



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, OCTOBER 14, 2013 6:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSE ABSENCE

ANNOUNCEMENTS & INFORMATION

- September Financial Reports are on the website

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of September 23, 2013 Regular Council Meeting
2. Payroll and Claims Packet Dated October 14, 2013
3. Schedule Public Hearing on Tuesday, November 12th for the 2014 Preliminary Budget, including revenue sources and possible increase in property taxes
4. Schedule Public Hearing on Monday, November 25th for the 2014 Final Budget

BUSINESS ITEMS

1. Ordinance No. 1219 Amend Comprehensive Plan and Expand Urban Growth Area.
2. Ordinance No. 1220 Amend Map of the Cashmere Zoning Ordinance and Expand Urban Growth Area.
3. Purchase of Additional Crushed Rock for the Riverside Park Parking Lot Project from Smith Excavation in the amount of \$32,460 (tax included).
4. 2014 Preliminary Budget

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 6:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne	Derek Knutsen John Bryant
Staff:	Bob Schmidt, Director of Operations Kay Jones, Clerk-Treasurer Mark Botello, Dir of Planning/Building	

FLAG SALUTE

EXCUSED ABSENCES

MOVED by Councilor Fletcher and seconded by Councilor Moore to excuse the absence of Councilor Bryant and Councilor Knutsen. Motion carried.

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that Link is in the budget process. Some of the positions at Link have not seen a wage increase in years. They still are not able to bring them up to where they should be, but they are working on a plan to get there.

Mayor Gomes reported that he and three other small city mayors met with Curt Lutz, Director of the Regional Jail. Director Lutz is proposing an amendment to the current contract to use a three year rolling average for charges in an effort to flatten the spikes. Using the rolling average will be a huge benefit for the small cities in budgeting.

Officer Lake from the Chelan County Sheriff's Office reported on June and July statistics. The information for August was not yet available.

PUBLIC COMMENT

No Public Comment.

APPROVAL OF AGENDA

MOVED by Councilor Wynne and seconded by Councilor Fletcher to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Minutes of September 9, 2013 Regular Council Meeting
Payroll and Claims Packet Dated September 23, 2013

Claim Check Nos. 33693 through 33729 totaling \$1,031,386.71
Manual Checks 33685 - 33692

MOVED by Councilor Moore and seconded by Councilor Wynne to approve the consent agenda.
Motion carried.

PUBLIC HEARING ON 2013 COMPREHENSIVE PLAN UPDATE AND URBAN GROWTH AREA AMENDMENTS

Mayor Gomes opened the public hearing at 6:14 p.m. to take public comment on the 2013 Comprehensive Plan update and Urban Growth Area amendments. Director Mark Botello gave a brief summary of the update and amendments.

There were no comments from public. The hearing was closed at 6:18 p.m.

REQUEST FOR CITY SUPPORT FOR SCHOOL RESOURCE OFFICERS

The School District is entering into a contract for a School Resource Officer. The base service fee for the 2013 - 2014 school year is \$37,575. One full-time resource officer would be shared between Cashmere and Cascade. Glenn Johnson from the School District is asking for Cashmere's support by contributing 10 to 15 percent. Having a resource officer at the Cashmere school would add another .5 FTE in Cashmere for city emergencies.

The consensus of the council was to budget 10% in the 2014 Budget using the Criminal Justice funds for innovative law enforcement.

PROGRESS REPORTS

Director Mark Botello reported the Cashmere Chamber is having their general membership meeting this Thursday at Blue Flame Asian Bistro. Also, the Scarecrow festival starts next Monday and continues throughout the month of October. The city will be participating.

Botello is working with the property owners of the parking lot next to Clifford's. They will be submitting plans for development soon.

The restrooms for the Riverside Park project will not be delivered until next spring. The company is behind schedule due to a change in engineers.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:35 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, Clerk-Treasurer

ORDINANCE NO. 1219

AN ORDINANCE OF THE CITY OF CASHMERE, WASHINGTON, AMENDING THE CITY COMPREHENSIVE LAND USE PLAN; EXPANDING CASHMERE'S URBAN GROWTH AREA (UGA); AND DESIGNATING PREFERRED ZONING FOR THOSE UGA EXPANSIONS FOR PARCEL 1 OF SHORT SUBDIVISION 2403 AS SUBURBAN RESIDENTIAL (SR) AND A PORTION OF THE SW ¼ SECTION 3, TOWNSHIP 23 NORTH, RANGE 19 EWM, CHELAN COUNTY, WA., AND A PORTION OF OLD MONITOR ROAD AS MIXED COMMERCIAL LIGHT INDUSTRIAL (C/CL) AND A PORTION OF LOT "A" OF BOUNDARY LINE ADJUSTMENT 2008-155 AS SUBURBAN RESIDENTIAL (SR) AND APPROVING OTHER COMPREHENSIVE PLAN TEXT AND EXHIBIT AMENDMENTS.

