



City of Cashmere

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CASHMERE CITY COUNCIL MEETING
MONDAY, NOVEMBER 10, 2014 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

- October Financial Reports are on the website

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of October 27, 2014 Regular Council Meeting
2. Payroll and Claims Packet Dated November 10, 2014

BUSINESS ITEMS

1. Public Hearing on the 2015 Preliminary Budget, including revenue sources and possible increase in property taxes
2. Ordinance No. 1235 Establishing Compensation to be paid to the Mayor and reaffirming compensation to be paid to Council members
3. Ordinance No. 1236 Authorizing the General Property Tax Levy
4. Interlocal Agreement between City and the School District concerning funding for a Resource Officer (criminal justice funds)

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 27, 2014 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Dave Erickson Bob Abramoski David Sherman	
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that Link is also in the budget process. He shared a one page, ten year budget projects that he liked and thought was very helpful. He would like to see one for the City.

Director Mark Botello reported that the landscaping around the Welcome sign on Aplets has been completed. The members from the Latter Day Saints Church volunteered their time to plant the plants. Also, the trees along the roadside at the Cemetery have been planted.

PUBLIC COMMENT

Bob Stewart residing at 655 Mission Creek spoke to the council as a representative of Wes Martinson. Mr. Martinson wanted the council to be aware that he was serving papers on the City regarding an old Tort Claim.

Mayor Gomes explained to the council that City Attorney Chuck Zimmerman is aware and has reviewed the documents.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Erickson to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of October 13, 2014 Regular Council Meeting
Payroll and Claims Packet Dated October 27, 2014
Claim Check Nos. 35010 - 35043 totaling \$96,010.84
Manual Check Nos. 35009 not needing prior approval

MOVED by Councilor Moore and seconded by Councilor Sherman to approve the items on the consent agenda. Motion carried.

RFP FOR CASHMERE RIVERSIDE CENTER

Mayor Gomes reported that the Request for Proposals for Riverside Center has been advertised. The deadline for proposal submittals is 5:00 p.m. November 14, 2014. The committee evaluation and interview of applicants will be complete by December 2nd and the City Council will make a decision on the Lease Agreement on December 8, 2014. The City reserves the right to reject any or all proposals or part thereof.

The consensus of the council was that the same committee that reviewed and revised the new Lease Agreement should evaluate the RFP's and interview the applicants.

PRELIMINARY BUDGET FOR 2015 INCLUDING CAPITAL PROJECTS

Clerk-Treasurer Kay Jones explained that the proposed estimated revenues for 2015 included the 1% increase in property tax, a 2.5% increase in water rates and a 6% increase in wastewater rates. Utility tax revenues in the General Fund increase due to the rate increase in the water and wastewater utility. The rest of the City's revenue is pretty much status quo.

Clerk Jones explained that the proposed expenditures for 2015 include a \$200 per month increase in the Mayor's salary, a \$20 per month increase in the council salary, and a 3% increase in union employee wages and exempt employee salaries. There is not much change in the operating expenditures.

The consensus of the council was to approve the increase in the Mayor's salary, but they were not in favor of increasing the salary for council. They would like to see some money budgeted for council training instead.

Clerk Jones discussed the capital projects in the 302 Capital Improvement Fund, which included office software and equipment, park and cemetery improvement projects, and street and bridge projects. Also discussed were the capital projects in the water and wastewater capital funds and the purchase of capital equipment in the Equipment Rental Fund.

Councilor Erickson asked that the cost for paving the Public Works parking lot on Railroad Avenue be added to the capital projects.

Councilor Erickson suggested doing a salary survey, not necessarily for this budget, to see if the City's employees were where they should be.

PROGRESS REPORTS

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:25 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

ORDINANCE NO. 1235

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, ESTABLISHING THE COMPENSATION TO BE PAID TO THE MAYOR OF THE CITY AND REAFFIRMING THE COMPENSATION TO BE PAID TO COUNCIL MEMBERS OF THE CITY AND REPEALING ORDINANCES NO. 784, 811, AND 991.

