



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

**CITY OF CASHMERE
STUDY SESSION
MONDAY, JANUARY 14, 2013
6:00 P.M., CITY HALL**

AGENDA

BUSINESS ITEM

CANCELLED DUE TO LACK OF AN AGENDA ITEM

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

The City of Cashmere is an equal opportunity provider and employer.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202)795-6382 (TDD).



City of Cashmere
101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840

**CASHMERE PLANNING COMMISSION
&
CASHMERE CITY COUNCIL**

**MONDAY, JANUARY 14, 2013
6:30 p.m., City Hall**

2012 Planning Program:

2012 Chairman- Commissioner Dick Ryan
2012 Vice-Chairman- Commissioner Jim Wonn

Discussion on 2012 Work Schedule:

- o Schmitt Zoning Map & Comprehensive Plan map amendments.
- o Blue Star Growers UGA amendment (4288 Old Monitor Road).
- o Chipman UGA amendment (6226 Pioneer Ave)
- o Shoreline Master Program (SMP) hearings and workshops.

2013 Planning Program:

2013 Chairman- Commissioner John Torrence
2013 Vice-Chairman- Commissioner Rick Shorett

Discussion on 2013 Work Schedule:

- o Review and update annexation code language.
 - Chipman Annexation (5739 Sunset Highway property)
- o Urban Growth Area expansions-Complete the additional work required by State Department of Commerce (Land capacity analysis)
 - Chipman UGA amendment (6226 Pioneer Ave).
 - Blue Star Growers UGA amendment (4288 Old Monitor Road)
- o Zoning Map and Comprehensive Plan Land Use map amendments:
 - Rodney Haverfield 135 Chapel Street (Single-Family to Warehouse/ Industrial).
- o Review and update Title-17 Zoning code amendments.
 - Setbacks from utility and road easements.
 - Review district use chart.
 - Research into establishing an Administrative Use Permit (AUP) for certain uses.



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CASHMERE CITY COUNCIL MEETING
MONDAY, JANUARY 14, 2013 7:00 P.M., CITY HALL

AGENDA

CALL TO ORDER

FLAG SALUTE

EXCUSE ABSENCE

ANNOUNCEMENTS & INFORMATION

- December Financial Reports are on the website

PUBLIC COMMENT PERIOD (For Items Not on the Agenda)

APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of December 10, 2012 Regular Council Meeting
2. Minutes of December 18, 2012 Special Council Meeting
3. Payroll and Claims Packet Dated December 24, 2012
4. Payroll and Claims Packet Dated December 31, 2012
5. Set a Public Hearing on January 28, 2013 at 7:00 p.m. for Cashmere's Shoreline Master Program

BUSINESS ITEMS

1. ANOVA Works Service Agreement for 2013

PROGRESS REPORTS

ADJOURNMENT

TO ADDRESS THE COUNCIL, PLEASE BE RECOGNIZED BY THE MAYOR AND STATE YOUR NAME WHEN YOU BEGIN YOUR COMMENTS
Americans with Disabilities Act (ADA) accommodations provided upon request (48-hour notice required)

The City of Cashmere is an equal opportunity provider and employer.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202)795-6382 (TDD).

MINUTES OF THE CASHMERE CITY COUNCIL MEETING
MONDAY, DECEMBER 10, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the regular city council meeting at 7:00 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Director Kay Jones, Clerk-Treasurer Mark Botello, Director of Planning/Building	

FLAG SALUTE

ANNOUNCEMENTS & INFORMATION

Councilor Fletcher reported that the Cashmere Chamber held a meeting to discuss an Economic Development Commission (EDC). Discussions revolved around; what would an EDC mean for Cashmere? Who should run with it? And who should claim ownership of the commission? One possibility would be to have a small steering committee that reports to the Chamber. At this point it seems to be more of a Chamber function than a City function.

APPROVAL OF AGENDA

Mayor Gomes added item #9 Supplemental Agreement No. 1 for the Tigner Road Improvement Project and an Executive Session to discuss Union negotiations.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to approve the agenda with the additions. Motion carried.

CONSENT AGENDA

Minutes of November 26, 2012 Public Hearing
Minutes of November 26, 2012 Regular Council Meeting
Payroll and Claims Packet Dated December 10, 2012
 Claim Check Nos. 32792 and 32794 through 32841 totaling \$92,954.00
 Payroll Check Nos. 32788 through 32791 totaling \$90,856.11
Schedule a Joint City Council/Planning Commission Workshop January 14, 2013 at 6:30 p.m.

MOVED by Councilor Wynne and seconded by Councilor Fletcher to approve the consent agenda. Motion carried.