WHEREAS, the City of Cashmere Planning Commission at a public meeting discussed and recommended a comprehensive update to the Cashmere Comprehensive Land Use Plan and the Map of the Cashmere Zoning Ordinance; and

WHEREAS, the City of Cashmere Planning Commission held an advertised public hearing on 3rd day of September 2013 and the 6th day of August 2012 and the 4th day of September 2012 regarding the proposed amendments to the City of Cashmere Comprehensive Land Use Plan and the Map of the Cashmere Zoning Ordinance, as prescribed by law; and

WHEREAS, an integrated environmental review process was conducted on the proposed amendments as prescribed by CMC Chapter 18.04 and WAC 197-11; and

WHEREAS, a 60-day state agency and public review process was conducted as prescribed by RCW 36.70A; and

WHEREAS, the Cashmere City Council held a duly advertised public hearing on the 23rd day of September, 2013 regarding the proposed update to the City of Cashmere Comprehensive Land Use Plan and the Map of the Cashmere Zoning Ordinance; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1213 and the City of Cashmere Comprehensive Land Use Plan is hereby amended to expand Urban Growth Area and to designate preferred zoning for the following properties:

- A. Chelan County Assessor's Parcel #23-19-06-140-280 also identified as Parcel "1" of Short Subdivision 2403 of Chelan County, Washington is hereby included into the Cashmere Urban Growth Area and preferred zoning designated as Suburban Residential (SR). This property is depicted in **Exhibit "A"** to this Ordinance.
- B. Chelan County Assessor's Parcel #23-19-03-340-050 also identified as a portion of the SW ¼ Section 3, Township 23 North, Range 19 EWM Chelan County, Washington and a portion of Old Monitor Road, is hereby included into the Cashmere Urban Growth Area and preferred zoning is designated as Mixed Commercial Light Industrial (C/CL). This property is depicted in **Exhibit "B"** to this Ordinance.
- C. Chelan County Assessor's Parcel #23-19-04-440-160 also identified as of Lot "A" of Boundary Line Adjustment 2008-155 of Chelan County, Washington, is hereby included into the Cashmere Urban Growth Area and preferred zoning is designated as Suburban Residential (SR). This property is depicted in **Exhibit "C"** to this Ordinance.

Section 2 The City Director of Planning and Building is hereby directed to amend the official City of Cashmere Comprehensive Land Use Plan to reflect the changes in the Urban Growth Area and preferred Zoning identified in Section 1 of this Ordinance

Section 3. Ordinance No. 1213 and the City of Cashmere Comprehensive Land Use Plan is hereby amended and adopted as set forth in **Exhibit "D"** which is attached hereto and incorporated herein by this reference as if fully set forth.

Section 4. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. This Ordinance shall be in full force and effect five (5) days after publication of the title of this Ordinance which is hereby approved as a summary of this Ordinance.

Passed by the City Council of the City of Cashmere, at an open public meeting this 28th day of October, 2013.

CITY OF CASHMERE

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Charles D. Zimmerman, City Attorney

Ordinance No: 1219
Passed by the City Council: October 14, 2013
Published in the Cashmere Valley Record: October 23, 2013
Effective date: October 28, 2013

Exhibit "A"

Parcel "1" of Short Subdivision 2403 of Chelan County, Washington



Exhibit "B"

That portion of the following described tract lying South of Primary State Highway No. 2 as conveyed to the State of Washington by Deed recorded July 13, 1953, under Auditor's File No. 474257. A portion of the Southwest Quarter of Section 3, Township 23 North, Range 19 EWM, Chelan County, Washington, described as follows: Beginning at the center of said Section 3 and run thence South 0 degrees 13' West along the North and South centerline of said section a distance of 1019.7 feet; thence turn 93 degrees 59' to the right and run North 85 degrees West as distance of 47 feet to the True Point of Beginning; thence South 1 degree 18' East a distance of 298.1 feet; thence South 76 degrees 47' East a distance of 40.3 feet; thence South 0 degrees 13' West a distance of 290.3 feet to a point, 1033.2 feet North of the Southeast corner of the Southeast Quarter of said section; thence North 85 degrees 48' West a distance of 1184 Feet to the East margin of the County Road; thence North 0 degrees 59' West a distance of 598.3 feet; thence North 0 degrees 59' East a distance of 332.3 feet, more or less, to the Southwest corner of a tract of land previously owned by Oliver M. Butler; thence run East along the South line of said Butler tract a distance of 1120.6 feet, more or less to the Southeast corner of said Butler tract; thence South 1 degrees 18' East a distance of 415.5 feet, more or less to the True Point of Beginning.

