

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, MARCH 25, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Director Kay Jones, Clerk-Treasurer Mark Botello, Dir of Planning/Building Chuck Zimmerman, City Attorney	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

APPROVAL OF AGENDA

MOVED by Councilor Moore and seconded by Councilor Wynn to approve the agenda as presented. Motion carried.

CONSENT AGENDA

Minutes of March 11, 2013 Regular Study Session Meeting
Minutes of March 11, 2013 Regular Council Meeting
Payroll and Claims Packet Dated March 25, 2013
Claim Check Nos. EFT 02/2013 and 33124 through 33149 totaling \$651,904.08

MOVED by Councilor Wynne and seconded by Councilor Knutsen to approve the consent agenda. Motion carried.

ERIK HOWE, RH2 ENGINEERING-- PIONEER AVE PRESERVATION PROJECT DESIGN PRESENTATION

Erik Howe from RH2 Engineering discussed grinding and striping options for the Pioneer Avenue Project. The consensus is to grind down the edges of the pavement so the new asphalt will be level with the gutters edge. Depending on the bids; the additional costs for grinding may or may not need a budget amendment. Also, consensus was to remain status quo on the striping, no bike lanes and parking on both sides of the street.

RESOLUTION NO. 02-2013 ESTABLISHING A POLICY FOR CITY COUNCIL E-MAIL

In Section 2 F, the RCW was amended to 42.56.010 (4) and the references to Rackspace have been amended to read Third Party Service Provider.

MOVED by Councilor Fletcher and seconded by Councilor Bryant to adopt Resolution No. 02-2013 establishing a Policy for City Council E-Mail as amended. Motion carried.

RESOLUTION NO. 03-2013 ESTABLISHING AN EMPLOYEE HANDBOOK

MOVED by Councilor Fletcher and seconded by Councilor Wynne to adopt Resolution No. 03-2013 repealing the Personnel and Policies Manual and adopting an Employee Handbook. Motion carried.

RESOLUTION NO. 04-2013 ESTABLISHING A FIXED ASSETS POLICY

MOVED by Councilor Bryant and seconded by Councilor Moore to adopt Resolution 04-2013 repealing the Fixed Assets Capitalization and Depreciation Policy and adopting a new Fixed Assets Policy. Motion carried.

ORDINANCE NO. 1211 AMENDING CHAPTER 13.10 RELATING TO WATER RIGHTS AND THE TRANSFER OF THE SAME

The proposed ordinance amends portions of Chapter 13.10 relating to water rights and the transfer of water rights from owners of property to the City upon annexation and/or development and provides for a fee in lieu of transfer in certain conditions.

MOVED by Councilor Moore and seconded by Councilor Fletcher to adopt Ordinance No. 1211 amending Chapter 13.10 relating to water rights and the transfer of the same. Motion carried.

RELEASE OF EASEMENT INTEREST FOR OLD WATER CISTERNS LOCATED AT 306 VALLEY STREET

The City received a letter from Melinda Birt requesting that the City remove the cloud caused by the City cisterns on the property she now owns at 306 Valley Street. The request is that the City release the easement interest; Ms Birt is requesting that the cisterns be left on her property.

J.W. Sherman offered the site without consideration, to be used as a right of way for water mains and any other rights of easement which may be found necessary in the construction and maintenance of a system of water works for the City of Cashmere.

The City has not utilized the cisterns since the Sherman Reservoir was constructed over thirty years ago.

The consensus of the council was that the City has had use of the property long enough. Ms. Birt's request to leave the cisterns is a huge benefit for the city. The City will pay all of the costs to release the easement.

City Attorney Chuck Zimmerman stated that the next steps are to prepare a resolution to surplus the property (cisterns), an agreement regarding the cisterns and assumption of liability and acceptance as is, a quit claim deed from the city for the land, and a utility easement for the city for existing utilities on the property.

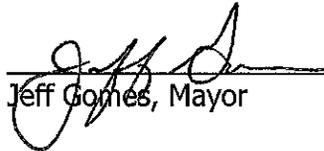
PROGRESS REPORTS

Director Botello stated that he is working on an Arbor Day celebration.

Director Schmidt reported that the progress at the WWTP is moving fast.

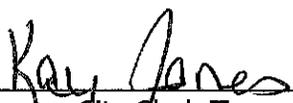
ADJOURNMENT

Mayor Gomes adjourned the meeting at 8:17 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, City Clerk-Treasurer