ORDINANCE NO. 1207 APPROVING THE BUDGET FOR 2013

MOVED by Councilor Fletcher and seconded by Councilor Wynne to adopt Ordinance No. 1207 approving the Budget for 2013. Motion carried.

ORDINANCE NO. 1208 AMENDING THE COMPREHENSIVE LAND USE MAP

MOVED by Councilor Fletcher and seconded by Councilor Bryant to adopt Ordinance No. 1208 amending the Comprehensive Land Use Map. Motion carried.

ORDINANCE NO. 1209 AMENDING THE MAP OF THE CASHMERE ZONING ORDINANCE

MOVED by Councilor Fletcher and seconded by Councilor Bryant to adopt Ordinance No. 1209 amending the map of the Cashmere Zoning Ordinance. Motion carried.

RESOLUTION NO. 13-2012 APPROVAL OF THE CHELAN COUNTY NATURAL HAZARD MITIGATION PLAN

MOVED by Councilor Bryant and seconded by Councilor Wynne to approve Resolution No. 13-2012 approval of the Chelan County Natural Hazard Mitigation Plan. Motion carried.

SELECTION OF GENERAL ENGINEER SERVICES FOR 2013 AND SELECTION OF GENERAL SURVEYING SERVICES FOR 2013

Director Botello reported that Fitzpatrick Surveying was the only land surveyor that submitted an RFQ. RH2 Engineering had the overall experience in water, wastewater and storm water facility design, treatment and planning, as well as traffic and transportation improvements. They also have planners on staff to provide environmental, permitting, geotechnical and hydro geological services.

Staff recommended the selection of RH2 Engineering for general engineering services and Fitzpatrick Surveying for general surveying services for 2013. Both of which have contracts that would continue into 2013 if selected.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to select RH2 Engineering for general engineering services for 2013 and Fitzpatrick Surveying for general surveying services for 2013. Motion carried.

TIB FUEL TAX GRANT AGREEMENT FOR MISSION AVENUE PROJECT IN THE AMOUNT OF \$502,578

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve the TIB Fuel Tax Grant Agreement for Mission Avenue Project in the amount of \$502,578 with a local match of \$26,452. Motion carried.

TIB FUEL TAX GRANT AGREEMENT FOR PIONEER AVENUE IN THE AMOUNT OF \$325,000

MOVED by Councilor Fletcher and seconded by Councilor Bryant to approve the TIB Fuel Tax Grant Agreement for Pioneer Avenue (Red Town) Project in the amount of \$325,000 with a local match of \$17,105. Motion carried.

SUPPLEMENTAL AGREEMENT NO. 1 FOR THE TIGNER ROAD IMPROVEMENT PROJECT

The Supplemental Agreement No. 1 for the Tigner Road project extends the completion date from 12/31/2012 to 12/31/2013. There is no change to the dollar amount.

MOVED by Councilor Bryant and seconded by Councilor Knutsen to approve Supplemental Agreement No. 1 for the Tigner Road project. Motion carried.

PROGRESS REPORTS

Director Botello reported that he issued a building permit for 103 Parkhill Street. The property has been vacant for approximately 30 years. The current buildings will be demolished and a new house and garage will be built.

Director Schmidt reported that he has requested quotes to replace the city vehicle that was stolen and wrecked. The City will receive just under \$12,000 from the insurance company.

Also, the walls at the wastewater treatment plant have not yet been poured.

EXECUTIVE SESSION – To Discuss Union Negotiations

At 7:30 p.m. Mayor Gomes closed the regular session to enter into an executive session to discuss union negotiations for approximately 20 minutes. No action will be taken after the executive session.

Regular session was reconvened at 7:53 p.m.

Councilor Bryant reported to the Mayor and Council that he has been hearing concerns regarding catering businesses using the Town Toyota Center's equipment for private catering out the back door free of charge. He spoke to Mark Miller about the issue, but it seems to still be going on. Mayor Gomes recommended sending an official communication to the PFD Board.

ADJOURNMENT

Mayor Gomes adjourned the meeting at 7:56p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk-Treasurer

MINUTES OF THE SPECIAL CASHMERE CITY COUNCIL MEETING
TUESDAY, DECEMBER 18, 2012 AT CASHMERE CITY HALL

OPENING

Mayor Jeff Gomes opened the special city council meeting at 5:30 p.m. at City Hall. Clerk-Treasurer Kay Jones took minutes.