WHEREAS, the City staff, Mayor and City Council have studied the compensation of the Mayor and City Council members and reviewed existing Ordinances of the City as a part of that compensation review; and

WHEREAS, the City Council has determined that the compensation of the Mayor should be adjusted as set forth in this Ordinance to more fairly reflect the time commitment required to serve as Mayor of the City; and

WHEREAS, the City Council has determined that the compensation for members of the City Council should remain the same and that passage of this Ordinance places the compensation for the Mayor and City Council all in one Ordinance which will make access to this information more readily available to members of the public; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO
ORDAIN AS FOLLOWS:**

Section 1. Effective January 1, 2015, the compensation of the Mayor shall be \$600 per month.

Section 2. The compensation of Members of the City Council as established in 1993 by the passage of City Ordinance No. 811 is hereby reaffirmed and shall continue to be \$100 per month.

Section 3. As originally established in City Ordinance No. 874 and reaffirmed in City Ordinance No. 811 and ratified by City Ordinance No. 991, the Mayor and City Council members shall receive reimbursements for the actual and necessary expenses incurred in the performance of the duties of their offices. Request for reimbursement shall be based upon receipts and an itemization of expenses and shall be subject to approval by the City Council.

Section 4. City Ordinance Nos. 784, 811, and 991 are hereby repealed, as are all other Ordinances, or parts of other Ordinances, that are inconsistent with the provisions of this Ordinance.

Section 5. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.


APPROVED:

MAYOR JEFF GOMES

ATTEST/AUTHENTICATED:

KAY JONES, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

BY: 

CHARLES D. ZIMMERMAN

FILED WITH THE CITY CLERK :
PASSED BY THE CITY COUNCIL :
PUBLISHED :
EFFECTIVE DATE :
ORDINANCE NO. :

October 31, 2014

ORDINANCE NO. 1236

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AUTHORIZING THE GENERAL PROPERTY TAX LEVY ALLOWED BY RCW 84.55.010; LEVYING THE GENERAL TAXES FOR THE CITY OF CASHMERE, ESTIMATED TO BE \$587,546.61, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2015 ON ALL PROPERTY, INCLUDING REAL, PERSONAL, AND UTILITY PROPERTY IN SAID CITY WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF CARRYING ON THE GENERAL GOVERNMENT OF SAID CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cashmere, Washington, having considered the City's anticipated financial requirements for 2015, and the amounts necessary and available to be raised by ad valorem taxes on real, personal and utility property; and

WHEREAS, after proper notice pursuant to RCW 84.55.120, the City Council held a public hearing on the 10th of November, 2014, wherein it considered revenue sources for the City's General Fund budget for 2015; and

WHEREAS, the City Council, after hearing, and after duly considering all relevant evidence and testimony presented, finds that the City of Cashmere will levy the general taxes for the City of Cashmere as allowed by RCW 84.55.010, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the City of Cashmere and in its best interest; and

WHEREAS, the City of Cashmere, Washington, has a population of less than 10,000;

NOW THEREFORE, the City Council of the City of Cashmere, Washington do ordain as follows:

Section 1. General Levy. The regular property tax levy, plus a 1% increase over the levy from the previous year in the amount of \$5,776.70, plus the maximum dollar amount allowed under the provisions of state law for new construction and improvements to property and any increase in the value of state-assessed property and any annexations that have occurred and refunds made, is hereby authorized for the 2015 property tax levy on all real, personal and utility property authorized for collection in 2015.

Section 2. Estimated Amount. For the purpose of compliance with RCW 84.52.020 the City Council estimates for budget purposes that the amount of property tax to be collected in the year 2015 pursuant to Section 1. of this ordinance is \$587,546.61.

Section 3. Certification and Collection. A certified copy of this ordinance shall be transmitted by the City of Cashmere Clerk/Treasurer to Chelan County and to such other governmental agencies as provided by law. Taxes levied hereunder shall be collected and paid to the Clerk/Treasurer of the City of Cashmere at the time and in the manner provided by the laws of the State of Washington.