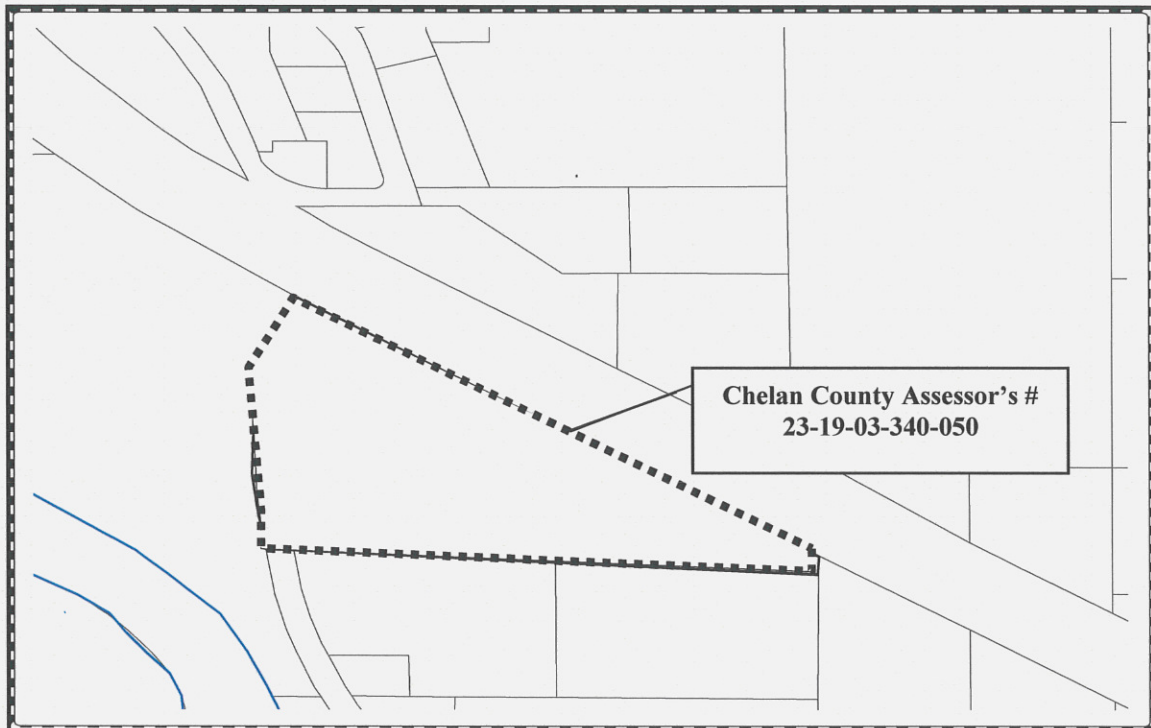
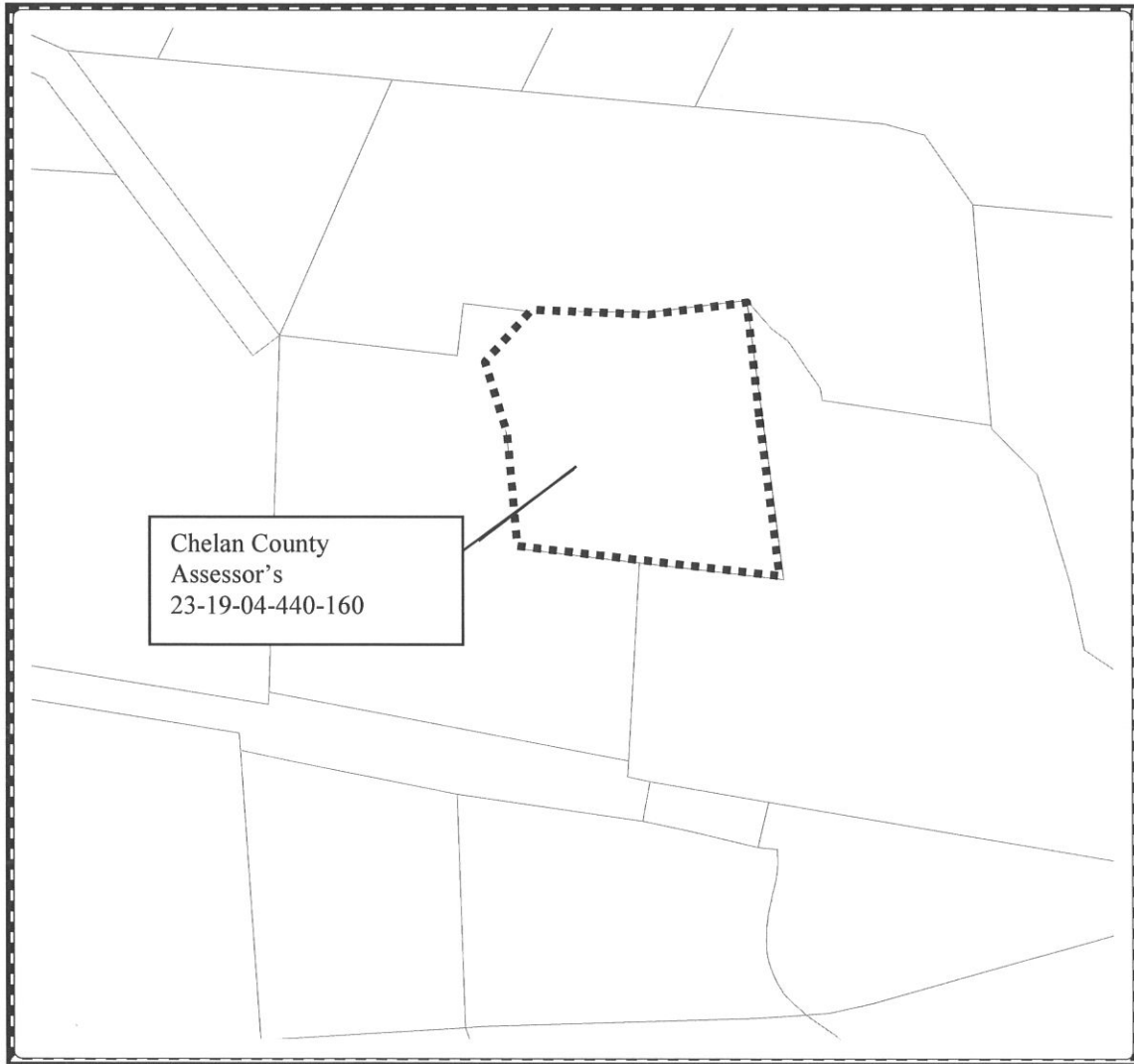


