

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JUNE 23, 2014 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Dave Erickson Derek Knutsen David Sherman	
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher announced that the Chelan County PUD is having meetings for community input on strategic planning for the future of Chelan County PUD, and suggested that if you didn't attend a meeting to login to their website and input your comments.

Councilor Sherman reported that he and Councilor Erickson met with Clerk-Treasurer Kay Jones to review the 2013 annual report. Jones walked them through the review and checklist. Both councilors commented on the amount of work that went into the report and commended Jones for the work she had done.

Mayor Gomes announced that the City received Department of Ecology's final approval of the City's Shoreline Master Program.

Also, City received the 2013 "Wastewater Treatment Plant Outstanding Performance" award from the Department of Ecology. The award is for achieving full compliance with its National Pollutant Discharge Elimination System permit in 2013. This is the second year in a row the city has received this award.

Also, Gomes reported that he attended the AWC conference in Spokane. He attended a variety of classes that were informative.

APPROVAL OF AGENDA

Clerk-Treasurer Kay Jones presented a new agenda with three additional items.

MOVED by Councilor Erickson and seconded by Councilor Fletcher to approve the agenda as amended. Motion carried.

CONSENT AGENDA

Minutes of June 9, 2014 Regular Council Meeting
Payroll and Claims Packet Dated June 23, 2014

Claim Check Nos. EFT 05/2014, 34546, 34548 through 34569 totaling \$450,760.01
Manual Check Nos. 34543 through 34545 and 34547

MOVED by Councilor Moore and seconded by Councilor Knutsen to approve the items on the consent agenda. Motion carried.

PUBLIC HEARING ON A DEVELOPMENT AGREEMENT BETWEEN THE CITY AND THE WASHINGTON GROWERS LEAGUE

Mayor Gomes opened the public hearing at 6:05 to receive public comment on the Development Agreement between the City and the Washington Growers League.

Director Mark Botello explained that RCW 36.70B.200 states that a county or city shall only approve a development agreement by ordinance or resolution after a public hearing.

The Mayor explained that there were seven (7) mitigation items, which include constructing a chain link fence at least six feet in height, signage at the Sunset Highway entrance, irrigation and grass in all areas identified as lawn, improve the sight distance at the northwest side of the Sunset Highway entrance to the property, annually remove the noxious weeds from the wetland buffer area, and a payment in lieu of real property taxes.

The Washington Growers League agreed to all of the mitigation requests.

There were no questions or comments from the public. The Mayor closed the hearing at 6:07.

ORDINANCE NO. 1231 APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE CITY AND THE WASHINGTON GROWERS LEAGUE

MOVED by Councilor Fletcher and seconded by Councilor Moore to adopt Ordinance No. 1231 approving a development agreement between the City and the Washington Growers League. Motion carried.

WASTEWATER TREATMENT PLANT – AMENDMENT NO. 3 TO OWNER ENGINEER-AGREEMENT

The engineers have estimated there will be approximately \$800,000 grant funds left unspent at the end of the Wastewater Treatment Plant Construction project. The deadline for spending these funds is the fall of 2015 and Rural Development would actually like them to be spent early to give to time to process the closing paperwork.

The drying process to decommission the lagoons will take a year or two, which is beyond the spending deadline. The next logical place to spend the money is towards the phosphorus removal part of our treatment plant. The TMDL regulations on the river go into effect in 2019 and the city had planned to build the phosphorus piece in 2017-2018. The goal would be to use the remaining funds and build as much of the phosphorus removal component as funding allows.

A preliminary design study will have to be done to evaluate up to three alternative phosphorus removal technologies. The proposed Amendment No. 3 to the Owner-Engineer Agreement for professional services is \$189,342 to complete the study.

MOVED by Councilor Erickson and seconded by Councilor Fletcher to authorize the Mayor to sign Amendment No. 3 to Owner-Engineer Agreement for professional services. Motion carried.

CONTRACT BETWEEN CITY AND MASON ROOFING & CONSTRUCTION FOR CITY HALL IMPROVEMENTS

The City Hall Improvement project includes reroofing and painting the exterior of city hall. The apparent low bidder was Mason Roofing & Construction at \$115,388. Staff budgeted \$90,000, for the project. If the contract is approved the budget for City Hall Improvements will require an amendment.