ATTENDANCE

	<u>Present</u>	<u>Not Present</u>
Mayor:	Jeff Gomes	
Council:	Skip Moore Jim Fletcher Donna Wynne Derek Knutsen John Bryant	
Staff:	Bob Schmidt, Director Kay Jones, Clerk-Treasurer	Mark Botello, Dir of Planning/Building

FLAG SALUTE

CONSIDER APPROVAL OF COLLECTIVE BARGAINING AGREEMENT AMENDMENTS FOR 2013 – 2015

The proposed changes regarding wages and benefits are a 3% cost of living increase for 2013, 2014 and 2015 and a maximum of \$1310 the city will pay towards insurance premiums for employee and eligible dependents for the 3 year contract. The employees are responsible for any amount above the maximum.

Director of Operations Bob Schmidt asked the Council to increase Step "F" in the Public Works to \$22.28, which is a \$.57 increase. This would make the 15% differential between Steps E and F consistent between the Public Works department and the Water/Wastewater department. The Public Works Foreman is doing a great job and Director Schmidt would like to see him compensated for it.

MOVED by Councilor Fletcher and seconded by Councilor Knutsen to approve the amendments to the Collective Bargaining Agreement for 2013 – 2015 with the amendment to Step "F" in Public Works. Motion carried.

CONSIDER 2013 WAGES AND BENEFITS APPLICABLE TO NON-BARGAINING UNIT EMPLOYEES

Mayor Gomes requested that the non-bargaining unit employees receive the same 3% cost of living increase and cap on the insurance premiums as the collective bargaining unit employees for the next 3 years.

MOVED by Councilor Fletcher and seconded by Councilor Wynne to approve the 3% cost of living increase and the cap on insurance premiums for the non-bargaining unit employees for 2013 – 2015. Motion carried.

ORDINANCE 1210 AMENDING ORDINANCE NO. 1207 EXHIBIT B 2013 WAGE & SALARY SCHEDULE

Exhibit B of Ordinance No. 1207 has been amended to reflect the 3% cost of living increase. Ordinance No. 1210 reflects the amended wage and salary schedule.

MOVED by Councilor Fletcher and seconded by Councilor Bryant to adopt Ordinance 1210 amending Ordinance No. 1207 Exhibit B regarding the 2013 wage and salary schedule with the amendment to the Public Works Foreman wage. Motion carried.

ADJOURNMENT

Mayor Gomes thanked the staff and council for the past year. The mayor adjourned the meeting at 5:50 p.m.

Jeff Gomes, Mayor

Attest:

Kay Jones, City Clerk-Treasurer



City of Cashmere

101 Woodring Street
Cashmere, WA 98815
Ph (509) 782-3513 Fax (509) 782-2840
Website www.cityofcashmere.org

CITY OF CASHMERE NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Cashmere City Council will hold a public hearing on Monday, January 28, 2013 at 7:00 p.m. at the Cashmere City Hall, 101 Woodring Street, Cashmere, Washington, pursuant to WAC 173-26-100.

DESCRIPTION OF PROPOSAL: The purpose of this public hearing is to receive public comment related to the update of Cashmere's Shoreline Master Program (SMP). The proposal is to update Cashmere's SMP in accordance with Chapter 173-26, along with other minor code revisions, ordinances and plans as necessary in order to ensure consistency with SMP.

The SMP applies to all water-bodies designated as shoreline of the state within Cashmere's incorporated and predestination of unincorporated areas of Cashmere's Urban Growth Areas, including those lands extending landward for 200 feet in all directions as measured on a horizontal plane from the ordinary high water mark; floodways and contiguous floodplain areas landward 200 feet from such floodways; and all wetlands and river deltas associated within streams, lakes and tidal water which are subject to the provisions of RCW 90.58.030.

Revisions include, but are not limited to, updated shoreline mapping utilizing the five (5) shoreline environment designations recommended by WAC 173-26-211: Aquatic, Urban Conservancy, Shoreline Residential and High Intensity and Shoreline Park/Public. Each designation includes updated policies and development regulations for various shoreline uses and modification. A set of flexible mitigation options has been drafted in order to provide opportunities to offset new development impacts and to achieve no net loss of existing shoreline ecological functions in accordance with Chapter 173-26 of the WAC.

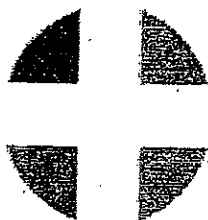
DOCUMENT AVAILABILITY: Copies of the draft SMP and supporting documents, including draft shoreline environment designation maps, the shoreline inventory and characterization, cumulative impact analysis and SEPA documents are available at Cashmere City Hall for public inspection.

PUBLIC PARTICIPATION: The public is invited to attend and make comment or to send written comment to the Cashmere City Council, 101 Woodring Street, Cashmere, WA 98815.

