

**MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, JANUARY 14, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Director Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Mayor Gomes announced that he has scheduled a special study session on January 28, 2013 at 6:00 p.m. to discuss Public Safety.

Clerk-Treasurer Kay Jones announced that the State Auditor has offered the City of Cashmere a three-year audit cycle instead of a two-year. The City of Cashmere is being offered the three year cycle because we have clean audits and have not received a finding, so we are categorized as low risk. The City has a good working relationship with the State Auditors. The auditor's office estimates a 5 to 10 percent savings for the city. Jones stated that she accepted the offer since she didn't really see a down side. The city's next financial and accountability audit will be in 2014.

APPROVAL OF AGENDA

MOVED by Councilor Fletcher and seconded by Councilor Wynn to approve the agenda as submitted. Motion carried.

CONSENT AGENDA

Minutes of December 10, 2012 Regular Council Meeting

Minutes of December 18, 2012 Special Council Meeting

Payroll and Claims Packet Dated December 24, 2012

Claim Check Nos. EFT 1/2012 and 32842 through 32872 totaling \$444,914.02

Claim Check Nos. 32917 through 32958 totaling \$438,495.24

Payroll Check Nos. 32873 through 32916 totaling \$122,827.65

Set a Public Hearing on January 28, 2013 at 7:00 p.m. for Cashmere's SMP

MOVED by Councilor Bryant and seconded by Councilor Moore to approve the consent agenda. Motion carried.

ANOVA WORKS SERVICE AGREEMENT FOR 2013

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve the ANOVA Works Service Agreement for 2013. Motion carried.

PROGRESS REPORTS

Director Mark Botello reported that the city is holding a public hearing on January 28, 2013 on the update to Cashmere's Shoreline Master Program (SMP). After the hearing the council will consider a resolution approving the SMP. Following consideration and approval the draft SMP will be forwarded to the Department of Ecology for final review and approval.

Director Botello submitted a written report updating the council on the status of permits, licenses and grant projects. Botello reported that the City did not receive the Riverside Park improvement grant from the Washington Recreation Conservation office. The city's 2013 budget includes phase 1 & 2 improvements of the Park Plan. City staff has advertised for Park Landscape Design Services to complete the final design for the public restrooms, parking lot development and grass/picnic area near the Aplets Way Bridge.

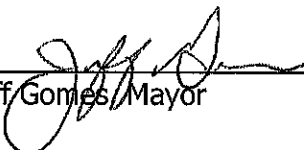
Director Bob Schmidt reported that the first basin wall pour at the new treatment plant was poured the week before Christmas and the second pour is scheduled for this week. Both clarifier bases have been poured and are partially backfilled. The project is moving right along.

Director Schmidt stated that things are moving forward with the coordinated cost reimbursement process. The cost reimbursement process is intended to ultimately result in the issuance of new water right permits within the Wenatchee River Basin. The parties within the Wenatchee River Basin believe the coordinated effort will ultimately secure greater net benefits for each member's constituents. The County has drafted a Wenatchee Watershed Workgroup Interlocal Agreement.

Councilor Bryant reported that he and Mayor Gomes attended a meeting held by the Cashmere Chamber to discuss the possibility of combining Apple Days and Founders Day Festivals. There were about sixty people present. Bryant stated the meeting was conducted well and there was a lot of good dialog. The meeting was to receive public input so no decision was made.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:20 p.m.



Jeff Gomes, Mayor

Attest:



Kay Jones, City Clerk-Treasurer

**MINUTES OF THE CASHMERE CITY COUNCIL SPECIAL MEETING
JOINT CITY COUNCIL AND PLANNING COMMISSION MEETING
MONDAY, JANUARY 14, 2013 AT CASHMERE CITY HALL**

OPENING

Mayor Jeff Gomes opened the special joint City Council and Planning Commission meeting at 6:30 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Planning Commission:	Rick Shorett Ann Chipman Chris Carlson	Dick Ryan
	Jim Wonn John Torrence Shawn Fitzpatrick	
Staff:	Bob Schmidt, Operations Director Kay Jones, City Clerk-Treasurer Mark Botello, Planning/Building Director	

2012 PLANNING PROGRAM

In 2012 the Planning Commission Chairman was Commissioner Dick Ryan and the Vice-Chairman was Commissioner Jim Wonn.

Planning Director Mark Botello reported on the Planning Commission's work schedule for 2012 which included the following:

- Schmitten Zoning Map & Comprehensive Plan map amendments
- Blue Star Growers UGA amendment (4288 Old Monitor Road)
- Chipman UGA amendment (6226 Pioneer Ave)
- Shoreline Master Program (SMP) hearings and workshops

2013 PLANNING PROGRAM

For 2013 the Planning Commission Chairman is Commissioner John Torrence and the Vice-Chairman is Commissioner Rick Shorett.

Planning Director Mark Botello discussed the following work schedule for the Planning Commission for 2013.

- Review and update annexation code language
 - Chipman Annexation (5739 Sunset Highway property)

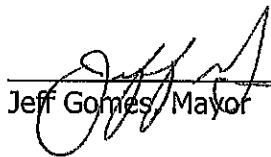
- Urban Growth Area expansions-Complete the additional work required by State Department of Commerce (Land capacity analysis)
 - Chipman UGA amendment (6226 Pioneer Ave)
 - Blue Star Growers UGA amendment (4288 Old Monitor Road)

- Zoning Map and Comprehensive Plan Land Use map amendments
 - Rodney Haverfield 135 Chapel Street (Single-Family to Warehouse/ Industrial)

- Review and update Title-17 Zoning code amendments
 - Setbacks from utility and road easements
 - Review district use chart
 - Research into establishing an Administrative Use Permit (AUP) for certain uses

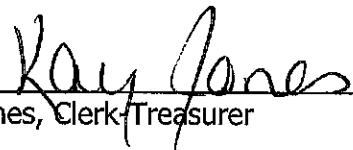
ADJOURNMENT

Mayor Gomes adjourned the meeting at 6:55 pm.



Jeff Gomes, Mayor

Attest:



Kay Jones, Clerk-Treasurer