

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, AUGUST 12, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Director Kay Jones, Clerk-Treasurer Mark Botello, Dir of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Mayor Gomes announced that he received a letter from the Department of Ecology congratulating the City of Cashmere Wastewater Treatment Plant on receiving the 2012 "Wastewater Treatment Plant Outstanding Performance" award. Out of 300 wastewater treatment plants statewide, Cashmere is one of 107 that achieved full compliance with its NPDES permit in 2012. Mayor Gomes presented Randy Low with a Certificate of Appreciation in recognition of outstanding performance of his duties.

Mayor Gomes announced that he attended the exit audit with the state auditors. He reported that the financial statement audit resulted in no uncorrected misstatements, no material misstatements, no significant deficiencies and no instances of noncompliance for the results of the city's audit. The federal grant compliance audit includes no finding. Mayor Gomes commended Kay Jones and the office staff for a job well done.

Director Botello presented a project status report. He announced that the City was awarded a \$338,600 federal grant for Aplets Way. The Aplets Way project is scheduled for 2015 and staff would like to include River Street repave as part of the project.

Railroad Avenue and Mission Avenue/Maple Street projects are scheduled for 2014. There are right-of-way issues with Railroad Avenue and the engineers are discussing strategies on how they should be handled.

Mayor Gomes announced that at the WVTC meetings the Goodwin Bridge project is moving forward. The Department of Transportation seems to realize the importance of the project.

PUBLIC COMMENT

No Public Comment.

APPROVAL OF AGENDA

MOVED by Councilor Wynne and seconded by Councilor Fletcher to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Minutes of July 22, 2013 Regular Council Meeting

Payroll and Claims Packet Dated August 12, 2013

Claim Check Nos. 33528 and 33530 through 33583 totaling \$135,903.58

Payroll Check Nos. 33500 through 33527 totaling \$117,710.30

Manual Checks Nos. 33529

MOVED by Councilor Bryant and seconded by Councilor Moore to approve the consent agenda. Motion carried.

CHANGE ORDER NO. 1 ON THE PIONEER AVENUE PROJECT

Change Order No. 1 was for additional asphalt on the west end of the Pioneer Avenue project and for unit price adjustment on the crushed surface top course rock, totaling \$14,082.42.

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve Change Order No. 1 in the amount of \$14,082.42. Motion carried.

ORDINANCE NO. 1216 AMENDING CHAPTER 2.04 COMMENCEMENT TIME FOR CITY COUNCIL MEETINGS

The proposed ordinance eliminates the study sessions and changes the council meeting time from 7:00 p.m. to 6:00 p.m.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to adopt Ordinance No. 1216 amending Chapter 2.04 commencement time for city council. Motion Carried.

CITY HALL IMPROVEMENT PROJECT

Clerk-Treasurer Kay Jones requested a budget amendment for a City Hall Improvement project. Clerk Jones explained that last year four offices were painted and this year the main office is being re-wallpapered and painted. Staff would like to make several major improvements at this time; such as cleaning the ductwork and vents before doing the walls, replace all the ceiling tiles, new blinds for the front offices and the council chambers, a new outside sign for City Hall and other face-lifting improvements. The rough estimate for the improvements is \$10,000, not including tax or city labor.

Director Bob Schmidt submitted a budget amendment request for improvements to the city hall bays that the Sheriff's Department will be leasing, improvements to the upstairs bathroom and to a new office space he will occupy. The estimate for the improvements including city labor and tax is \$15,361.

Clerk-Treasurer Jones suggested a City Hall Improvement project in the Capital Fund for all the improvements to City Hall.

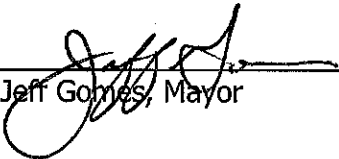
MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the City Hall Improvement Project with a budget not to exceed \$30,000. Motion carried with four in favor and Councilor Bryant voting no.

PROGRESS REPORTS

Director Botello reported that the bid deadline for the Riverside Park project is this Friday. The bids will be higher on the asphalt than first anticipated since the parking lot area has been expanded. It is estimated that an additional \$30,000 to \$40,000 may be needed. Staff would like to complete the landscaping this year. Planting in the fall would give the grass and trees a better start. After the bids come in, staff will evaluate the budget to see what would be needed to complete the Park project this year.


ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:40 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer