

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY, MAY 12, 2014 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Dave Erickson Derek Knutsen David Sherman	
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer  Chuck Zimmerman, City Attorney	Mark Botello, Dir

FLAG SALUTE

EXCUSE ABSENCE

ANNOUNCEMENTS & INFORMATION

April Financial reports are on the city's website.

Clerk-Treasurer Kay Jones informed the council that there is required training for elected officials. The training will be approximately one hour and the consensus of the council was to have the training following a council meeting.

Clerk Jones announced it was that time of year again and she needed two volunteers to review the annual report for 2013. Councilors Erickson and Sherman volunteered for the review.

Clerk Jones reminded the council that the next council meeting was on Tuesday, May 27<sup>th</sup> due to the holiday.

City Attorney Chuck Zimmerman and Councilors Moore and Knutsen have scheduled the first meeting to review and discuss the Riverside Center Lease.

Mayor Gomes informed the council that he met with Glenn Johnson, the school superintendent to discuss the School Resource Officer. Mr. Johnson said that having the Resource Officer at the School is definitely a benefit. The School District signed another agreement with Chelan County Sheriff's Department for a School Resource Officer for the 2014-2015 school year, in the amount of \$47,294.

During the 2014 budget process the School District asked the City to contribute to the \$37,575 School Resource Officer agreement for the 2013-2014 school year, which was only a partial

year. The City agreed to contribute 10%, which was \$3,757, using the Criminal Justice Funds.

Once again the School District is asking the city to contribute to the agreement for a Resource Officer. The consensus of the council was to put 10%, which is \$4,729, as a 2015 budget request using the Criminal Justice funds again.

#### PUBLIC COMMENT

Nathan Munk operating a business at 200 Titchenal Way addressed the council and provided containers of the material from his operation at various stages of drying. Mr. Munk feels the city has met him with aggression instead of being neighborly. He stated that the city has not even been over to investigate his operation. To his knowledge the only complaint regarding the smell has been from Mike Addleman. Mr. Munk invited the council to come and tour the operation. He asked the council to be neighborly and just give him a chance to show and explain his operation. His hope was to be able to settle the issue before it went to court.

City Attorney Chuck Zimmerman cautioned the council not to tour the operation at this time or engage in conversation with Mr. Munk. The City has served a Notice of Violation regarding a zoning violation. There is an appeal process in place for Mr. Munk if that's the direction he chooses. At this point there is nothing the council can do short of changing the zoning code.

#### APPROVAL OF AGENDA

Mayor Gomes requested to add the Consultant Supplemental Agreement for Mission Avenue Improvements as item#5.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve the agenda with the addition of item #5. Motion carried.

#### CONSENT AGENDA

Minutes of April 28, 2014 Regular Council Meeting  
Payroll and Claims Packet Dated May 12, 2014

Claim Check Nos. 34415 and 34416 through 34471 totaling \$111,919.77

Payroll Check Nos. 34411 through 34414 totaling \$90,357.02

Manual Check Nos. 34410

MOVED by Councilor Moore and seconded by Councilor Erickson to approve the consent agenda. Motion carried.

#### DAN HOWARD – LIBRARY BUILDING MAINTENANCE AND USE AGREEMENT

Dan Howard, Executive Director for the Regional Library explained to the council the background of the Building Maintenance and Use Agreement and how we got to where we are today. The agreement is not a rental or lease agreement. It is a voluntary agreement that allows the Regional Library to give the city money to offset the maintenance and janitorial expenses at the City Library.

The Regional Library has thirty (30) communities that have the same building maintenance and use agreement. All are paid the same amount per square foot. None of the communities are required to provide a building for a library, but if they want a library in their community the Regional Library will enter into a building maintenance and use agreement to offset their

expenses. The communities provide the facility and furnishings and the Regional Library provides the books and staff.

The use at the Cashmere Library has been increasing in circulation and traffic 5% annually.

MOVED by Councilor Erickson and seconded by Councilor Sherman to approve the Building Maintenance and Use Agreement for the Library. Motion carried.

SELECTION OF APPARENT LOW BIDDER FOR THE CITY'S FOUR STREET CHIP SEAL PROJECT

The City requested small works roster quotes for Chip Seal treatment of Ivy Avenue, Orchid Street, Laurel Street and Emerald Avenue. The City received quotes from A&W Paving, Granite Northwest and Central Washington Asphalt. A&W Paving was the apparent low bidder at \$63,800.

Staff recommended selecting A&W Paving as the contractor for the City's four street chip seal project and authorize the mayor to sign the small works contract.

MOVED by Councilor Fletcher and seconded by Councilor Moore to select A&W Paving as the contractor for the City's four street chip seal project and authorize the mayor to sign the small works contract. Motion carried.

CHANGE ORDER NO. 1 TO THE CITY'S FOUR STREET CHIP SEAL PROJECT

Change Order No. 1 is for additional chip seal patch work for the City's four street chip seal project. The City budgeted \$70,000 for the project and with the additional patch work of \$4,328; the project total (\$74,328) is still below the budget amount and the next lowest bidder.

MOVED by Councilor Fletcher and seconded by Councilor Erickson to approve Change Order No. 1 to the Small Works Construction Contract between the City and A&W Paving. Motion carried.

SELECTION OF APPARENT LOW BIDDER FOR THE MISSION AVENUE AND MAPLE STREET PROJECT

The City requested bids for the Mission Avenue and Maple Street project. The City received five proposals. Of the five bidders, J&K Earthworks of Rock Island was the apparent low bidder at \$683,924, including sales tax. The project includes both road and water improvements. The overall bid came in at 6% under the engineers estimate.

MOVED by Councilor Moore and seconded by Councilor Fletcher to select J&K Earthworks as the apparent low bidder and authorize the Mayor to execute the agreement. Motion carried.

CONSULTANT SUPPLEMENTAL AGREEMENT FOR MISSION AVENUE IMPROVEMENTS

The TIB Consultant Supplemental Agreement is for RH2 Engineering to provide construction inspection services for the Mission Avenue Improvement project. The original Agreement was for \$63,023 and with the addition of the Supplemental Agreement in the amount of \$39,694 the maximum amount payable is \$102,717.

MOVED by Councilor Moore and seconded by Councilor Knutsen to approve the TIB Consultant Supplemental Agreement for construction inspection in the amount of \$39,694. Motion carried.

PROGRESS REPORTS

Director Bob Schmidt reported that inspection and training for the new wastewater treatment plant starts this week and will continue for the next two months.

Also, Director Schmidt reported that the new Level 3 Operator for the Wastewater Treatment Plant has been hired and will be starting soon so he can participate in the training.

EXECUTIVE SESSION

At 7:00 p.m. Mayor Gomes called an executive session to discuss potential litigation for approximately five minutes. No action will be taken.

Regular session was reconvened at 7:10 p.m.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:10 p.m.

  
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Jeff Gomes, Mayor

Attest:

  
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Kay Jones, Clerk-Treasurer