



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
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CASHMERE CITY COUNCIL MEETING
MONDAY, JULY 28, 2014 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSED ABSENCE

ANNOUNCEMENTS & INFORMATION

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of July 14, 2014 Regular Council Meeting
2. Payroll and Claims Packet Dated July 28, 2014

BUSINESS ITEMS

1. PUD Strategic Plan Presentation
2. Resolution No. 9-2014 adopting Six-Year Transportation Program 2015-2020
3. Acceptance of Riverside Park Road project
4. Washington State 9-11 Memorial Transfer Of Ownership Agreement
5. Appointment of new council member

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JULY 14, 2014 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Dave Erickson Vacant Position David Sherman	Jim Fletcher
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Moore and seconded by Councilor Erickson to excuse the absence of Councilor Fletcher. Motion carried.

ANNOUNCEMENTS & INFORMATION

Mayor Gomes announced that the City of Cashmere has been awarded the Spirit of America 9/11 Memorial. A committee has been formed to discuss final placement design. At this time the committee members are Chairman Tom Green, David Sherman, Mark Botello and Jenny Cravens. The City will receive the memorial on Thursday, August 7th. There will be a Memorial procession through town, which will be led by Law Enforcement and Fire Department personnel.

Councilor Sherman announced that his consulting company, Home Front Solutions and Emergency Response International (ERI) have volunteered to create and maintain the 9/11 website at no cost. Donations can be made through the website. Neither company will be involved in receiving money. There will be a third party company to accept donations.

Councilor Erickson reported that he will be attending a meeting about ending homelessness.

Corporal Mike Langford was present to discuss the stats for the Sheriff's Department.

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Sherman to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of June 23, 2014 Regular Council Meeting
Payroll and Claims Packet Dated July 14, 2014

Claim Check Nos. 34600 and 34602 and, 34604 through 34663 totaling \$371,657.73
Payroll Check Nos. 34573 through 34599 totaling \$110,599.44
Manual Check Nos. 34570, 34571, 34601 and 34603

MOVED by Councilor Erickson and seconded by Councilor Moore to approve the items on the consent agenda. Motion carried.

PUBLIC HEARING ON THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM 2015-2020
Director Mark Botello gave a brief summary of the proposed projects and priorities listed on the City's Six-Year Transportation Program (TIP) for 2015 -2020.

Mayor Gomes opened the public hearing at 6:33 p.m. to receive public comment on the proposed Six-Year TIP. There were no comments or questions from public. Mayor Gomes closed the hearing at 6:34 p.m.

CHANGE ORDER NO. 1 ON RIVERSIDE PARK ROAD IMPROVEMENT PROJECT

Proposed Change Order No. 1 is in the amount of \$5,957 to put 4-6 inch white river rock in the storm water retention pond, rather than planting grass, which is hard to mow and maintain. The change order also includes the installation of additional 4 inch conduits that will go under Riverside Drive for future utilities. With the change order the project is still within the budget amount.

MOVED by Councilor Erickson and seconded by Councilor Sherman to approve Change Order No. 1 for the Riverside Park Road Improvement Project in the amount of \$5,957. Motion carried.

ORDINANCE NO. 1232 AMENDING 2014 BUDGET

Clerk-Treasurer Kay Jones explained that most of the amendments were due to projects. The City now has accurate project costs. The majority of the project changes have previously been discussed with council. The estimated beginning balance has been amended to the actual beginning fund balance amount.

MOVED by Councilor Moore and seconded by Councilor Erickson to adopt Ordinance No. 1232 amending the 2014 Budget. Motion carried.

PROGRESS REPORTS

Mayor Gomes reminded the council of the Sheriff's Office Town Hall meeting Wednesday, July 16, 2014 at 7:00 p.m. at Riverside Center.

Councilor Sherman stated that he will be discussing and clarifying the number of deputies for the memorial procession at his July meeting with the Sheriff.

Director Botello announced that the Riverside Park restrooms are scheduled to arrive the second week in August.

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July 14, 2014
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Councilor Dave Erickson volunteered to replace Councilor Knutsen on the Riverside Center Lease committee, which will meet again on Monday, July 21st.

Director Schmidt reported that he and three others had a day of training at the new Wastewater Treatment Plant (WWTP). Also, the bugs (seed) for startup at the new treatment plant will be arriving on August 11th.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:05 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

RESOLUTION NO 9-2014

WHEREAS, pursuant to the requirements of RCW 35.77.010, laws of the State of Washington, the City of Cashmere has prepared a revised and extended Six-Year Transportation Improvement Program for the ensuing six calendar years, 2015 through 2020, and

WHEREAS, pursuant further to said law, the City Council of the City of Cashmere, being a legislative body of said city, did hold a public hearing on said Six-Year Transportation Improvement Program at 6:00 p.m. at the Cashmere City Hall on the 14th day of July, 2014, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cashmere that the revised and extended Six-Year Transportation Improvement Program for the ensuing six calendar years, 2015 through 2020, in the form attached hereto and incorporated herein, be and the same is hereby adopted; and

BE IT FURTHER RESOLVED that a copy of said revised and extended Six-Year Transportation Improvement Program for the ensuing six calendar years, 2015 through 2020, together with a copy of this resolution, be filed with the Secretary of the Department of Transportation of the State of Washington.

Passed by the City Council of the City of Cashmere this 28th day of July 2014.

CITY OF CASHMERE

By: _____
Jeff Gomes, Mayor

Attest:

By: _____
Kay Jones, City Clerk-Treasurer



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Cashmere
 County: Chelan
 MPO/RTPO: WWTC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	1	Aplets Street Improvements Aplets Way Aplets Way Bridge to Division St Railroad Crossing HMA overlay and ADA improvements.	CA201210					05	C O P S T W	0.270	CE	No

Funding							Total Funds
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds
S	CN	2015	STP(R)	310,384		0	48,441
Totals				310,384		0	48,441

Expenditure Schedule							Total Funds
Phase	1st	2nd	3rd	4th	5th & 6th	Federal Funds	Local Funds
CN	358,825	0	0	0	0	310,384	48,441
Totals						358,825	358,825
Grand Totals for Cashmere						310,384	48,441
							358,825

Six Year Transportation Improvement Program From 2015 to 2020

Agency: Cashmere
County: Chelan
MPO/RTPO: WVTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	2	River Street Preservation & Improvements River Street Aplets Way to Sunset Highway Chip seal (BST) treatment on River Street from Aplets Way to Sunset Highway.	CA201204					05	C O P S T WV	0.270	CE	No

Funding						
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds
P	CN	2015		0		0
			Totals	0		0
Local Funds						
				70,000		
				70,000		
Total Funds						
				70,000		
				70,000		

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	70,000	0	0	0	0
Totals	70,000	0	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Cashmere
 County: Chelan
 MPO/RTPO: WWTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	3	Aplets Way and Cottage Avenue Signalization Aplets Way River Street to Mission Avenue Replace existing flashing signal system at Aplets Way and Cottage Avenue with fully actuated signal system.						21	CO P S T W	0.070	CE	No

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	PE	2015		0		0	51,000	51,000
	P	CN	2016		0		0	371,000	371,000
		Totals			0		0	422,000	422,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	51,000	0	0	0	0
CN	0	371,000	0	0	0
Totals	51,000	371,000	0	0	0



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Cashmere
 County: Chelan
 MPO/RTPO: WVTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	4	2015 Citywide Chip Seal Preservation Road Name Varies Begin Termini Varies to End Termini Varies Chip seal (BST) treatment on the following streets: Chase Ave. from Olive St. to Cedar St.; Cedar St. from Chase Ave. to Aldrous St.; Aldrous St. from Chase Ave. to Cedar St.; Fasken Dr. from Aldrous St. to Cedar St.; Fircrest Dr. from Aldrous St. to end.	CA201207					05	C O P S T W	0.720	CE	No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P		CN	2015		0		0	110,000	110,000
				Totals	0		0	110,000	110,000

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	Totals
CN	110,000	0	0	0	0	110,000
Totals	110,000	0	0	0	0	110,000



Six Year Transportation Improvement Program From 2015 to 2020

Agency: Cashmere
 County: Chelan
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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	Angier Street Bridge Angier Street Angier Street Angier Street to Angier Street Remove existing vehicular bridge over Mission Cr. and replace with a non-motorized pedestrian/bicycle bridge at existing location.	CA201203					08	C O P S T W	0.050	DCE	No

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
	P	PE	2017		0		0	90,000	90,000
	P	CN	2018		0		0	345,000	345,000
				Totals	0		0	435,000	435,000

Expenditure Schedule						
Phase	1st	2nd	3rd	4th	5th & 6th	Totals
PE	0	0	90,000	0	0	90,000
CN	0	0	0	345,000	0	345,000
Totals	0	0	90,000	345,000	0	435,000



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminal F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	6	Parry Street Improvements Parry Street Aplets Way to McGill Street HMA overlay, sidewalk (one side) curb & gutter.	CA201209					05	C O P S T W	0.160	CE	No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P		ALL	2017		0		0	140,000	140,000
				Totals	0		0	140,000	140,000

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	ALL	0	0	140,000	0	0
Totals		0	0	140,000	0	0



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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	7	South Douglas Street Preservation & Improvements South Douglas Street Collage Avenue to Parkhill Street HMA overlay, sidewalk (one side) curb & gutter.	CA201208					05	C O P S T W	0.210	CE	No

Funding		Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P		ALL	2018		0		0	600,000	600,000
				Totals	0		0	600,000	600,000

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase	ALL	0	0	0	600,000	0
Totals		0	0	0	600,000	0

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes C P S T W	Total Length	Environmental Type	RW Required
09	8	Rank Road Improvements Rank Rd. Olive St. to Kennedy Rd. Chip Seal (BST) treatment on the following streets: Rank Road from Olive St. to Kennedy Rd.; Kennedy Road from Rank Rd. to end. Includes drainage improvements on Rank Rd. from Olive St. to Kennedy Rd.	WA-06905					05		0.440	CE	No