Following consideration and approval by the Cashmere City Council (local adoption) the draft SMP will be forwarded as required by WAC 173-26-110 to the Department of Ecology for final review and approval (final adoption),

Kay Jones
City Clerk-Treasurer
CITY OF CASHMERE

Publish: Cashmere Valley Record on January 9, 2013



ANOVAWORKS

Trusted occupational medicine

140 Easy Way, WA. 98801
 Phone: 509-662-1955 / 800-662-7525 Fax: 509-662-6695

Nida Substance Abuse Collection Program Service Agreement

This agreement, made as of the 1 day of, January 2013 by
City of Cashmere and AnovaWorks, PLLC.
 The parties hereto, in consideration of the mutual covenants contained herein and
 intending to be legally bound, do hereby agree as follows.

1. AnovaWorks, PLLC hereby agrees to perform services for **Above Named Client**, drug and alcohol screening program which include: collection at **AnovaWorks, PLLC, a specified collection facility** and at **Above Named Client**, Medical Review Services by Dr. James B. Johnson and Dr. Richard Lynn, releasing and reporting of results from designated laboratory, random selections, performing breath alcohol screening and confirmations, data management for NIDA program, MIS reporting for NIDA program, addition and deletion of personnel for NIDA program, supervisory training for NIDA program. Employers are responsible for maintaining all drug program records produced by AnovaWorks.
2. AnovaWorks, PLLC agrees to submit results of all confirmed drug and/or alcohol positive results and refusals of holders of a Washington State CDL to the Washington State Department of Licensing (DOL) on forms provided by the DOL. As per Washington State DOL requirement, signed into effect on June 13, 2002.
3. The fees for the entire NIDA drug and alcohol program will be in effect for one (1) calendar year. \$160⁰⁰

4.

***Total NIDA collection, Lab and Negative result	(\$ 66.00)
Medical Review Services (per positive test)	\$ 45.00
Breath alcohol screening	\$ 28.00
Breath alcohol confirmation	\$ 28.00
On-Site Collection services per hour (if requested)	\$ 34.00
After hours charge per occurrence	\$ 70.00
Supervisors Training **Dot required.	

Go to JJ Kellar, online, Key words" substance abuse supervisors training" Training can be done on line at minimal cost.

*Collection fees reflect AnovaWorks collection charges. Tests collected elsewhere may be at a greater dollar amount the difference will be applied to company's billing statement.

4. **Above Named Client** agrees to reimburse AnovaWorks, PLLC for the above charges mentioned in paragraph number three.
5. Nothing in this contract shall be deemed to make AnovaWorks, PLLC personnel agents, employees or representatives of **Above Named Client**, for any purpose and the conduct and control of the professional services to be provided hereunder shall rest solely with AnovaWorks, PLLC.
6. This agreement shall be interpreted and construed according to the laws of the State of Washington.
7. Termination by either party must include (30) thirty days written notice.
8. AnovaWorks, PLLC agrees to indemnify, hold harmless and defend, **Above Named Client**, its directors, officers, contractors, agents, employees and each one of them from and against any and all liabilities, claims, penalties, lawsuits and damages (including cost and reasonable attorney's fees), arising out of claim of any kind caused by breach of this agreement or the negligent or willful act or omission of AnovaWorks, PLLC, its directors, officers and employees related to performance of this agreement.
9. **Above Named Client**, agrees to indemnify, defend and hold harmless AnovaWorks, PLLC, its directors, officers, contractors, agents and employees and each one of them, from and against any liabilities, claims, lawsuits and damages (including costs and reasonable attorney's fees) of whatever nature made or asserted by a present or former employee or agent or applicant for employment of, or of its parent, subsidiary or affiliated companies arising out of **Above Named Client**, failure to comply with any state or federal laws or regulations or performance of **Above Named Client**, obligations.

In witness whereof the parties hereto have executed this agreement as of January _____, 2013

Witness:

Company: _____

By: _____

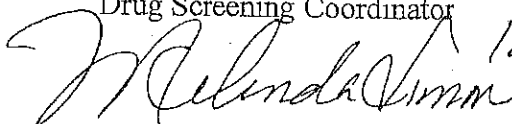
Title: _____

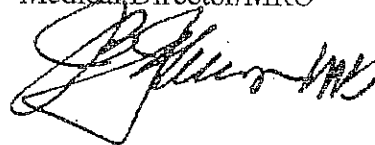
Witness:

Melinda Simon
Drug Screening Coordinator

AnovaWorks, PLLC

By: _____
James B. Johnson MD
Medical Director/MRO

 12-18-12

 12-18-12