Exhibit "C"

Lot "A" of Boundary Line Adjustment 2008-155, recorded under Chelan County Auditor's No. 2324249.



ORDINANCE NO. 1220

AN ORDINANCE AMENDING THE CITY OF CASHMERE, WASHINGTON, MAP OF THE CASHMERE ZONING ORDINANCE TO EXPAND CASHMERE'S URBAN GROWTH (UGA) AREA TO INCLUDE THE FOLLOWING DESCRIBED PROPERTIES AND TO DESIGNATE ZONING FOR THOSE UGA EXPANSIONS FOR PARCEL 1 OF SHORT SUBDIVISION 2403 AS SUBURBAN RESIDENTIAL (SR) AND A PORTION OF THE SW ¼ SECTION 3, TOWNSHIP 23 NORTH, RANGE 19 EWM, CHELAN COUNTY, WA., AND A PORTION OF OLD MONITOR ROAD AS MIXED COMMERCIAL LIGHT INDUSTRIAL (C/CL) AND A PORTION OF LOT "A" OF BOUNDARY LINE ADJUSTMENT 2008-155 AS SUBURBAN RESIDENTIAL (SR).

WHEREAS, the City of Cashmere Planning Commission at a public meeting discussed and recommended changes to the Cashmere Zoning Ordinance to conform to the proposed changes to the City of Cashmere Comprehensive Land use Plan; and

WHEREAS, the City of Cashmere Planning Commission held an advertised public hearing on 3rd day of September 2013 and the 6th day of August 2012 and the 4th day of September 2012 regarding the proposed amendments to the City of Cashmere Comprehensive Land Use Plan and the Map of the Cashmere Zoning Ordinance, as prescribed by law; and

WHEREAS, an integrated environmental review process was conducted on the proposed amendments as prescribed by CMC Chapter 18.04 and WAC 197-11; and

WHEREAS, a 60-day state agency and public review process was conducted as prescribed by RCW 36.70A; and

WHEREAS, the Cashmere City Council held a duly advertised public hearing on the 23rd day of September, 2013 regarding the proposed update to the City of Cashmere Comprehensive Land Use Plan and the Map of the Cashmere Zoning Ordinance; now, therefore,

THE CITY COUNCIL OF THE CITY OF CASHMERE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1214 and the Map of the Cashmere Zoning Ordinance is hereby amended to expand the Urban Growth Area and to designate zoning for the following properties:

- A. Chelan County Assessor's Parcel #23-19-06-140-280 also identified as Parcel "1" of Short Subdivision 2403 of Chelan County, Washington is hereby included into the Cashmere Urban Growth Area and the zoning of this property is designated as Suburban Residential (SR). This property is depicted in **Exhibit "A"** to this Ordinance.

- B. Chelan County Assessor's Parcel #23-19-03-340-050 also identified as a portion of the SW ¼ Section 3, Township 23 North, Range 19 EWM Chelan County, Washington and a portion of Old Monitor Road , is hereby included into the Cashmere Urban Growth Area and the zoning of this property is designated as Mixed Commercial Light Industrial (C/CL). This property is depicted in **Exhibit "B"** to this Ordinance.

- C. Chelan County Assessor's Parcel #23-19-04-440-160 also identified as Lot "A" of Boundary Line Adjustment 2008-155 of Chelan County, Washington, recorded under Chelan County Auditor's No. 2324249, is hereby included into the Cashmere Urban Growth Area and the zoning of this property is designated as Suburban Residential (SR). This property is depicted in **Exhibit "C"** to this Ordinance.

Section 2. Ordinance No. 1214 and the Map of the Cashmere Zoning Ordinance is hereby amended and adopted as set forth in **Exhibit "D"** which is attached hereto and incorporated herein by this reference as if fully set forth.

Section 3. The City Director of Planning and Building is hereby directed to amend the Map of the Cashmere Zoning Ordinance to reflect the Urban Growth Area Amendments and the zoning designations identified in Section 1 of this Ordinance.

Section 4. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. This Ordinance shall be in full force and effect five (5) days after publication of the title of this Ordinance which is hereby approved as a summary of this Ordinance.

Passed by the City Council of the City of Cashmere, at an open public meeting this 28th day of October, 2013.

CITY OF CASHMERE

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk/Treasurer

Approved as to form:

Charles D. Zimmerman, City Attorney

Ordinance No: 1220
Passed by the City Council: October 14, 2013
Published in the Cashmere Valley Record: October 23, 2013
Effective date: October 28, 2013

Exhibit "A"
Parcel "1" of Short Subdivision 2403 of Chelan County, Washington

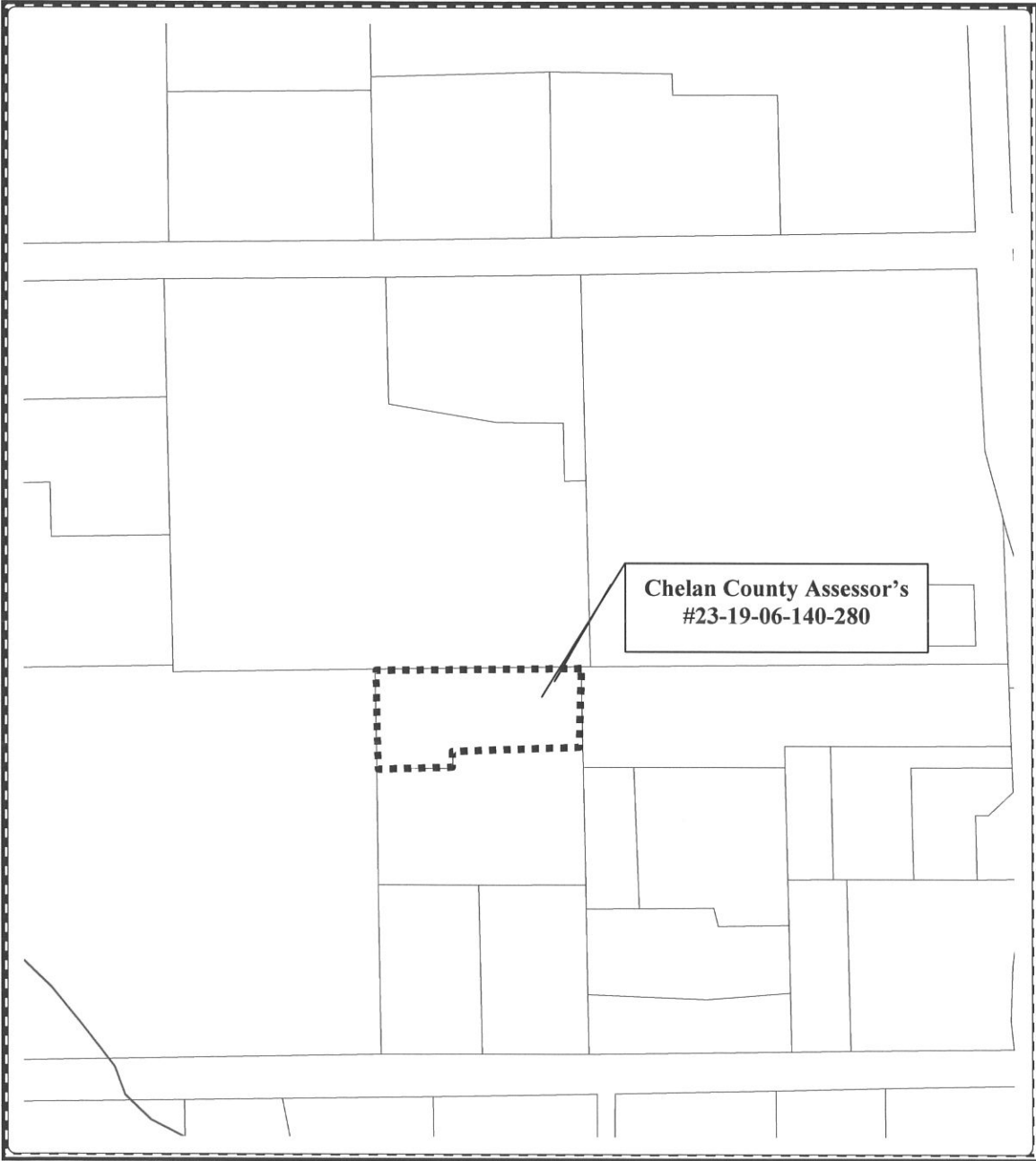


Exhibit "B"

That portion of the following described tract lying South of Primary State Highway No. 2 as conveyed to the State of Washington by Deed recorded July 13, 1953, under Auditor's File No. 474257. A portion of the Southwest Quarter of Section 3, Township 23 North, Range 19 EWM, Chelan County, Washington, described as follows: Beginning at the center of said Section 3 and run thence South 0 degrees 13' West along the North and South centerline of said section a distance of 1019.7 feet; thence turn 93 degrees 59' to the right, and run North 85 degrees West as distance of 47 feet to the True Point of Beginning; thence South 1 degree 18' East a distance of 298.1 feet; thence South 76 degrees 47' East a distance of 40.3 feet; thence South 0 degrees 13' West a distance of 290.3 feet to a point, 1033.2 feet North of the Southeast corner of the Southeast Quarter of said section; thence North 85 degrees 48' West a distance of 1184 Feet to the East margin of the County Road; thence North 0 degrees 59' West a distance of 598.3 feet; thence North 0 degrees 59' East a distance of 332.3 feet, more or less, to the Southwest corner of a tract of land previously owned by Oliver M. Butler; thence run East along the South line of said Butler tract a distance of 1120.6 feet, more or less to the Southeast corner of said Butler tract; thence South 1 degrees 18' East a distance of 415.5 feet, more or less to the True Point of Beginning.

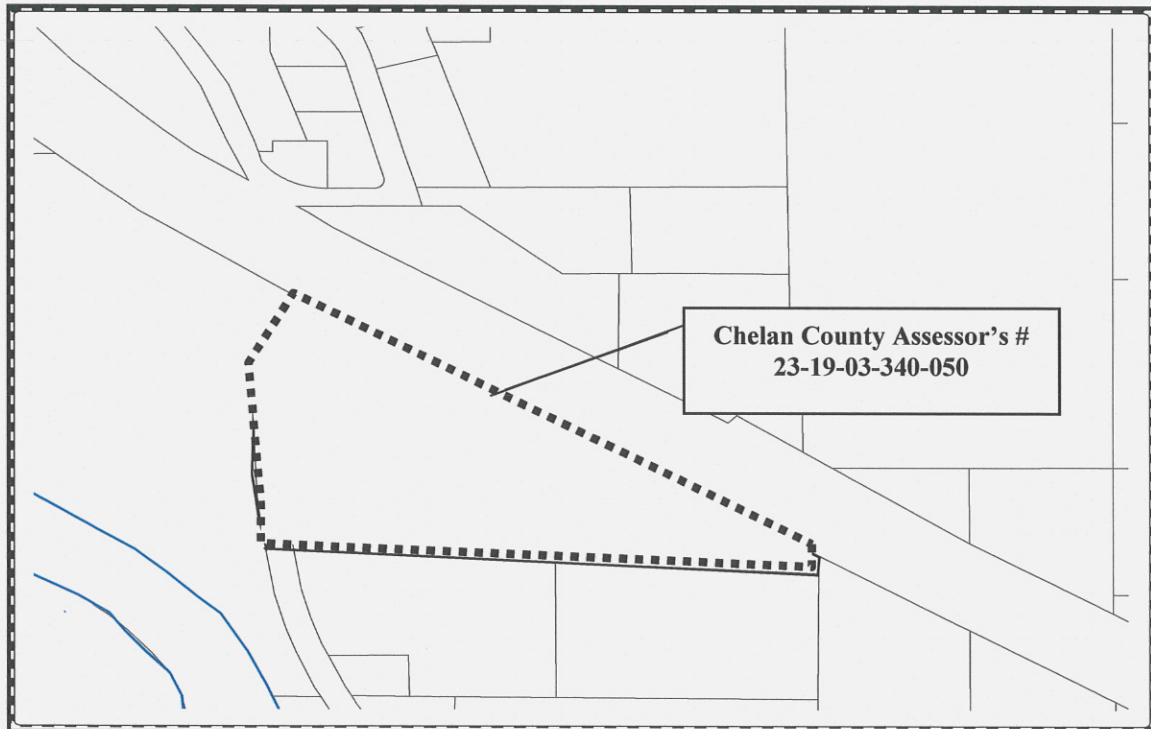
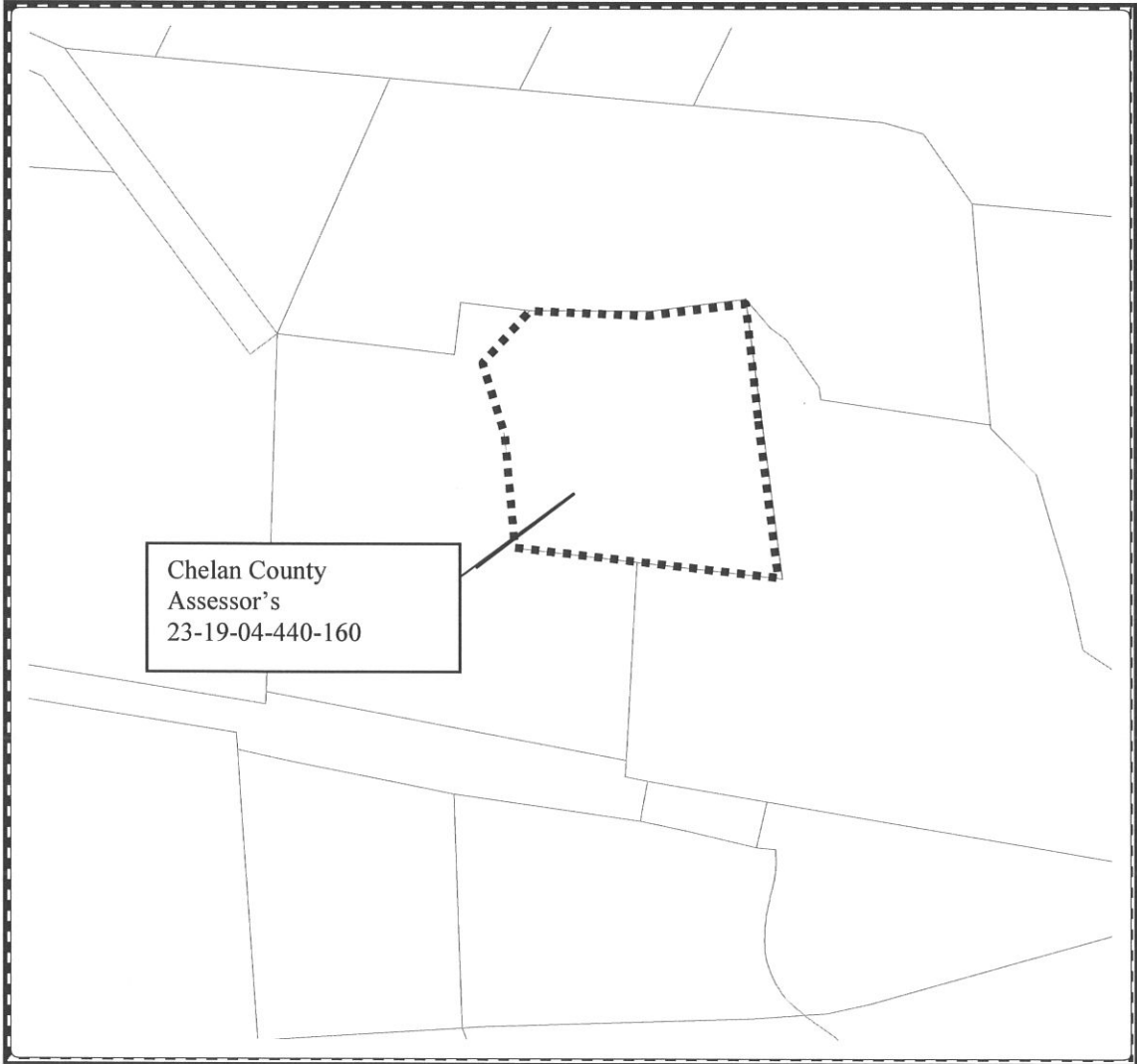
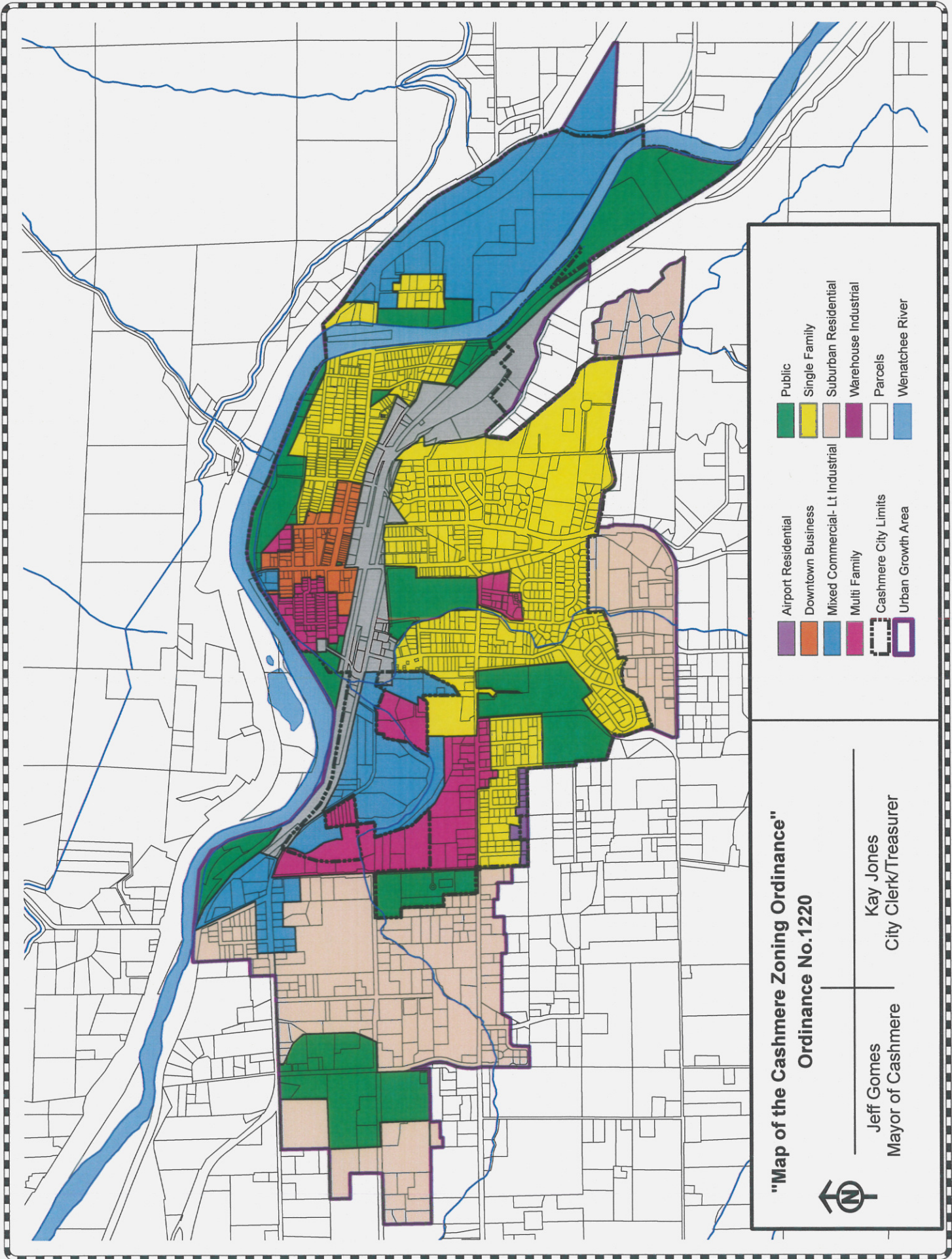