Funding	Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE		2016		0		0	25,000	25,000
			2016		0		125,000	125,000	
			Totals		0		0	150,000	

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	25,000	0	0	0
CN	0	125,000	0	0	0
Totals	0	150,000	0	0	0

Grand Totals for Cashmere		Federal Funds	State Funds	Local Funds	Total Funds
		0	0	1,927,000	1,927,000

Staff Summary

Date: JULY 28, 2014
To: Cashmere City Council
Mayor Gomes
From: Mark Botello
RE: Acceptance of Riverside Park Road Project-Rayfield Bros Excavation, Inc

Rayfield Bros Excavation completed the Riverside Park Road Improvement Project on July 23, 2014. I have inspected the work and satisfied with the project results. I am asking Council to accept the project and release payment less 5% retainage.

Riverside Park Road Improvement Project	
Contract Amount (Tax included)	\$81,150
Change Order No. 1 (Tax included)	\$5,957
Total Contract Amount (Tax included)	\$87,107
Under Budget Amount	≈ \$3,993

RECOMMENDATION:

Acceptance of the Riverside Park Road Improvement Project and release payment less 5% retainage

**WASHINGTON STATE 9-11 MEMORIAL
TRANSFER OF OWNERSHIP, WAIVER, RELEASE AND HOLD HARMLESS AGREEMENT**

The Spirit of American Foundation (hereinafter "SOAF") and the City of Cashmere (hereinafter "City") agree as follows:

1. Effective as of the date of signing of this Agreement by the Mayor of the City, ownership of the Washington State 9-11 Memorial (hereinafter "Memorial") is transferred in full from the SOAF to the City.
2. SOAF represents that as of the date of signing of this Agreement by SOAF, it is the owner of the Memorial and by signing this Agreement it relinquishes all claims of ownership in the Memorial.
3. The City agrees to follow the July 8, 2014 proposal of the City for the initial installation of the Memorial in the City.
4. The City acknowledges that upon execution of this Agreement, the City accepts and assumes all risks, liabilities, and claims that may arise out of the City's ownership of the Memorial that are based upon facts which occur following the City's execution of this Agreement.
5. The City hereby waives any and all claims against the SOAF, the Officers of the SOAF, the SOAF Board of Directors, the SOAF Trustees, John Jackson, individually, (the founder of SOAF), and Jim Demetro, individually (the Memorial sculptor) (collectively hereinafter the "Released Parties"), for any injuries, damages, losses, or claims, whether known or unknown, which arise and are based upon facts which occur following the City's execution of this Agreement.
6. The City agrees to indemnify and hold the Released Parties harmless from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorney's fees and other litigation costs and expenses) incurred by any of the Released Parties as a result of any claims or suits brought against any of the Released Parties that are based upon negligent or intentional acts or omissions of the City, its elected officials, officers, and/or employees arising out of the City's ownership of the Memorial and based upon facts which occur following the City's execution of this Agreement.
7. This Agreement constitutes the entire agreement between the City and SOAF with respect to the transfer of ownership of the Memorial and supersedes any other written or verbal commitments made by either the City or SOAF prior to the date of execution of this Agreement.
8. This Agreement has been carefully read and reviewed and is voluntarily executed by the City and by SOAF. The signatures below affirm approval of this Agreement by the City and by SOAF.

_____ DATED: _____
Jeff Gomes, Mayor
City of Cashmere

_____ DATED: _____
David Lewis, Executive
Director of the Spirit of
America Foundation

June 30, 2014

To City of Cashmere:

I would like to advise the mayor and city council that I am interested in applying for the open city council position. I have resided in Cashmere for nine years, and in that time have attended numerous city meetings.

I appreciate the opportunity to be considered for the position.

Sincerely,

A handwritten signature in cursive script that reads "Robert Abramowski". The signature is written in black ink and is positioned above the printed name.

Robert Abramowski

July, 11, 2014

To Whom It May Concern,

I, David Hobbs, do hereby announce my candidacy for
Cashmere City Council, Position recently vacated.

Sincerely,

David Hobbs

509 264 3297

206 Washington St.

Cashmere, WA 98815

daveandcheri@live.com



Wenatchee Valley Animal Control
 1474 S. Wenatchee Avenue
 Wenatchee, WA 98801
 509-662-9577
 509-665-7612 (fax)

City of Cashmere - Quarterly Report 2nd Quarter – 2014

Animal Control Hours

April	39.00
May	47.25
June	43.75

Total **130.00**

Number of Investigated Incidents

April	28
May	27
June	36

Total **91**

Investigations of Interest

Citations Issued	3
Dangerous Dogs	0
Potentially Dangerous Dogs	0
Animal Bites	0

Number of Animals Received

Stray Dogs	14	Stray Cats	24	Stray Others	0
Owned Dogs	2	Owned Cats	0	Owned Others	0
Total	16	Total	24	Total	0