

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING  
MONDAY, FEBRUARY 25, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

|          | <u>Present</u>  | <u>Not Present</u> |
|----------|---|--------------------|
| Mayor:   | Jeff Gomes  |                    |
| Council: | Skip Moore<br>Jim Fletcher<br>Donna Wynne<br>Derek Knutsen<br>John Bryant                     |                    |
| Staff:   | Bob Schmidt, Director<br>Kay Jones, Clerk-Treasurer<br>Mark Botello, Dir of Planning/Building |                    |

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Mayor Gomes reported that he attended the WVTC meeting and the Port District meeting. Also, they had the annual oversight committee with the Sheriff where a lot of information was exchanged. The mayor thought the meeting went well.

APPROVAL OF AGENDA

Councilor Bryant asked that the following items be added to the agenda; #10 Selection of surveyor for the Railroad Avenue project and #11 Selection of Engineering firm for the Railroad Avenue project.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to approve the agenda with the additions. Motion carried.

CONSENT AGENDA

Minutes of February 11, 2013 Regular Council Meeting  
Payroll and Claims Packet Dated February 25, 2013

Claim Check Nos. EFT 01/2013 and 33046 through 33076 totaling \$516,669.07  
Schedule a Public Hearing for Monday, April 8, 2013 at 7:00 p.m. on Zoning Map amendments and Comprehensive Plan Zoning Map amendments

MOVED by Councilor Wynne and seconded by Councilor Moore to approve the consent agenda. Motion carried.

RICHARD DEROCK - LINK TRANSIT UPDATE

Richard DeRock, Manager for Link Transit gave an update on Link Transit. He discussed Link's financial picture, federally required changes they are going through, new federal plan issues, electronic technology issues and what they are having to upgrade and replace, vehicle and electronic bus issues, and administrative issues including a job salary survey, developing a new step and evaluation system, renegotiate the union contract and other projects they are working on.

Mr. DeRock stated that services have been decreased and rates increased, he explained the reasoning behind both and what they proposed for the Cashmere route. He explained the federally required changes and how they were dealing with them.

SELECTION OF SURVEYOR FOR THE PIONEER AVENUE PAVEMENT PRESERVATION PROJECT

Fitzpatrick Surveying was the only surveyor that submitted an RFQ. Staff recommends selection of Fitzpatrick Surveying for the Pioneer Avenue Pavement Preservation Project.

MOVED by Councilor Bryant and seconded by Councilor Wynne to select Fitzpatrick Surveying for the Pioneer Avenue Project. Motion carried.

SELECTION OF ENGINEERING FIRM FOR THE PIONEER AVENUE PAVEMENT PRESERVATION PROJECT

The City received six RFQ's for the Pioneer Avenue Pavement Preservation Project. After review and scoring staff recommends the selection of the following firms; 1<sup>st</sup> - RH2 Engineering, 2<sup>nd</sup> - TD & H Engineering and 3<sup>rd</sup> - Gray & Osborne, Inc.

MOVED by Councilor Bryant and seconded by Councilor Moore to follow staff's recommendation for selection of an engineering firm for the Pioneer Avenue Project. Motion carried.

SELECTION OF SURVEYOR FOR THE MISSION AVENUE/MAPLE STREET IMPROVEMENT PROJECT

Fitzpatrick Surveying was the only surveyor that submitted an RFQ. Staff recommends selection of Fitzpatrick Surveying for the Mission Avenue/Maple Street Improvement Project.

MOVED by Councilor Knutsen and seconded by Councilor Wynne to select Fitzpatrick Surveying for the Mission Avenue/Maple Street Project. Motion carried.

SELECTION OF ENGINEERING FIRM FOR THE MISSION AVENUE/MAPLE STREET IMPROVEMENT PROJECT

The City received six RFQ's for the Mission Avenue/Maple Street Improvement Project. After review and scoring staff recommends the selection of the following firms; 1<sup>st</sup> - RH2 Engineering, 2<sup>nd</sup> - TD & H Engineering and 3<sup>rd</sup> - Gray & Osborne, Inc.

MOVED by Councilor Bryant and seconded by Councilor Fletcher to follow staff's recommendation for selection of an engineering firm for the Mission Avenue/Maple Street Project. Motion carried.

SELECTION OF LANDSCAPE DESIGNER FOR CASHMERE'S RIVERSIDE PARK IMPROVEMENT PROJECT

The City received seven RFQ's for Cashmere's Riverside Park Improvement Project. After review and scoring staff recommends the selection of the following landscape architects; 1<sup>st</sup> - EcoPlan & Design, 2<sup>nd</sup> - Project Groundwork and 3<sup>rd</sup> - J.A. Brennan.

MOVED by Councilor Moore and seconded by Councilor Wynne to follow staff's recommendation for selection of a landscape architect for Cashmere's Riverside Park Project. Motion carried.

SELECTION OF SURVEYOR FOR CASHMERE'S RIVERSIDE PARK IMPROVEMENT PROJECT

Fitzpatrick Surveying was the only surveyor that submitted an RFQ. Staff recommends selection of Fitzpatrick Surveying for Cashmere's Riverside Park Improvement Project.

MOVED by Councilor Bryant and seconded by Councilor Fletcher to select Fitzpatrick Surveying for the Cashmere's Riverside Park Project. Motion carried.

SELECTION OF PUBLIC RESTROOM MANUFACTURER FOR CASHMERE'S RIVERSIDE PARK IMPROVEMENT PROJECT

Prior to utilizing the small works roster for the bid process, staff evaluated two options for the public restrooms at Riverside Park; concrete modular restrooms (concrete floors, walls and roof) and a traditional structure built on site (footings, brick and trusses). After further review and consideration staff recommends the prefabricated concrete modular public restrooms.

The City received bids from four modular structure companies. Staff recommends selection of the lowest bidder Park & Restroom Structures, Inc. for the public restroom manufacturer for the Riverside Park Project.

MOVED by Councilor Moore and seconded by Councilor Bryant to select Park & Restroom Structures, Inc. as the vendor for the public restrooms for Riverside Park Project.

RAFTERS AGREEMENT FOR 2013

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the Rafters Agreement for 2013. Motion Carried.

SELECTION OF SURVEYOR FOR RAILROAD AVENUE IMPROVEMENT PROJECT

Fitzpatrick Surveying was the only surveyor that submitted an RFQ. Staff recommends selection of Fitzpatrick Surveying for the Railroad Avenue Improvement Project.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to select Fitzpatrick Surveying for the Railroad Avenue Project. Motion carried.

SELECTION OF ENGINEERING FIRM FOR THE RAILROAD AVENUE IMPROVEMENT PROJECT

The City received six RFQ's for the Railroad Avenue Project. After review and scoring staff recommends the selection of the following firms; 1<sup>st</sup> - RH2 Engineering, 2<sup>nd</sup> - TD & H Engineering and 3<sup>rd</sup> - Gray & Osborne, Inc.

MOVED by Councilor Fletcher and seconded by Councilor Bryant to follow staff's recommendation for the selection of an engineering firm for the Railroad Avenue Project. Motion carried.

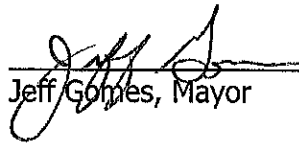
REPORTS

Director Mark Botello presented a written report showing building and sign permits, new business licenses, and committee and grants update and progress.

Director Bob Schmidt informed the council that the WWTP project is moving right along.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 8:10 p.m.

  
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Jeff Gomes, Mayor

Attest:

  
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Kay Jones, City Clerk-Treasurer