MOVED by Councilor Fletcher and seconded by Councilor Moore to approve the contract with Mason Roofing & Construction for City Hall Improvements. Motion carried.

CHANGE ORDER #1 TO CONTRACT BETWEEN CITY AND MASON ROOFING & CONSTRUCTION

Staff is recommending that the exterior of city hall be repaired before painting. There is a column that needs to be repaired and several holes and cracks. The cost of the change order to include repairing the building is \$2,380.40.

MOVED by Councilor Moore and seconded by Councilor Erickson to approve Change Order #1 to contract with Mason Roofing & Construction for City Hall Improvements. Motion carried.

CONTRACT BETWEEN THE CITY AND VITA GREEN FOR THE NEW RIVERSIDE PARK IRRIGATION SYSTEM

The apparent low bidder for the new irrigation system at Riverside Park is Vita Green at \$36,517.50, which is under the budgeted amount for the project.

MOVED by Councilor Fletcher and seconded by Councilor Sherman to approve the contract with Vita Green for the new Riverside Park irrigation system. Motion carried.

CONTRACT BETWEEN THE CITY AND RAYFIELD BROS EXCAVATION FOR THE RIVERSIDE PARK ROAD PROJECT

The apparent low bidder for the Riverside Park Road project was Rayfield Bros Excavation at \$81,150, which is under the amount budgeted for the project. Staff is currently working with Chelan County PUD and Rayfield Bros Excavation on design and cost estimates for the installation of primary power to the east end of the park for future restrooms and possible lighting. Since the road project bid was under the budgeted amount, staff is hoping to install the primary power and the conduit for water and wastewater without the need for a budget amendment. The utilities need to be addressed now to eliminate cutting the new road in the future.

MOVED by Councilor Fletcher and seconded by Councilor Erickson to approve the contract with Rayfield Bros Excavation for the Riverside Park Road project. Motion carried.

WSDOT LOCAL AGENCY STANDARD CONSULTANT AGREEMENT FOR APLETS WAY PAVEMENT PRESERVATION

The WSDOT Local Agency Standard Consultant Agreement is for Aplets Way for both design engineering services (\$39,240.10) and construction inspection services (28,965.55) for a total of \$68,205.65.

MOVED by Councilor Moore and seconded by Councilor Fletcher to approve the WSDOT Local Agency Standard Consultant Agreement for Aplets Way in the amount of 68,205.65. Motion carried.

RESOLUTION NO. 07-2014 AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL COOPERATION AGREEMENT MODIFYING THE WVTC TO SERVE AS THE MPO AND THE RTPD FOR CHELAN AND DOUGLAS COUNTIES

The new Interlocal Cooperation Agreement includes all of Chelan County and Douglas County, Okanogan County has been eliminated. The voting has been revised and there will be no dues for the small cities participation.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve Resolution No. 07-2014 authorizing the Mayor to sign the Interlocal Cooperation Agreement modifying the WVTC. Motion carried.

RESOLUTION NO. 08-2014 AUTHORIZING THE MAYOR TO EXECUTE FEDERALLY FUNDED PROJECT RIGHT-OF-WAY PROCEDURES

MOVED by Councilor Moore and seconded by Councilor Erickson to approve Resolution No. 08-2014 authorizing the Mayor to execute federally funded project right-of-way procedures. Motion carried.

LETTER OF RESIGNATION FROM DEREK KNUTSEN

Councilor Knutsen submitted a letter of resignation effective 6-24-2014. Councilor Knutsen is leaving the Cashmere area in order to further advance his career.

Mayor Gomes thanked Councilor Knutsen for his service and wished him luck.

PROGRESS REPORTS

Councilor Sherman reported that he has received several speeding complaints and he is working with Mark to set up the speed trailer.

Sherman reported that the City of Cashmere is one of the final three cities selected to receive the 9-11 memorial. The committee will be giving their final presentation at Riverside Center on Thursday morning.

Director Botello reported that the bathrooms for Riverside Park are extremely late in being delivered. The company has stated that the city will receive them in August.

The WWTP is moving right along. The employees are going through training on various pieces of equipment. Startup is scheduled for August.

The Mission Street project has started. The curbs and gutters are scheduled for July 7th and asphalt for July 31st.


ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:08 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer