes amended the agenda. Sheriff Burnett cancelled so the 2014 Annual Report was removed and purchase of playground equipment for Cottage Avenue Park was added.

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Minutes of May 11, 2015 Regular Council Meeting
Payroll and Claims Packet Dated May 11, 2015

Claims Check EFT 04-2015 and #35650 - #35679 totaling \$808,391.31

MOVED by Councilor Erickson and seconded by Councilor Fletcher to approve the items on the consent agenda. Motion carried.

PLUG IN NCW – ELECTRIC VEHICLE CHARGING STATION

Dan Longoger and Gary Taylor discussed Electrifying Transportation and Tourism. Their mission is to find places to put charging stations for electric cars and in addition bringing tourism to the cities. They would like to add a charging station in Cashmere. While the cars are charging the people are shopping and eating.

PURCHASE OF PLAYGROUND EQUIPMENT FOR COTTAGE AVENUE PARK

In April staff reported that the City's risk management insurance provider WCIA performed a risk assessment on all of the city playgrounds. The playground equipment in Cottage Park had to be removed. Staff has been working with the park users to select a replacement. The playground equipment selected with the additional sidewalks, handicap ramp, borders, and chips is estimated at over \$18,000. Staff requested a budget amendment of \$20,000 to purchase and install the new playground equipment.

MOVED by Councilor Erickson and seconded by Councilor Abramoski to approve the purchase of playground equipment and miscellaneous items not to exceed a budget amount of \$20,000. Motion carried.

INTERLOCAL AGREEMENT PORT OF CHELAN COUNTY FOR MILL PROPERTY MITIGATION

As part of the comments submitted in response to the wood waste removal project at the Mill property, the City requested that Mill Road be chip sealed at the completion of the project as mitigation for the project damage to Mill Road, which is a public right-of-way. The Port agrees to pay \$20,000 for improvements to Mill Road.

Mill Road will be included in the City's 2015 Chip Seal project.

MOVED by Councilor Moore and seconded by Councilor Erickson to authorize the Mayor to sign the Interlocal Agreement with the Port of Chelan. Motion carried.

SELECT TOMMER CONSTRUCTION FOR THE 2015 CHIP SEAL PROJECT

The City requested bids for the 2015 Chip Seal project using the small works roster. The streets, or portions of streets, included in the project are Chase Avenue, Fasken and Fir Crest Drive, Cedar, Aldous and Olive Street and Mill Road. The apparent low bidder at \$79,000 was Tommer Construction.

MOVED by Councilor Fletcher and seconded by Councilor Abramoski to select Tommer Construction for the 2015 Chip Seal project and authorize the Mayor to sign the documents. Motion carried.

CHANGE ORDER NO. 1 TO THE 2015 CHIP SEAL PROJECT CONTRACT

Staff proposed Change Order No. 1 in the amount of \$39,333 to crack seal and chip seal additional streets in the 2015 Chip Seal project. The additional streets or portions of the streets include Chase Avenue, So. Division and Newberry Street.

Staff requested a budget amendment from \$85,000 to \$118,333 for the 2015 Chip Seal project. The \$20,000 from the Port of Chelan for the Mill property mitigation will be used for the 2015 Chip Seal project, so the additional city funds requested are \$13,333.

MOVED by Councilor Erickson and seconded by Councilor Moore to approve Change Order No. 1 to the 2015 Chip Seal project contract. Motion carried.

RESOLUTION 04-2015 APPOINT A VOTING REPRESENTATIVE AND ALTERNATE TO C-D
TRANSPORTATION COUNCIL

MOVED by Councilor Fletcher and seconded by Councilor Abramoski to approve Resolution 04-2015 appointing Mayor Gomes as voting representative and Mark Botello as alternate to the Chelan Douglas Transportation Council. Motion carried.

PROGRESS REPORTS

Mayor Gomes reported that Simpson Park parking lot has been paved and stripped. The WWTP drying bed will be paved tomorrow and old pavement has been removed from the Public Works Building parking lot, but the ground needs to be dried out for a couple of weeks before the paving is done.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:43 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

Staff Summary

Date: June 8, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: **Acceptance of Completion of Simpson Park Parking Lot Pavement Project.**

Mitchell Paving, Inc has completed the Simpson Park parking lot pavement project.

Items remaining, which are the City's responsibility, are the parking curbs, bollards and ADA accessible ramp into the play ground area, all which would be installed by City Staff.

Recommendation:

Staff recommends acceptance of the project and release payment less retainage.

Staff Summary

Date: June 8, 2015

To: Cashmere City Council
Mayor Gomes

From: Mark Botello

RE: Acceptance of Completion of WWTF Asphalt Drying Pad Project.

Central Washington Asphalt, Inc has completed the Wastewater Treatment Facility Drying Pad project. This asphalt pad will be used to spread and dry out the sludge from the new facility.

Items remaining, which is the City's responsibility, is to install a fence to secure the site which would be installed by a separate Contractor.

Recommendation:

Staff recommends acceptance of the project and release payment less retainage.