Section 4. Department of Revenue Form. Attached hereto and marked as Exhibit A is a true and correct copy of the Department of Revenue form requested to be approved by Chelan County. This form is hereby approved and made a part of this ordinance as if set forth in full herein.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Effective Date. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

Passed by the City Council of the City of Cashmere and approved by the Mayor this 10th day of November, 2014.

CITY OF CASHMERE

By: _____
Jeff Gomes, Mayor

Attest:

For Kay Jones, City Clerk/Treasurer

Approved as to form:

Charles D. Zimmerman, City Attorney

Ordinance No: 1236
Passed by the City Council: 11/10/2014
Published in the Cashmere Valley Record: 11/19/2014
Effective date: 1/24/2014



Ordinance / Resolution No. 1236
RCW 84.55.120

WHEREAS, the City Council of the City of Cashmere has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2015; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 577,669.92; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2015 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 5776.70
which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)
additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 10th day of November, 2014.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

Filed for and return to:

The information contained in this boxed section is for recording purposes only pursuant to RCW 36.18 and RCW 65.04, and is not to be relied upon for any other purpose, and shall not affect the intent of or any warranty contained in the document itself.

Grantor(s): City of Cashmere, Washington
Grantee(s): Cashmere School District No. 222
Reference Number(s) of Documents Amended: N/A
Abbreviated Legal Description: N/A
Legal Description: N/A
Assessor's Parcel Number(s): N/A

***INTERLOCAL AGREEMENT BETWEEN THE CITY OF CASHMERE, WASHINGTON
AND CASHMERE SCHOOL DISTRICT NO. 222
CONCERNING FUNDING FOR A SCHOOL RESOURCE OFFICER***

WHEREAS, Cashmere School District No. 222 (hereinafter the "School District") entered into an interlocal agreement with Chelan County and the Chelan County Sheriff (hereinafter collectively the "County") for the provision of a School Resource Officer by the County to serve the School District, pursuant to the terms and conditions set forth in the interlocal agreement, a copy of which is on file at the School District and the City (hereinafter the "School/County Agreement"); and

WHEREAS, the School District has requested that the City utilize its criminal justice funding that is restricted to special programs for the purpose of assisting the School District with funding for the School Resource Officer retained by the School District pursuant to the School/County Agreement; and

WHEREAS, the City has determined that making an economic contribution to the School District to pay for a portion of the cost of the School Resource Officer is in the best interest of the public health, safety, and welfare of the citizens of the City; now, therefore,

The School District and City agree as follows:

1. The "WHEREAS" provisions set forth above herein are made a part of this Agreement.

2. The City shall pay to the School District annually, the restricted funds the City has available, that consist of criminal justice funding restricted funds. These funds are typically less than \$10,000 annually.

3. The School District agrees to use the funds paid to the School District by the City pursuant to the terms of this Agreement to help pay for the costs of the School Resource Officer retained by the School District pursuant to the terms of the School/County Agreement or any subsequent extension or replacement of the School/County Agreement and to refund to the City, any money paid by the City that is not used by the School District for this purpose.

4. This Agreement shall be effective following approval by the School District and City and recording as provided below herein and shall remain in effect until terminated by either the School District or the City providing thirty (30) days prior written notice to the other.

5. This Agreement shall be administered by the Mayor for the City and by the Superintendent for the School District.

6. No joint venture or new separate legal entity is created as a result of the City and School District entering into this Agreement.

7. The School District shall record this Agreement with the Chelan County Auditor.

APPROVED BY THE CITY COUNCIL OF THE
CITY OF CASHMERE, WASHINGTON at an
Open Public Meeting the _____ day of
_____, 2014.

Jeff Gomes, Mayor

APPROVED BY CASHMERE SCHOOL
DISTRICT NO. 222 the _____ day of
_____, 2014.

Glenn Johnson, Superintendent