Exhibit "C"

Lot "A" of Chelan County Boundary Line Adjustment 2008-155, recorded under Chelan County Auditor's No. 2324249.





"Map of the Cashmere Zoning Ordinance"

Ordinance No.1220

Jeff Gomes
Mayor of Cashmere

Kay Jones
City Clerk/Treasurer



Staff Summary

Date: October 14, 2013
To: Cashmere City Council
Mayor Gomes
From: Mark Botello
RE: Purchase of Additional Crushed Rock for the Riverside Park Parking Lot from Smith Excavation.

Staff purchased additional crushed rock for the Riverside Park parking lot project. Pursuant to the signed agreement between the City and Smith Excavation the purchase of the additional rock per cubic yard is \$20, which includes delivery. Please see attached invoice from Smith Excavation.

The additional rock was needed in the circle area shown below and for grading so to allow for slope towards storm water retention ponds. We had to remove the old buried asphalt paved area (Asphalt grindings), which resulted in most of the additional yards of crushed rock.



Because of the timing and schedule and expected asphalt paving on Tuesday, October 15, staff authorized the purchase of the addition crushed rock to keep the project moving forward. The money for the rock would come from capital.

Smith Excavation will not charge the City additional labor for the grading of the additional crushed rock.

RECOMMENDATION:

Approve of the additional purchase of the crushed rock, as identified in invoice, for the Riverside Park project, and authorized submittal of payment.



SE, INC.
 P.O. Box 284
 Cashmere, WA 98815
 509-782-0446

Invoice

Invoice Date:	Invoice #:
10/9/2013	3453

Bill To:
City of Cashmere 101 Woodring Street Cashmere, WA 98815

Project	Terms
	Due on receipt

Qty	Unit	Description	Rate	Amount
1,500	YD	Additional Yards of Crushed Rock for Parking Lot	20.00	30,000.00T
		Sales Tax	8.20%	2,460.00
Total				\$32,460.00